

Fisheries and Oceans Cenada

Pêches et Océans Canada

### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinalter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Occous Canada") and the supplier (as named

# SUPPLIER - FOURNISSEUR STANTEC CONSULTING LTD 141 KELSEY DRIVE ST. JOHN'S, NL A1B 0L2 Canada

### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Mayesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Miaistre des Pôches et Océans Canada (ci-après appelé " Pâches et Océans Canada") et le Fournisseur (let qu'indiqué dans les présentes).

MPCA	TANT
containers.	U., packing kits, converpondence and outside duras, les conversouvers, les leties d'embéllags, lents
Contract No.J No. de contrat.	F6139-180014
Amend. No/No. de modif	0

PROGRAM ADMINISTRATION JOHN CABOT BLDG., 10 BARTER'S HILL P.O.BOX 5667 ST JOHN'S, NL AIC 5XI

Tel: 709 772-2686

E-mail: DIANE, WHITE @ DFO-MPO.GC.CA

ISSUED BY - PREPARE PAR

	Award Date/	28-MAY-2018
Date a O	cirol de contrat	**************************************
Address E	inquiries to - Adresser toute i	lemande à
UPWAR	D, DION	
Tel:	7097723244	

E-mail: DION.UPWARD@DFO-MFO.CC.CA

BILL TO/ DFO limetring - Increasion MPO@cauada.ca SHIP TO F6139 EXPÉDIER À: FACTURER À: DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE SCH ENGINEERING & IFHP PO BOX 1901, STN A / CP 1901, STN A JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 FREDERICTON, NB E3B 5G4 ST JOHN'S, NL AIC 5XI Canada Canada Alin: WHITE, DIANE

-	Departmental Finan	cial Codes - Codes financiers ministérie	Freight Terms - Conditions pour les frais de transport	
	18310-610-120-0630-1	10109-6	Contract End Date - Date de fin du contrat	
	FOB - FAR	PST No № de TVP Exemplion	HSTAGST - TPS / Estimated Total Cost - Prix total prevu TVH 3,073.14 EXTRA	1 CAD

Continued/ suite...

# Canada

	Fisherics Consda	and Ocean
--	---------------------	-----------

rs Pilotop et Octors Canada Page

~	of/de	~~~~~
6.	( unam	1 10
		8
	1	1

## PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

P.O. No. - N° de commande

F6139-180014

Amend. No. - N° de modif.

The Vendor agrees to provide to Fisheres and Oceans Camela the goods of services identified at the specified princis and at accordance with all turns and conditions of this Parthaux order.

Le Fournisseur accepte de l'ourrier Pèrises et Océans Catada les inces ou serveces idizatifiés dans les présentes en tonitermité avec les prix spécifiés et avec les modalités de cette communide d'achia.

Continued/ suite

licon no. No Article	Description Description	Delivery Date Date de Humistan	Quentrial Quantrial	U of I U ac D	Uslu Price Prix uniasise	Esteaded Coll Prix Ibilal právo
	7225å3011 - Conevete tesang - wharf reconstruction - Port aux Basques (As per assoched Statemens of Work)	av.JUL-18	1073.14	EA ACH-EACHIC HACUN	100	3.073.14

Canadã

s.19(1)

	hories and Oceans hada	Páches el Océans Canada	Page		T 01/30	
		PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT			
			P.O. No N° de commande			
			***		F	139-180014
			Amend. No N° de modif.	***************************************	************************	
						0
		of this Parchase Order. The supplier of conditions are out in this request,	Les documents ci-joints font partie intég Fournissour convicat et accepte tous les cette dernande, inclustes			
					Co	námue <b>d/ surie</b>
FORTH	onditions (Profes	sional Services) UR LE FOURNISSEUR				
Signature			Witters . · Térrez o	D**		
¥	· imprima as deciylog	ratane.	Pysinos (sle - Tore du poste			
للموف	Allen		Jean Lea			
Signature			Wangs - Têman	Dar.		
Print or type	- Imprimer ou daciylog	a pater	Position title - Trice du poste			
		iister - approiivé pour l	ranactor			
Sindure	ven inemi	usen - Arthurus E TVV L	Position this - Title 40 posts	Date	***************************************	
Paul Paul or type			Regional Engineer Smalt Code Harbour Newfoundland and Labrad*	,. <u>.</u> .	May 28	118
1,, 8, 7,1%		vullan.	VANTARIA <b>na recen</b>	<u>l</u>		

Cana**d**ä

### Pêches el Océans Canada

### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER – FOURNISSEUR STANTEC CONSULTING LTD 141 KELSEY DRIVE ST. JOHN'S, NL A1B 0L2 Canada

### ISSUED BY - PRÉPARÉ PAR

PROGRAM ADMINISTRATION
JOHN CABOT BLDG., 10 BARTER'S HILL
P.O.BOX 5667
ST JOHN'S, NL A1C 5X1

Tel: 709 772-2686

E-mail: DIANE.WHITE@DFO-MPO.GC.CA

### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé "Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT			
The Contract No. must appear on invoices, B.A., packing lists, correspondence and outside containers. Let No. de contrat doit être indiqué sur les factures, les connaissements, les listes d'emballage, la correspondence et à l'entérieur des contenants.			
Contract No./ No. de contrat.	F6139-180014		
Amend. No/No. de modif	0		

Contract Award Date/
Date d'octroi de contrat

Address Enquiries to - Adresser toute demande à

UPWARD, DION

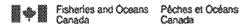
Tel: 7097723244 E-mail: DION.UPWARD@DFO-MPO.GC.CA

SHIP TO/ F6139	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca
EXPÉDIER À:	FACTURER Å:
SCH ENGINEERING & IFHP	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE
JOHN CABOT BLDG., 10 BARTER'S HILL	PO BOX 1901, STN A / CP 1901, STN A
PO BOX 5667	FREDERICTON,NB E3B 5G4
ST JOHN'S,NL A1C 5XI	Canada
Canada	Aun: WHITE,DIANE

Departmental Fi	nancial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport
18310-610-120-06	530-10709-6	Contract End Date	- Date de fin du contrat
FOB - FAR	PST No. = Nº de TVP Exemption	HST/GST - TPS / TVH EXTRA	Estimated Total Cost - Prix total prévu 3,073.14 CAD (Tax excludest/(Taxe excluse)

Continued/ suite...

# Canada



Page

2	of/de	1 3
		1 "
	1	1

## PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)	
P.O. No Nº de commande	
	F6139-180014
Amend. No N° de modif.	
	0

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this

Le Fournisseur accepte de fournir Péches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achaz.

Continued/ suite...

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of I U de D	Unis Price Prix unitaire	Extended Cost Prix total prévu
,	722565011 - Concrete testing - wharf reconstruction - Port aux Basques (As per attached Statement of Work)	09-JUL-18	3073.14	EA ICH-EACHIC HACUN	1.00	3,073.14
				***************************************		

Canada

	Fisheries	and	Oceans
878	Canada		

Pèches et Océans Canada

Page
------

3	of/de	3

P	UR	$CH_{\ell}$	(SE	ORI	ER

(Continuation sheet)

(suite)

P.O. No Nº de commande	
	F6139-180014
Amend. No Nº de modif.	
	0

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

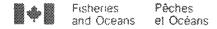
Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR	······	
Signature	Witness - Témoin	Date
Print or type - Imprimer ou daetylographier	Position title - Titre du poste	
Signature	Witness - Témoin	Date ,
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE	
Print or type - Imprin - tallety og apher	Position title - Titre du poste Regional Engineer Small Craft Harbours Newfoundland and Labrador (122)	May 28/18

Canadă



Project Number: F6139-180014

Project Title: Concrete Testing - Wharf Reconstruction, Port aux Basques, NL

IPI Number: 722565-011

Anticipated Start Day: 11 June 2018

Anticipated Date of Completion: 9 July 2018

Location of Work: Port aux Basques, NL

Background Statement: See attached Request for Engineering Services.

Scope of Work: See attached Request for Engineering Services.

### **General Terms and Conditions:**

1. Consultant must provide:

a. A Corporate Health and Safety Plan that outlines:

i. Corporate Policies and Procedures,

ii. Site Specific Safety Plan

b. Proof of Third Party Liability Insurance; and

**Deliverables:** The project deliverables will be the completion of the above work identified in Request of Engineering Services.

**Method of Payment:** The Contractor will be paid upon submission of proper invoicing to Small Craft Harbours.

**Pricing:** The total of this lump sum contract is: Three Thousand Seventy-Three Dollars and Fourteen Cents, \$3,073.14 (+ HST) (See attached)

Note: All applicable taxes are to be listed separately.

Small Craft Harbours Project Manager: Dion Upward, Project Engineer

Contractor: S

Stantec Consulting Ltd. 141 Kelsey Drive St. John's, NL A1B 0L2

Contact: Mr. Scott Allen

Telephone: (709) 639-9712 Fax: (709) 639-3001

Canada

Pêches

### Request for Engineering Services

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

### Scope of Work

Small Craft Harbours (SCH) is seeking an engineering firm to complete onsite and laboratory materials testing for the Wharf Reconstruction project at Channel-Port aux Basques, NL. This scope of work will include concrete testing, compaction testing of aggregates and asphalt testing.

### Concrete Testing

Work required will include the following:

- Travel to and from home base to work site;
- Extraction of six (6) concrete cores from the wharf deck;
- Shipping of samples to STJ laboratory;
- Unit weight determination and compression strength testing;
- Submission of a letter report summarizing laboratory results.

SCH will be responsible for management of the project.

All work to be in metric units.

**Deliverables:** Letter report summarizing laboratory results.

Consultant to provide a copy of safety plan.

Work Scope is to be completed and accepted by Small Craft Harbours by 9 July 2018.

Canada



Email

To:

Mr. Dion Upward, P.Eng.

From:

Mr. Scott Allen

Company:

Small Craft Harbours

Phone:

(709)-639-9712

Email:

Dion.upward@dfo-mpo.gc.ca

C ~~~~

(709)-639-3001

Date:

May 18, 2018

Fax:

File:

121621963

6 page(s) total includes cover sheet. Original will NOT follow by mail.

The content of this e-mail is confidential. If the reader is not the intended recipient or its agent, be advised that any dissemination, distribution or copying of the content of this e-mail is prohibited. If you have received this e-mail in error, please notify us immediately and return the original e-mail to us by mail at our expense. Thank you.

### Reference: Engineering Services, Wharf Reconstruction, Port aux Basques, NL

Further to your request, Stantec Consulting Ltd., (Stantec) is pleased to submit the following opinion of probable cost Fee Proposal to provide onsite and laboratory testing services for the above noted project. The scope of work includes the extraction of a total of six (6) concrete cores from the wharf deck. The concrete core samples will be shipped to our St. John's laboratory for visual assessment (6), unit weight determination (6) and compressive strength testing (6). A brief letter report will be issued upon completion of testing summarizing the laboratory testing results.

The hardened concrete properties (unit weight and compressive strength) will be reported following testing of the cores extracted from the concrete elements. For compressive strength determination, CSA A23.2-14C recommends that cores of 100 mm diameter be used whenever practical, however, cores of lesser diameter have been used with acceptable results. The test procedure states that the diameter must be at least three times the nominal maximum size of the coarse aggregate and the length is as close as possible to twice the diameter and not less than equal to the diameter. The maximum aggregate size in the concrete is assumed to be 20 mm and we propose to extract three (6) nominal 70 mm diameter cores for compressive strength testing. We propose to core to a maximum depth of approximately 150 mm for compressive strength testing to achieve the recommended 2:1 L:D ratio, however depending on structure thickness shorter cores may be extracted.

It is assumed the cores will be extracted vertically from the slab at locations to be identified with your consultation and that there is no special access equipment in terms of tie-offs and lanyards required for our staff to work safely during coring operations. Also, it is understood that our client will provide written clearance for the coring locations to ensure there are no utilities present in the concrete. We will identify the core locations on a field sketch. It is our understanding that access to water and electricity for coring operations will be provided. The cores will be returned to our St. John's laboratory for visual assessment, unit weight determination, and compressive strength testing

Design with community in mind



May 18, 2018 Mr. Dion Upward, P.Eng Page 2 of 2

Reference: Engineering Servics, Wharf Rehabilitation, Port aux Basques, NL

As indicated on the attached opinion of probable costs Fee Schedule, the estimated cost to complete the above noted services is \$3,073.14 (plus HST). Any additional work will be agreed upon prior to initiation at our standard rates indicated. The invoice for the work will be issued shortly following delivery of the report.

All work by Stantec will be completed in accordance with our standard operating procedures and work instructions following our Certified Quality Management System (ISO-9001-2008) and our safe work practices of our Health and Safety Management System under the supervision of the undersigned. The work will be carried out by qualified Stantec personnel from our Comer Brook and St. John's offices using our own equipment and facilities.

Site safety will be the responsibility of Small Craft Harbours and our staff will adhere to the policies implemented (as well as Stantec's Health and Safety Policies). The services will be conducted and the agreement performed in accordance with our Professional Services Terms and Conditions, attached.

The field work can commence within one week of acceptance of this proposal. Laboratory testing will be completed within one week of receipt of cores and a letter report of findings and results will be provided shortly after completion of laboratory testing.

Trusting this meets your approval. To indicate your acceptance and authorization to proceed with the work, please sign and return the attached Work Order. If you have any questions or require any additional information, please contact the undersigned at your convenience.

Regards,

STANTEC CONSULTING LTD.

Scott Allen, EIT.,

Team Lead/ Project Manager scott, allen@stantec.com

Attachments: Table 1 Opinion of Probable Cost Fee Schedule Professional Services Terms and Conditions

Work Order

 $\label{thm:problem} $$V_1216\active \0 Corner $$ rook\active \121621963 p\monagement\initial ion\email.01\_121621963\_20180517.doc. $$$ 

Design with community in mind

	Table 1 - FEE SCHEDULE Stanled Consulting Ltd.	Date:	Job No. 121621963
Stantec	Engineering Services Wharf Reconstruction, Port aux Basques, NL	18-May-18 Rev. No. 1	PAGE
	OPINION OF PROBABLE COSTS		1 of 1

s.20(1)(b) s.20(1)(c)

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT COST	BUDGET
Yable	1 - FEE SCHEDULE				
1.0	Professional Services				
1	1 Principal - Project Management & Reporting	Hours			
1	.2 Engineer - Project Management/Reporting/Photos	Hours			
}	.3 Administration	Hours			
2.0	Disbursements				
2	.) Mobilization Vehicle	km			
2	.2 Shipping of Concrete Cores - Corner Brook to St. John's, NL*	LS			
3.0	Equipment Charges				
3	.1 Coring Machine	Day			
3	.2 Care Bit Wear	Core			
3	3 Patching Compound	LS			
3	.4 Miscellaneous Anchors and Drill	LS			
4.0	Professional Services				
4	.1 Field Technician - Onsite (Including Travel Time)	Hours			
4	2 Field Technician - Onsite (Including Travel Time)	Hours			
4	.3 Unit Weight Determination	Core			
4	.4 Irimming and Capping Cores	Core			
4	.5 Compressive Strength Determination	Core			
5.0	Total				
5	. Office Charge - inclusive				
5	2 TOTAL (Excluding HST)				\$3,073.14

Notes: 1.) HST Extra

<sup>2.)</sup> Any additional work will be charged based on the rates noted above.

\* Estimate provided herein, invoicing will be based on actual costs.



### PROFESSIONAL SERVICES TERMS AND CONDITIONS

Page 1 of 2

The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the CUENT authorizes Consultant to proceed with the services, constitute the AGREEMENT. Consultant means the Stantec entity issuing the Proposal.

**DESCRIPTION OF WORK:** Consultant shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

**TERMS AND CONDITIONS:** No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CUENT and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT

COMPENSATION: Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle Consultant, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

**NOTICES:** Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

**TERMINATION:** Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the CLIENT shall forthwith pay Consultant all fees and charges for the SERVICES provided to the effective date of termination.

**ENVIRONMENTAL:** Except as specifically described in this AGREEMENT, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

**PROFESSIONAL RESPONSIBILITY:** In performing the SERVICES, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

**LIMITATION OF LIABILITY:** The CLIENT releases Consultant from any liability and agrees to defend, indemnify and hold Consultant harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of Consultant. It is further agreed that the total amount of all claims the CLIENT may have against Consultant under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees poid to Consultant for the SERVICES or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claims, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

INDEMNITY FOR MOLD CLAIMS: It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, properly damage and/or necessary remedial measures. It, during performance of the SERVICES. Consultant knowingly encounters any such substances. Consultant shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against Consultant, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold Consultant harmless from and against all claims, costs, liabilities and damages, including reasonable afformers! fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sale gross negligence and/or knowing or willful misconduct of Consultant. Consultant and the CUENT waive all rights against each after for mold damages to the extent that such damages sustained by either party are covered by insurance.



### PROFESSIONAL SERVICES TERMS AND CONDITIONS

Page 2 of 2

**DOCUMENTS:** All of the documents prepared by or on behalf of Consultant in connection with the PROJECT are instruments of service for the execution of the PROJECT. Consultant retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant. In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the CLIENT agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrify or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold Consultant, its officers, employees, Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.

FIELD SERVICES: Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT. Consultant shall not be the prime contractor or similar under any accupational health and safety legislation.

GOVERNING LAW/COMPLIANCE WITH LAWS: The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment apportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

**DISPUTE RESOLUTION:** If requested in writing by either the CUENT or Consultant, the CUENT and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

**ASSIGNMENT:** The CLIENT and Consultant shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

**SEVERABILITY:** If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and Consultant.



### STANTEC CONSULTING LTD. WORK ORDER

WORK ORDER					
DATE: May 18, 2018					
PROJECT NAME: Engineering Services, Wharf Reconstruction, Port Aux Basques, NL					
PROPOSAL NUMBER:	121621963				
STANTEC PROJECT MGR	Scott Allen				
CLIENT NAME:	DFO - Small Cr	aft Harbours			
CLIENT ADDRESS:	P.O. Box 5667,	10 Barter's Hill, St	John's, NL A1C 5X1		
LOCATION OF SERVICES:	Port Aux Basqu	Jes, NL			
SCOPE OF WORK DESCRIBE DESCRIBED IN THE ATTACHE	D PROPOSAL:		× • • • • • • • • • • • • • • • • • • •		
	dated May 18, 20	018			
2)					
3)					
ATTACHMENTS:					
	dated May 18, 20				
ESTIMATED BUDGET/CONTR		\$ 3,073.14 (plus H	ST) Time and Materials		
SCHEDULE: START DATE			COMPLETION DATE:	August 2018	
PLEASE INDICATE BILLING A  By signing this work of	order. Client a		und by the terms a		
FOR STANTEC CONSULTING	LTD.:				
w					
Signature					
Scott Allen, EIT, Team Lead	er.	DATE:	MAY 18, 2018		
Print Name and Title					
FOR CLIENT:					
Signature					
DION UNIVARD, SENIOR PROJECT ENGLER DATE: 18 May 2018 Print Name and Title					

Stantec Consulting Ltd.



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat F 6139 - 180014
Security Classification / Classification de sécurité Unclassified

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PAI		NOTUBLIE		
<ol> <li>Originating Government Department or Originating Government Department of Original States</li> </ol>		, i	or Directorate / Direction general	araie ou Orection
a) Subcontract Number / Numéro du contra			ontractor / Nom et adresse du :	sous-traitant
4. Brief Description of Work / Brêve description	on du travail		**************************************	
Conqueta Tack	Sun and a C	Par Land	in D+	D
Concrete Test	ing - and	reconstruct	- you aus	(GAGOES
5. a) Will the supplier require access to Contr Le fournisseur aura-t-t accès à des mar				Z No. L Yes
Le rounnisseur aura :- a acces a des mar 5 b) Will the supplier require access to unda		ed to the provisions of the	Technical Data Control	
Regulations?				V Non W Oui
Le fournisseur aura-t-il accès à des don sur le contrôle des données techniques'		ssinees qui sont assujemes	aux disposaions ou Keglemen	1
i. Indicate the type of access required / Indic	. ,,			
5. a) Will the supplier and its employees requ				Yes Yes
Le fournisseur ainsi que les employés a (Specify the level of access using the ch		ns ou a des dens envic	303 6800 PTV231.023	
(Préciser le niveau d'accès en utilisant le 5 b) Will the supplier and its employees (e.g.	a tableau <b>q</b> ui se trouve à la <b>que</b> stic	m 7. c)	d anger arres ble server to	T Z I No T Yes
PROTECTED and/or CLASSIFIED infor	mation or assets is permitted.			
Le fournisseur et ses employés (p. ex. n à des rensei <b>g</b> néments ou à des biens P.			d'accès restreintes? L'accès	
c) is this a commercial courier or delivery r	equirement with <mark>no overnight stor</mark> e	sge?		7 No 7 Yes
S'agit-il d'un contrat de messagerie ou d				L* J Non Land Ou
a) indicate the <b>type</b> of information that the	supplier will be required to access.	/ Indique: le type d'informa		<b>*******</b>
Canada	NATO / OTA	N .	Foreign / Etrange	
b) Release restrictions / Restrictions relativ	es à la diffusion I All NATO countries		No release restrictions	***************************************
Aucune restriction relative	Tous les pays de fOTAN		Aucune restriction relative	
à la diffusion		Samanud	à la diffusion	0
Not releasable				
A ne pas diffuser	*	gotomog		· · · · · · · · · · · · · · · · · · ·
Restricted to: / Limité à :	Restricted to: / Limité à :		Restricted to: / Limité à :	
Specify country(ies): / Préciser le(s) pays :	Specify country(les): / Pr	éciser le(s) pays :	Specify country(les): / Prédi	ser le(s) pays :
			<u>.</u>	
<u>.c] Level of information / Niveau d'information</u> PROTECTED A	NATO UNCLASSIFIED		I PROTECTED A	
PROTÉGÉ A	NATO NON CLASSIFIÉ		PROTÉGÉ A	
PROTECTED B	NATO RESTRICTED		PROTECTED B	
PROTÉGÉ B PROTECTED C	NATO DIFFUSION RES' NATO CONFIDENTIAL		PROTEGÉ B PROTECTED C	
PROTÉGÉ C	NATO CONFIDENTIEL		PROTÉGÉ C	
CONFIDENTIAL	NATO SECRET		CONFIDENTIAL	7
CONFIDENTIEL	NATO SECRET		CONFIDENTIEL	
SECRET CONTRACTOR OF THE SECRET	COSMIC TOP SECRET		SECRET	
SECRET	COSMIC TRÈS SECRET		SECRET	
TOP SECRET			TOP SECRET	
TRÉS SECRET			TRÊS SECRET TOP SECRET (SIGNAT)	
TOP SECRET (SIGINT) TRÉS SECRET (SIGINT)			TRÉS SECRET (SIGINT)	
			<b>1</b>	
	· · · · · · · · · · · · · · · · · · ·		***	
TBS/SCT 350-103(2004/12)	*	Classification de sécurité		
	Uncl	assified	]	Canadä



Contract Number / Numéro du contrat

F6139 - 180014
Security Classification / Classification de sécurité
Unclassified

	inued) / PARTIE A (suite)				
8. Will the succ	ofer require access to PROTECTED an	d/or CLASSIFIED COMSEC	information or assets?		7 No Yes
Le fournisse	rur aura-t-il accès à des renseignements	i ou à des biens COMSEC dé	Isignės PRO <b>T</b> ĖGĖS eto <b>u</b>	CLASSIFIÉS?	V Non L JOui
	ate the level of sensitivity: rative, in <b>diquer</b> le niveau de sensibilité :		*		
	plier require access to extremely sensiti		ssels?		7 No Yes
	iur aura-t-il accès à des renseignements			cate?	Non LOui
	) of material / Titre(s) abrégé(s) du mate lumber / Numéro du document :	eriel:			
	SONNEL (SUPPLIER) / PARTIE B - P	ERSONNEL (FOURNISSEU)	3)		
	el security screening level required / Niv				
	RELIABILITY STATUS COTE DE FIABILITÉ	CONFIDENTIAL CONFIDENTIEL	SECRET SECRET	TOP SECI	
	TOP SECRET - SIGINT TRÈS SECRET - SIGINT	NATO CONFIDENTIAL NATO CONFIDENTIAL	NATO SECRET		TOP SECRET
	SITE ACCESS ACCES AUX EMPLACEMENTS		-		
1					
	Special comments: Commentaires spéciaux:				***************************************
	ElPATTA SELLISIONE SULLES DE L'ANNO DE L		matinia Malaka mirat kan manai		
	NOTE: If multiple levels of screening as REMARQUE: Si plusieurs niveaux de	e ruemineo, a security Classiff I contrôle de sécurité sont rec	uus, un guide de classifica	ueu. Ition de la <u>sécu</u> nité doit être	<b>fo</b> urni
	screened personnel be used for portions	of the work?			No 7 Yes
1	onnel sans autorisation sécuritaire peut	-il se voir confier des parties (	du travaii?		Non L'Oui
	vill unscreened personnel be escorted? iffirmative, le personnel en question seri	a-t-ii escorté?			No ✓ Yes Non ✓ Oui
PART C. SAF	EGUARDS (SUPPLIER) / PARTIE C -	MESURES DE PROTECTIO	N (FOURNISSEUR)		
***************************************	ON/ASSETS / RENSEIGNEMENT				
11 a\Willhe	supplier be required to receive and stor	e PROTECTED and/ox CLAS	SIFIED information or ass	ets on its site or	[7] No [7]Yes
premise	:67				LY Non L_Oui
	risseur sera-t-il tenu de recevoir et d'ent	reposer sur place des rensei)	gnements ou des biens Ff	(OTÉGÉS eVou	
CLASSI	##E37				
	supplier be required to safeguard COM		30 x X 20 40 70 70		[7] % [T] <b>%</b>
Le lour	nisseur sera-t-il tenu de protéger des rer	rseignements ou des biens U	OMSEC/		L≝_] Non []Oul
PRODUCTIO	N				
	and the second s	all and a second state of the second	ren	and and and and and and and and	
	production (manufacture, and/or repair an the supplier's site or premises?	d/or modification) of PROTEC	IED 800/or CLASSIFIED II	latenal or equipment	No Yes
Les inst	allations du foumisseur serviront-elles à la	production (fabrication et/ou i	éparation et/ou modification	n) de matériel PROTÉGÉ	
et/ou Cl	ASSIFIÉ?				
INFORMATK	ON TECHNOLOGY (IT) MEDIA / SUF	PPORT RELATIF À LA TECHI	VOLOGIE DE L'INFORMA	TION (TI)	
					┌╱│ No ┌──│Yes
	supplier be required to use its IT systems ion or data?	to electronically process, prod	uce or store PROTECTED	and/or GLASSIFIEU	✓ No Yes Non Oui
Le fourr	isseur sera-t-il tenu d'utiliser ses propres		raiter, produire ou stocker é	lectroniquement des	
renseigr	nements ou des données PROTÉGÉS et	ou CLASSIFIES?			,
11 a) Will than	e be an electronic link between the suppli	er's IT systems and the never	ment department or accer-	v?	[7] No [☐]Yes
	e de an électionic tink delween the suppli era-t-on d'un lien électronique entre le sys				V Non L Oui
,	nementale?				·····
TBS/SCT 35	50-103(2004/12)	Security Classification / Cla	ssification de sécurité		/~t 1848
		Unclass	iled		Canadă

Document Released Under the Access to Information Act / Document divulgué en vertu de la Loi sur l'accès à l'information.



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat F6139 - 180014
Security Classification / Classification de security Classification / Classification de security Classification de

For users complisite(s) or premis Les utilisateurs oniveaux de sauv For users compli Dans le cas des dans le tableau r	es. qui regal etino utilis	emplorde r	lisse equi forn	nt le formulair s aux installat n online (via t	e manuel ions du fo he Interne t le formul	lement durnisseur	oivent utilised mmary chart gne (par Inte	le tableau ré	ly popular	ci-dessou led by you questions	is pos	ur inc	fique es to	r, pour chaqu	e calégor	ie les
Category Categore		OTECT			ASSIFIED LASSIFIÉ	usush and users and as a second and a second		NATO		gggg-mg-corp-greekeessessies		***************************************	nann-dankau	COMSEC		nedeestade vitale viet liebe 1886 in 1
Chargon	-	T	T		1	YOP	NATO	NATO	NATO	CQ3ARC		OTEGT		1	To	Top
	A	8	C	CONFIDENTIAL	SECRET	THES SECRET	RESTRICTED  NATO DIFFUSION RESTRENTE	NATO CONFIDENTIAL	SECRET	TOP SECPET COSMIC TRES SECRET	A	B	0	CONFIDENTIAL	SECRET	TRES SECRET
dom abon / Assets enseignements / Biens						Ī	The state of the s				1			, p.	-	1
อสมรับกา	1	1	İ			9					1					
Meda / IT hoppin		ĺ					grigorusprijar reenergije en r		the second secon			1			Ì	
Link /	1	1			1	1			-		1					
a) Is the description If Yes, classift Dans l'affirma « Classificatie b) Will the docu La documenta	du t y th ative on d	rava is fo , cla e sé tatio	rm k rs sif curi	é par la prése ny annotating ier le présent té » au haut « ached to this	the top a formulal at au bas	S est-elle and botto tre en Ind du formu	m in the are iquant le nivitaire.  TED and/or (	ROTEGÉE et a entitled "Si reau de sécul CLASSIFIED?	ou CLAS ecurity Cl rité dans	lassificati	lon". ntituk	óе			✓ No Non	Baryman
If Yes, classif attachments ( Dans l'affirma	y th	is fo	rm b	y annotating I with Attach	the top a ments). formulai	and botto	m in the are	a entitled "So	curity Cl	la case in	rtitule	i e				

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Canadä



Government Gouvernement of Canada du Canada

Contract Number / Numéro du cogirat

F6139 - 180014

Security Classification / Classification de sécurité
Unclassified

PARTID - AUTHOR ZALIGN / PARTIE DE AUTORISATIO 13 Organization Project Authority / Chargé de projet de l'or				a de la companya de	
Name (print) - Nom (en lettres moulées)	Title - Titre		Signatura	Λ.	
DION UPWARD		PROJ. ENG	2	Mosey	
Telephone No - N° de léléphone Facsimile No - N° de 472 5244 - 46	10	dion-upward?	246	24 May	2018
14 Organization Security Autholity / Responsable de la séc	urité de Forgan	sme			
Name (print) - Nom (en lettres moulées)	Title - Titre		Signature		
left Foster	Department	al Security Officer			
Telephone No N° de teléphone Facsimile No N° de 613-991-4413	186copeur	E-mail address - Adresse co- jeff foster@dfo-mpo.gc ca	uniei	Date:	
15 Are there additional instructions (e.g. Security Guide, S- Des instructions supplémentaires (p. ex. Guide de sécu-			nt-elles jointes	?	M Yes
16. Procurement Officer / Agent d'approvisionnement					
Name (prim) - Nom (en lettres moulées)	Tax - Tare		Signature		
Felephone No - N° de téléphone Facsimile No - N° de	t élécopieur	E-mail address - Adresse o	ovinie)	Dake	5. /6.78
17. Contracting Security Authority / Autorité contractante er	matière de séc	<b>X</b> III (è	***************************************		
Name (print) - Nom (en lettres moulées)	Tibe - Titre		Signature		
Jeff Foster	Departm	ental Security Office	3 <b>4</b>		
Facsimile No N° de téléphone Facsimile No N° de 613-991-4413	: lélécopieur	E-mail address - Adresse c jeff.foster <b>@</b> dfo-m		Date:	

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Canadă

Security Clause: No Security Requirement

### **ANNEX A**

- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have access to PROTECTED or CLASSIFIED information/assets.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have unescorted access to restricted access areas of Fisheries and Oceans Canada facilities, or Canadian Coast Guard vessels.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT remove any PROTECTED or CLASSIFIED information/assets from DFO site(s).
- Subcontracts or arrangements with a third party which contain security requirements are NOT to be awarded without the prior written permission of the Contracting Authority (i.e. a new SRCL must be submitted and processed following the same procedure as for contracts with security requirements).

# GENERAL CONDITIONS PROFESSIONAL SERVICES

- 1. In the Contract,
  - 1.1 "Award Date" means the date of the award of the Contract by the Department to the Contractor.
  - 1.2 "Contract" means the written agreement between the parties which incorporates these general conditions and every other document specified or referred to in the Contract, as such may be amended by the parties from time to time.
  - 1.3 "Contractor" means the vendor and any other party to the Contract other than Her Majesty.
  - 1.4 "General Conditions" means this document as amended from time to time.
  - 1.5 "Intellectual Property" means any intellectual property right recognized by the law, including any intellectual property through legislation (such as that governing patents, copyright, industrial design, integrated circuit topography, or plant breeders' rights) or arising from protection of information as a trade secret or as confidential information.
  - 1.6 "Invention" means any new and useful art, process, machine, manufacture or composition of matter, or any new and useful improvement thereof.
  - 1.7 "Minister" means the Minister of Fisheries and Oceans and any other person authorized to act on his or her behalf.
  - 1.8 "Per Diem" means a period of 7.5 hours of actual work per day. Where actual hours worked are less than 7.5 hours per day, the amount to be paid will be pro rated accordingly.
  - "Person" includes, without limiting the generality of the foregoing, any individual, partnership, firm, company, corporation, joint venture, syndicate, organization or any other form of entity howsoever designated or constituted, or any group, combination or aggregation of any of them.
  - 1.10 "Prototypes" includes models, patterns and samples.
  - 1.11 "Technical Documentation" includes designs, reports, photographs, drawings, plans, specifications, computer software, surveys, calculations and other data, information and material collected, computed, drawn or produced, including computer printouts.
  - 1.12 "Work", unless otherwise expressed in the Contract, means everything that is necessary to be done, furnished or delivered by the Contractor to perform the Contractor's obligations under the Contract.
  - 1.13 The headings introducing sections are inserted for convenience of reference only and in no way define, limit, construe or describe the scope or intent of such sections.
  - 1.14 A cross reference to a section number is a reference to all its sub-sections.
  - 1.15 Words in the singular include the plural and words in the plural include the singular.
  - 1,16 Words imparting a gender include any other gender.

### 2. Priority of Documents

2.1 In the event of discrepancies or conflicts between these General Conditions and anything in the other documents that together form the Contract, these General Conditions govern except that if there is a conflict between these General Conditions and the Articles of Agreement, the Offer of Services, or such similar document, then the Articles of Agreement, the Offer of Services, or such similar document, whichever may be the case, shall govern.

### 3. Successors and Assigns

3.1 The Contract shall enure to the benefit of and be binding upon the parties hereto and their lawful heirs, executors, administrators, successors and permitted assigns.

### 4. Assignment, Novation and Subcontracting

- 4.1 The Contract shall not be assigned without the prior written consent of the Minister. Any assignment made without that consent is void and of no effect.
- 4.2 No assignment shall relieve the Contractor of any obligation under the Contract or impose any liability upon Her Majesty or the Minister.
- 4.3 Any assignment by the Minister of Her Majesty's interest in the Contract shall include the novation of the Minister's assignee as a party to the Contract. The Contractor shall be obliged to accept the novation. The parties shall promptly execute and deliver all documents as are reasonably required to give effect to any novation.
- 4.4 Neither the whole nor any part of the Work may be subcontracted by the Contractor without the prior written consent of the Minister. Every subcontract shall incorporate such terms and conditions of the Contract as may be reasonably applied thereto.

### 5. Time of the Essence

5.1 Time is of the essence of the Contract and every part thereof, except as may be otherwise provided.

### 6. Force Majeure

- 6.1 A delay in the performance by the Contractor of any obligation under the Contract which is caused solely by an event that:
  - 6.1.1 was beyond the reasonable control of the Contractor;
  - 6.1.2 could not have reasonably been foreseen;
  - 6.1.3 could not have reasonably been prevented by means reasonably available to the Contractor; and
  - 6.1.4 occurred without the fault or neglect of the Contractor,

may, subject to subsections 6.2, 6.3 and 6.4 constitute an "excusable delay" provided that the Contractor invokes this subsection by giving notice pursuant to subsection 6.4.

- 6.2 If any delay in the Contractor's performance of any obligation under the Contract is caused by delay of a subcontractor, such a delay may constitute an "excusable delay" by the Contractor, only if the delay of the subcontractor meets the criteria for an "excusable delay" by the Contractor pursuant to this section and only to the extent that the Contractor has not contributed to the delay.
- 6.3 Notwithstanding subsection 6.1 any delay caused by the Contractor's lack of financial resources or an event that is a ground for termination pursuant to section 9 or any delay by the Contractor in fulfilling an obligation to deliver a bond, guarantee, letter of credit or other security relating to performance or payment of money shall not qualify as an "excusable delay."
- 6.4 The Contractor shall not benefit from an "excusable delay" unless the Contractor has:
  - 6.4.1 used its best efforts to minimize the delay and recover lost time;
  - 6.4.2 advised the Minister of the occurrence of the delay, or of the likelihood of a delay occurring, as soon as the Contractor has knowledge of the occurrence of or likelihood of the delay;
  - 6.4.3 within fifteen (15) working days of the beginning of the delay or of the likelihood of a delay coming to the attention of the Contractor, advised the Minister of the full facts or matters giving rise to the delay and provided to the Minister for approval, which shall not be unreasonably withheld, a clear work-around-plan that details the steps the Contractor proposes to take in order to minimize the impact of the event causing the delay or the likely delay. The work-around-plan shall include alternative sources of materials and labour, if the event causing the delay or likely delay involves the supply of them; and
  - 6.4.4 carried out the work-around-plan approved by the Minister.
- 6.5 In the event of an "excusable delay", any delivery date or other date that is directly affected shall be postponed for a reasonable time not to exceed the duration of the "excusable delay." The parties shall amend the Contract, as appropriate, to reflect any such change in the dates.
- 6.6 Notwithstanding subsection 6.7, if an "excusable delay" has continued for fifteen (15) working days or more, the Minister may, in his sole discretion, terminate the Contract. In that event, the parties agree that neither of them will make any claim against the other for damages, costs, expected profits or any other loss arising out of the termination or the event that gave rise to the "excusable delay." The Contractor agrees to immediately repay to Her Majesty, the portion of any advance payment that is unliquidated at the date of the termination. Subsections 9.4, 9.5 and 9.6 apply in the event of termination under this subsection.
- 6.7 Except to the extent that Her Majesty is responsible for the delay for reasons of failure to meet an obligation under the Contract, Her Majesty shall not be liable for any costs or charges of any nature incurred by the Contractor or any of its subcontractors or agents as a result of an "excusable delay."

### 7. Indemnification

- 7.1 The Contractor shall indemnify and save harmless Her Majesty and the Minister from and against all claims, demands, losses, damages, costs, expenses, actions and other proceedings, by whomsoever made, sustained, brought, prosecuted, or threatened to be brought or prosecuted, in any manner based upon, occasioned by or attributable to:
  - 7.1.1 any injury to or death of a person or damage to or loss of property arising from any wilful or negligent act, omission or delay on the part of the Contractor, the Contractor's employees or agents in performing the Work or as a result of the Work;

- 7.1.2 any lien, attachment, charge, encumbrance or similar claim upon any property vested in Her Majesty under the Contract; and
- 7.1.3 the use of the invention claimed in a patent, or infringement or alleged infringement of any patent or any registered industrial design or any copyright resulting from the performance of the Contractor's obligations under the contract, and in respect of the use of or disposal by Her Majesty of anything furnished pursuant to the contract.
- 7.2 The Contractor's liability to indemnify or reimburse Her Majesty under the Contract shall not affect or prejudice Her Majesty from exercising any of Her Majesty's other rights.

### 8. Notices

8.1 Any notice, request, direction or other communication required to be given under the Contract shall be in writing and is effective if delivered by registered mail, facsimile or other electronic means that provides a paper record of the text of the notice and confirmation of its receipt by the person at the address stipulated in the Contract. Any notice, request, direction or other communication shall be deemed to have been given if by registered mail, on the date upon which the postal receipt is signed by the recipient; if by facsimile or other electronic means, on the date on which it was successfully transmitted, and if in person, on the date of delivery.

### 9. Termination for Convenience

- 9.1 Notwithstanding anything contained in the Contract, the Minister may, at any time prior to the completion of the Work, by giving notice to the Contractor (termination notice), terminate the Contract as regards all or any part of the Work not completed. Upon a termination notice being given, the Contractor shall cease work in accordance with and to the extent specified in the notice, but shall proceed to complete such part or parts of the Work as are not affected by the termination notice. The Minister may, at any time or from time to time, give one or more additional termination notices with respect to any or all parts of the Work not terminated by any previous termination notice.
- 9.2 In the event of a termination notice being given pursuant to subsection 9.1, the Contractor shall be entitled to be paid, to the extent that costs have been reasonably and properly incurred for purposes of performing the Contract and to the extent that the Contractor has not already been so paid or reimbursed by Canada:
  - 9.2.1 on the basis of the Contract Price, for all completed work that is inspected and accepted in accordance with the Contract, whether completed before, or after and in compliance with the instructions contained in the termination notice;
  - 9.2.2 the Cost to the Contractor plus a fair and reasonable profit thereon, for all work terminated by the termination notice before completion, the Cost to the Contractor being determined in accordance with the terms of the Contract; and
  - 9.2.3 all costs of and incidental to the termination of the Work or part thereof, but not including the cost of severance payments or damages to employees whose services are no longer required by reason of the termination except wages that the Contractor is obligated by statute to pay them and except for reasonable severance payments or damages paid to employees hired to perform the Contract whose hiring was expressly required by the Contract or approved in writing by the Minister for the purpose of the Contract.
- 9.3 The Minister may reduce the payment in respect of any of the Work to the extent that, upon inspection, it is deficient in meeting the requirements of the Contract.

General Conditions
Professional Services

Page 4 of 14 February 2009

- 9.4 Notwithstanding anything in subsection 9.2, the total of the amounts to which the Contractor is entitled under paragraphs 9.2.1 and 9.2.2, together with any amounts paid or due or becoming due to the Contractor under other provisions of the Contract, shall not exceed the Contract Price or the portion thereof that is applicable to the part of the Work that is terminated.
- In the procuring of materials and parts required for the performance of the Contract and in the subcontracting of any of the Work, the Contractor shall, unless otherwise authorized by the Minister, place purchase orders and subcontracts on terms that will enable the Contractor to terminate the same upon terms and conditions similar in effect to those provided in this section, and generally, the Contractor shall co-operate with the Minister and do everything reasonably within its power at all times to minimize the amount of Canada's obligations in the event of a termination under this section.
- The Contractor shall have no claim for damages, compensation, loss of profit, allowance or otherwise by reason of, or directly or indirectly arising out of, any action taken or termination notice given by the Minister under this section, except to the extent that this section expressly provides.
- 10. Termination due to Default of Contractor
  - 10.1 The Minister may, by notice to the Contractor, terminate the whole or any part of the Work if:
    - 10.1.1 the Contractor becomes bankrupt, or insolvent or a receiving order is made against the Contractor, or an assignment is made for the benefit of creditors, or an order is made or resolution passed for the winding up of the Contractor, or if the Contractor takes the benefit of any statute for the time being in force relating to bankrupt or insolvent debtors; or
    - 10.1.2 the Contractor fails to perform any of its obligations under the Contract, or in the Minister's view, so fails to make progress as to endanger performance of the Contract in accordance with its terms.
  - 10.2 If the Minister terminates the Work in whole or in part under this section, the Minister may arrange, upon such terms and conditions and in such manner as the Minister deems appropriate, for the Work to be completed that was so terminated, and the Contractor shall be liable to the Minister for any excess costs including additional costs relating to the completion of the Work.
  - 10.3 Upon termination of the Work under subsection 10.1 the Minister may require the Contractor to deliver and transfer title to the Minister, in the manner and to the extent directed by the Minister, in any finished Work which has not been delivered and accepted prior to such termination and in any materials or work-in-process which the Contractor has specifically acquired or produced for the fulfilment of the Contract. The Minister shall pay the Contractor for all such finished Work delivered pursuant to such direction and accepted by the Minister, the cost to the Contractor of such finished Work plus the proportionate part of any fee fixed by the Contract and shall pay or reimburse the Contractor the fair and reasonable cost to the Contractor of all materials or work-in-process delivered to the Minister pursuant to such direction. The Minister may withhold from the amounts due to the Contractor such sums as the Minister determines to be necessary to protect the Minister against excess costs for the completion of the Work.
  - 10.4 The Contractor shall not be entitled to be reimbursed any amount which, taken together with any amounts paid or becoming due to the Contractor under the Contract, exceeds the Contract price applicable to the Work or the particular part thereof.

General Conditions Professional Services Page 5 of 14 February 2009 10.5 If after the Minister issues a notice of termination under 10.1, it is determined by the Minister that the default of the Contractor is due to causes beyond the control of the Contractor, such notice of termination shall be deemed to have been issued pursuant to 9.1 and the rights and obligations of the parties hereto shall be govern by 9.

### 11. Records to be kept by Contractor

- 11.1 The Contractor shall keep accounts, invoices, receipts, vouchers, records and all other documents of the cost of the Work and of all expenditures or commitments in a manner and to the extent sufficient for audit purposes to the satisfaction of the Minister. Such accounts, invoices, receipts, vouchers and all other documents shall be open to audit and inspection by the Minister who may make copies and take extracts there from.
- 11.2 The Contractor shall provide facilities for audit and inspection purposes and shall provide the Minister with such information as requested by the Minister for those purposes.
- 11.3 The Contractor shall not dispose of any such accounts, invoices, receipts, vouchers, records or other documents without the prior written consent of the Minister and shall preserve and keep them available for audit and inspection by the Minister to his satisfaction, for a six (6) year period plus current year, following completion, termination or suspension of the Work.
- 11.4 The awarding of this contract does not include the authority to safeguard sensitive information on the Contractor's premises. Such information shall be retained upon the premises of the Department's facility unless otherwise authorized to be removed.

### 12. Conflict of Interest and Post-Employment Code

- 12.1 It is a term of this contract that no individual, for whom the post-employment provisions of the Conflict of Interest and Post-Employment Code for Public Office Holders (1994) or the Values and Ethics Codes for the Public Services (2003) apply, shall derive a direct benefit from this contract unless that individual is in compliance with the applicable post-employment provisions.
- 12.2 It is a term of this contract that during the term of the contract any persons engaged in carrying out this contract shall conduct themselves in compliance with the principles in the Conflict of Interest and Post-Employment Code for Public Office Holders (1994) which are the same as those in the Conflict of Interest and Post-Employment Code for the Public Service (1985), with the addition that decisions shall be made in the public interest and with regard to the merits of each case. Should an interest be acquired during the life of the contract that would cause a conflict of interest or seem to cause a departure from the principles, the Contractor shall declare it immediately to the Minister.
- 12.3 It is a term of this contract that any persons engaged in the course of this contract and subsequent to it shall conduct themselves in manner such that there is not and will not be any conflict arising from competing or opposing interests of other clients of the Contractor. Should an interest be acquired during the life of the contract that would cause a conflict of interest, the Contractor shall declare it immediately to the Minister.

### 13. Contractor Status

- 13.1 This is a Contract for services and the Contractor is an independent contractor for the sole purpose of providing services under the Contract. Neither the Contractor nor any of its personnel, including but not limited to its officers, agents, employees or sub-contractors is engaged under the Contract as an employee, servant or agent of Her Majesty and entry into the Contract does not result in the appointment or employment of the Contractor or its personnel as an officer, agent or employee of Her Majesty.
- 13.2 The Contractor shall be entitled only to those benefits and payments specified in the Contract.
- 13.3 The Contractor shall comply with all federal, provincial and municipal legislation applicable to the Work.
- 13.4 The Contractor shall be wholly responsible for any payments and/or deductions and the submission of any applications, reports, payments or contributions required by law to be made or deducted by the Contractor, including but not limited to those under the Canada or Quebec Pension Plans, Employment Insurance, Workman's Compensation, Income Tax, Goods and Services Tax, and the Harmonized Sales Tax. The Minister shall not be charged for any costs of the Contractor for the Contractor's doing anything required under this section; such costs having been taken into consideration and included in the Contractor's rates of payment specified in the Contract.

### 14. Warranty by Contractor

- 14.1 The Contractor warrants that it is competent to perform the Work and has the required qualifications knowledge, skill and ability to perform the Work.
- 14.2 The Contractor warrants that it shall provide a quality of service at least equal to generally accepted industry standards for a competent contractor in a like situation.

### 15. Member of House of Commons

15.1 No member of the House of Commons shall be admitted to any share or part of the Contract or to any benefit to arise there from.

### 16. Amendments and Waiver

- 16.1 No amendment to the Contract or waiver of any of the terms shall be valid unless effected in writing and signed by all of the parties.
- 16.2 No increase in the total liability of the Minister or in the price of the Work resulting from any change, modification or interpretation of the Contract shall be authorized or paid to the Contractor unless such change, modification or interpretation has received the prior written approval of the Minister.

### 17. Harassment in the workplace

17.1 The Contractor acknowledges the responsibility of the Minister to enure, for its employees, a healthy work environment, free of harassment. A copy of the Treasury Board policy named

General Conditions
Professional Services

Page 7 of 14 February 2009

- "Policy on the Prevention and Resolution of Harassment in the Workplace" is available at the following address: <a href="http://www.tbs-sct.gc.ca/pubs-pol/hrpubs/hw-hmt/hara-e.asp">http://www.tbs-sct.gc.ca/pubs-pol/hrpubs/hw-hmt/hara-e.asp</a>.
- 17.2 The Contractor shall not, either as an individual, or as a corporate or unincorporated entity, through its employees or sub-contractors, harass, abuse, threaten, abuse their authority towards, discriminate against or intimidate any employee, contractor or other individual employed by, or under contract with, the Department of Fisheries and Oceans or appointed by the Minister.
- 17.3 The Contractor accepts, by signing this contract, that every person described in section 17.2 has a right to be treated with respect and dignity and a responsibility to treat others the same way.
- 17.4 The Contractor shall comply with all requests by the Department of Fisheries and Oceans to participate in an internal complaint process, including dispute resolution. If one is initiated to resolve any complaints, informal or formal, arising out of matters described in section 17.2.
- 17.5 The Contractor shall be advised in writing of any complaint referred to in section 17.2 and shall have a right to respond in writing.
- 17.6 Once a complaint is made against a Contractor, the Project Authority shall provide information to the Contractor on the process to be followed by the Department.
- 17.7 If the complaint is found to be well founded against a Contractor as described in section 17.2, this is sufficient to be a default for purposes of termination of the contract in section 9.
- 17.8 If dispute resolution or an investigation is undertaken, the Department may decide to suspend the operation of the contract and reimburse the Contractor, in accordance with section 9.
- 17.9 The Contractor's obligation, as described in section 17.2 is deemed to be part of the performance of the Contractor in carrying out the Statement of Work described in the contract.
- 17.10 The Contractor shall comply with all laws applicable to the performance of the Work, or any part thereof, as described in section 17.2.
- 18. Ownership of Intellectual Property
  - 18.1 Technical Documentation and Prototypes produced by the Contractor in the performance of the work under the Contract shall vest in and remain the property of Her Majesty, and the Contractor shall account fully to the Minister in respect of the foregoing in such manner as the Minister shall direct.
  - 18.2 Unless instructed otherwise under the supplementary conditions, all right, title and interest relating to Intellectual Property conceived or developed in performing the work under the Contract shall vest in and remain the property of the Contractor except that if the Contractor independently declares that it has no intention or capability of commercially exploiting the said Intellectual Property, the ownership of such Intellectual Property shall vest in Canada.
  - 18.3 The Contractor hereby grants, to Canada, in relation to all Intellectual Property, referred to in subsection 18.2, a non-exclusive, irrevocable, world-wide, fully paid and royalty-free licence to use, have used, make or have made, copy, translate, practice or produce the said Intellectual Property, for any government purpose except commercial sale in competition with the Contractor. Canada's licence to the use of Intellectual Property includes the right to sublicense the use of that property to any other Contractor engaged by Canada for work under this Contract or in any other Contract subsequent to this one. Any such sub-licence shall authorize use of the Intellectual Property solely for the purpose of performing contracts for

General Conditions
Professional Services

Page 8 of 14 February 2009 Canada and require the other contractor to maintain the confidentiality of the Intellectual Property.

- 19. Payment by the Minister
  - 19.1 Applicable when the Terms of Payment specify PROGRESS Payments.
    - 19.1.1 Payment by the Minister to the Contractor for the Work shall be made:
      - i) in the case of a progress payment other than the final payment, within thirty (30)
        calendar days following the date of receipt of a duly completed progress claim, or
      - ii) in the case of a final payment, within thirty (30) calendar days following the date of receipt of a duly completed final progress claim, or within thirty (30) calendar days following the date on which the Work is completed,

Whichever is later.

- 19.1.2 The Minister shall notify the Contractor of any objections to the form of the progress claim within fifteen (15) calendar days of its receipt. "Form of the claim" means a claim that contains or is accompanied by such substantiating documentation as requested by the Minister. Failure by the Minister to notify the Contractor of the objection within the fifteen calendar (15) days period will only result in the date specified in subsection 19.1.1 to apply for the sole purpose of calculating interest on overdue accounts.
- 19.2 Applicable when the Terms of Payment specify payment on COMPLETION.
  - 19.2.1 Payment by the Minister to the Contractor for the Work shall be made within:
    - i) thirty (30) calendar days following the date on which all of the Work has been completed and delivered in accordance with the Contract, or
    - ii) thirty (30) calendar days following the date on which an invoice and substantiating documentation are received by the Minister in accordance with the Contract,

Whichever is later.

- 19.2.2 The Minister shall notify the Contractor of any objections to the form of the invoice within fifteen (15) calendar days of its receipt. "Form of the invoice" means an invoice, which contains or is accompanied by such substantiating documentation as requested by the Minister. Failure by the Minister to notify the Contractor within the fifteen (15) calendars day period will only result in the date specified in subsection 19.2.1 to apply for the sole purpose of calculating interest on overdue accounts.
- 20. Payment of Interest on Overdue Accounts
  - 20.1 For the purposes of this Section:

"Average Rate" means the single arithmetic mean of the Bank Rates in effect at 4:00 p.m. (Eastern Standard Time) each day during the calendar month that immediately precedes the calendar month in which payment is made;

"Bank Rate" means the rate of interest established from time to time by the Bank of Canada as the minimum rate at which the Bank of Canada makes short term advances to members of the Canadian Payments Association;

"Date of Payment" means the date of the negotiable instrument drawn by the Receiver General of Canada and given for payment of an amount due and payable;

"Due and payable" means an amount due and payable in accordance with the Contract; and

"Overdue" means an amount that is unpaid on the first day following the day upon which it is due and payable.

- 20.2 The Minister shall be liable to pay the Contractor simple interest at the average rate plus 3 per cent per annum on any amount that is overdue from the date that such amount becomes overdue until the day prior to the date of payment, inclusive. Interest on an overdue amount will not be payable or paid if the payment is overdue less than fifteen (15) calendar days unless the Contractor requests payment of interest.
- 20.3 The Minister shall not be liable to pay interest if the Minister is not responsible for the delay in payment.
- 20.4 The Minister shall not be liable to pay interest on overdue advance payments.

### 21. Schedule and Location of Work

- 21.1 If the Work is performed in the offices of the Department of Fisheries and Oceans (DFO), the Contractor will, for better co-ordination with DFO operational needs, follow the same time schedule as employees of DFO.
- 21.2 If the Work is performed at locations other than DFO's offices, the time schedule and location of Work shall be in accordance with the Contract.

### 22. Minister's Responsibilities

22.1 The Minister will provide support, guidance, direction, instruction, acceptances, decisions and information as required under the Contract.

### 23. Certification - Contingency Fees

- 23.1 The Contractor certifies that it has not directly or indirectly paid, and covenants that it will not, directly or indirectly pay, a contingency fee for the solicitation, negotiation or obtaining of the Contract to any person other than a person acting in the normal course of the person's duties for which a contingency fee is paid.
- 23.2 All accounts and records pertaining to payments of such contingency fees shall be subject to this section.
- 23.3 If the Contractor's certification under this section is false or otherwise erroneous, or if the Contractor does not comply with its covenants under this section, the Minister may, at his sole option, either terminate the Contract for default in accordance with section 9 or recover the full amount of the contingency fee from the Contractor by way of reduction to the Contract price or otherwise or by set off against any monies owing by Her Majesty to the Contractor under the Contract.

General Conditions
Professional Services

Page 10 of 14 February 2009

### 23.4 In this section:

- 23.4.1 "contingency fee" means any payment or other compensation that is contingent upon or is calculated upon the basis of a degree of success in soliciting or obtaining a federal government contract or negotiating the whole or any part of its terms;
- 23.4.2 "person" includes, but is not limited to an employee, agent or assign of the Contractor, an individual or group of individuals, a corporation, a partnership, an organization or an association and, without restricting the generality of the foregoing, includes any individual who is required to file a return with the registrar pursuant to section 5 of the Lobbying Act R.S. 1985 c. 44 (4th Supplement) or as may be amended.

### 24. Price Certification

24.1 The Contractor certifies that the price/rate shown in the Contract has been computed in accordance with generally accepted accounting principles applicable to all like products/services sold by the Contractor, that such price/rate is not in excess of the lowest price/rate charged anyone else including their most favoured customer for like quality and quantity of the service, and does not include any provision for discounts or commissions to selling agents.

Section 24 is applicable only in sole source contracting situations.

- 25. Lump Sum Payment Work Force Reduction Programs
  - 25.1 It is a term of the Contract that:
    - 25.1.1 the Contractor has declared to the Minister any lump sum payment he received pursuant to any work force reduction program, including but not limited to the Executive Employment Transition Policy, which have been implemented to reduce the public service;
    - 25.1.2 the Contractor has informed the Minister of the terms and conditions of such work force reduction program pursuant to which the Contractor was made a lump sum payment and the rate of pay on which the lump sum payment was based.

### 26. International Sanctions

- 26.1 Persons and companies in Canada are bound by economic sanctions imposed by Canada by regulations passed pursuant to the United Nations Act, R.S.C. 1985, c. U-2, the Special Economic Measures Act, S.C. 1992, c. 17, or the Export and Import Permits Act, R.S.C. 1985, c. E-19. As a result, the Government of Canada cannot accept delivery of goods or services that originate, either directly or indirectly, from the countries subject to economic sanctions. At the time of contract award, the following regulations implement economic sanctions can be found at: <a href="http://www.dfait-maeci.gc.ca/trade/sanctions-en.asp">http://www.dfait-maeci.gc.ca/trade/sanctions-en.asp</a>.
- 26.2 It is a condition of the Contract that the Contractor shall not supply any goods or services to the Government of Canada that are subject to economic sanctions as described in subsection 26.1.

26.3 If, during the performance of the Contract, the addition of a country to the list of sanctioned countries or the addition of a good or service to the list of sanctioned goods or services cause an impossibility of performance of the Contract by the Contractor, the situation will be treated by the parties as an excusable delay. The Contractor shall forthwith inform the Minister of the situation and the procedures applicable to section 6 shall then apply.

### 27. Official Languages

27.1 Services and communications provided by the Contractor in performance of the Work shall be provided in both Official Languages as required by Part IV of the Official Languages Act as amended from time to time.

### 28. Entire Agreement

28.1 This Contract constitutes the entire agreement between the parties respecting the subject matter of the Contract and supersedes all previous negotiations, communications and other agreements relating to it unless they are expressly incorporated by reference into the Contract.

### 29. Environmental Considerations

- 29.1 Whenever practical and economically feasible, submissions, contract reports or written communication will be made on recycled, double-sided paper or on disk where appropriate.
- 29.2 Preference will be given to goods and services considered to be environmentally superior within the bounds of established technology and economic capability. Selection of goods and services will be based on their efficient use of energy and natural resources, potential to reuse or recycle, and safe means of disposal.
- 29.3 Every effort should be made to purchase products that bear other environmental certification, or use their best judgement to obtain products with the least harmful impact on the environment.
- 29.4 Contractors performing work under this contract must comply fully with the Canadian Environmental Protection Act, 1999, the Canadian Environmental Assessment Act, the Fisheries Act and regulations such as the Arctic Wavers Pollution Prevention Regulations and with all Department of Fisheries and Ocean's Standing Orders, Policies and Procedures relating to environmental protection.
- 29.5 Contractors will be fully aware of their obligations as defined under the Act "Canadian Environment Protection Act, 1999" which requires that "A person must take practicable and reasonable steps to prevent or minimize environmental harm or environmental nuisance caused, or likely to be caused, by their activities".
- 29.6 Anything done or omitted to be done by the Contractor or its employees which compromises the Department of Fisheries and Oceans in relation to environmental legislation may result in immediate termination of the Contract. Any fines, costs or expenses imposed on the Minister as a result of breaches of the "Canadian Environment Protection Act, 1999" caused by the Contractor or his employees will be fully recovered from the Contractor.

- 30. Health and Safety
  - 30.1 The Contractor shall be responsible for the health and safety of all persons involved in the performance of the Work and shall comply with all federal, provincial and municipal legislation, policies and procedures respecting health and safety, whichever may be the more stringent, applicable to the performance of the Work.
- 31. Confidentiality Security and Protection of the Work
  - 31.1 The Contractor shall keep confidential all information provided to the Contractor by or on behalf of Canada in connection with the Work, including any information that is confidential or proprietary to third parties, and all information conceived, developed or produced by the Contractor as part of the Work where the Intellectual Property in such information (except a licence) vests in Canada under the Contract. The Contractor shall not disclose any such information to any person without the written permission of the Minister, except that the Contractor may disclose to a subcontractor authorized in accordance with section 4 information necessary for the performance of the subcontract, on the condition that the subcontractor agrees that it will be used solely for the purposes of such subcontract. Information provided to the Contractor by or on behalf of Canada shall be used solely for the purpose of the Contract and shall remain the property of Canada or the third party, as the case may be. Unless the Contract otherwise expressly provides, the Contractor shall deliver to Canada all such information, together with every copy, draft, working paper and note thereof that contains such information, upon completion or termination of the Contract or at such earlier time as the Minister may require.
  - 31.2 Subject to the Access to Information Act, and to any right of Canada under this Contract to release or disclose, Canada shall not release or disclose outside the Government of Canada any information delivered to Canada under the Contract that is proprietary to the Contractor or a Subcontractor.
  - 31.3 The obligations of the Parties set out in this section do not apply to any information where the same information: (a) is publicly available from a source other than the other Party; or (b) is or becomes known to a Party from a source other than the other Party, except any source that is known to be under an obligation to the other Party not to disclose the information, or (c) is developed by a Party without use of the information of the other Party.
  - 31.4 Wherever practical, the Contractor shall mark or identify any proprietary information delivered to Canada under the Contract as "Property of (Contractor's name), permitted Government uses defined under Department of Fisheries and Oceans (DFO) Contract No. (fill in Contract number)", and Canada shall not be liable for any unauthorized use or disclosure of information that could have been so marked or identified and was not.
  - 31.5 When the Contract, the Work, or any information referred to in subsection 31.1 is identified as TOP SECRET, SECRET, CONFIDENTIAL, or PROTECTED by Canada, the Contractor shall at all times take all measures reasonably necessary for the safeguarding of the material so identified, including those set out in any PWGSC policy respecting security and any other instructions issued by the Minister.
  - 31.6 Without limiting the generality of subsections 31.1 and 31.2, when the Contract, the Work, or any information referred to in subsection 1 is identified as TOP SECRET, SECRET, CONFIDENTIAL, or PROTECTED by Canada, the Minister shall be entitled to inspect the Contractor's premises and the premises of a subcontractor at any tier for security purposes at any time during the term of the Contract, and the Contractor shall comply with, and enure

General Conditions
Professional Services

Page 13 of 14 February 2009 that any such subcontractor complies with, all written instructions issued by the Minister dealing with the material so identified, including any requirement that employees of the Contractor or of any such subcontractor execute and deliver declarations relating to reliability screenings, security clearances and other procedures.

- 31.7 Any proposed change in the security requirements after the effective date of the Contract that would involve a significant increase in cost to the Contractor shall require an amendment to the Contract under the provisions of section 16.
- 32. The Code of Conduct for Procurement
  - 32.1 The Contractor confirms that it has read the Code of Conduct for Procurement and agrees to be bound by its terms.
  - 32.2 For further information, the Contractor may refer to the following PWGSC site:

http://www.tpsgc-pwgsc.gc.ca/app-acg/cndt-cndct/contexte-context-eng.html.



Fisheries and Oceans Canada Pêches et Océans Canada



Fisheries and Oceans Canada Pêches et Océans Canada

Canadian Coast Guard

Garde côtière canadienne

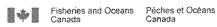
### REQUEST FOR SERVICE CONTRACT CHECKLIST FOR CONTRACTS < \$10K OR WITHIN DELEGATION FOR CONSTRUCTION CONTRACTING - RCM/ PROJECT AUTHORITY

Contract Number:	F6139-180014	
Type of Contract	Service	☐ Construction
	ist is not required for Cal itracts less than \$1,000.0	II-Up's Against Standing Offer Agreements, Grants & Contribution Agreements nor 0 (tax excluded).
SPECIAL RESTRICT	IONS:	
list of some of the rest Public Opinion R Legal Services (I Temporary Help - As of April 1, Services. All r Procurement of F Research and De Printing – goods Contracting with Expert Witness (I Supply Arrangerr Diving – Departm	tricted items that you must esearch (PWGSC); Dept. of Justice); Services 2011 Responsibility Central equests for Temporary Hesirearms; Evelopment (PWGSC); contracts; Former Public Servants (Regional Materiel & Proceeds	e Managers (RCMs) are no longer authorized to issue Call-Ups for Temporary Help lp Services must be sent to Regional Materiel & Procurement Services for processing.  Regional Materiel & Procurement Services);  urement Services).  & Procurement Services)  dures (Regional Materiel & Procurement Services)
http://w02intra01.ncr.d CAUTIONS: The Department has p contracting office if you - Aircraft charters; - Employee/Emplo	out cautions/special policie u are entering into a contra yer relationship;	orpacct/F&A101/procure/restrict/restrict.htm s in place. The following list is a sample of a few. Please consult with your regional

		Yes	No	N/A	Comments
01.	Is this within the Department's mandate & Program objectives?	Ø			
02.	carried out:				
	• Title	Ø			
	Start & Completion dates (incl. multi-year contract)	Ø			
	Background Statement	$\square$			
	Clear description (objectives to be attained)	Ø			
	Description of scope of work + existing resource material	Ø			
	Phases of work				
	Details of any constraints imposed (i.e. policies, standards)				
	Departmental support required (i.e. use of assets or work on-site),,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Ø	П	П	
	Specific details re responsibilities of the client & contractor	Ø	П	П	
	Requirements for progress meetings	П	П		
	Deliverables to be provided (e.g. progress report, milestone, etc.)	Ø			
	Estimate of anticipated level of effort required	Ø	ō		
	Time schedule for completion of each stage of the work	Ø			
	• Location of work - on site 📝 and/or off site 📝				
	Language Requirement, in accordance with		П	Ø	
	Part IV of the Official Languages Act  • Security Requirements				
	Insurance Requirement (if applicable)				see attached SRCL
		Ø			
	Travel and living (if applicable)      Recommended sources (vendor)	$\square$			
	Method of Payment - Acquisition Card	П		H	
03.	Are services being delivered in area(s) subject to Comprehensive Land	Ш	<u> </u>		
<b>.</b>	Claim?		Ø		
	If so, which Land Claim Agreement(s)?				
	If so, does the Statement of Work/tender documentation include the				
	appropriate Economic Measures Obligation for the applicable Land Claim Agreement(s)?				
	Have the designated groups in the Land Claim Area(s) been notified?.				

Canadă

Page 2 of 2 FP-5081-E (2012-06)



Fisheries and Oceans Pêches et Océans Canada Pâches

Canadian Coast Guard

Garde côtière canadienne

	Yes	No	N/A	Comments
04. Is this contract being set-aside under Procurement Strategy for Aboriginal		Ø		
Business (PSAB)?				
05. If Intellectual Property has been identified, does it rest with the contractor and		20004		
has it been identified in the contract and tender notices?		Ø		
<ul> <li>If not Contractor owned, what exception is being used for the IP to vest with the Crown and has this been identified in the contract and tender</li> </ul>				
notices?				
Exception Number:				
(6.1, 6.2, 6.3, 6.4.1, 6.4.2, 6.4.3, 6.5 or 8.1). For more details, please refer to the <u>TB Policy</u> .				
06. Is it a Non-competitive/Sole source contract?	Ø	П		As per SCH Contracting
If so, clear justification note must be documented in file				Authorities
consistent with TB policy.		ᆜ	ᆜ	
Has the obligation been entered into Abacus?      If Land Claim Agreement is applicable, has this been identified in	Ц	L	Ц	
Abacus?				
Are the appropriate solicitation methods and limited tendering (if	П	П	П	
applicable) reasons identified in the "PO Header" section of Abacus?  • Are the applicable trade agreements identified in the "PO Header"	LU -	Ц	Ш	
section of Abacus?				
If the contract generates IP, is this identified in the "PO Header" section of Abacus?	П	П	П	
08. If security issues are applicable				As per attached SRCL
Has a SRCL been completed?		H	H	
http://www.tbs-sct.gc.ca/tbsf-fsct/350-103-fra.asp	t district		Name of Street	
Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file	Ø			
09. Have Risk Management issues been addressed by Project Authority? Does				
the Company/Individual have:	F-71	_	_	
Worker's Compensation?		님	님	
• Insurance requirements?		님	H	
Accident Disability Insurance     Bonds/Security deposit required?			H	
Environmental Assessment required, on file?				
OSH (i.e. safety briefings, copy of contractor's certifications)		Н		
Qualifications (i.e. copy of résumé, confirmation of		<b>L</b>	لستنا	
educational/professional requirements, etc.)?			Ø	
10. Competitive Contract - list of potential suppliers, copies of		Ø		
proposals, quotes	<del></del>	П		
12. Supporting Documentations and Location:	<u> </u>	<u> </u>	<u> </u>	
Copies of Progress Reports in file	П	П	П	
File #		_		
Copy of Final Report in file#  Copy of Final Report in file#		Ц	L	
Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting				
13. AMENDMENT TO CONTRACT:			ž	
(i.e. increase in level of effort, scope of work increase/decrease, increase/ decrease of required resources)				
Clear rationale is documented on file				
Revised proposal and costing on file				
Obligation in Abacus				
Amendment to Contractor for signature			Ц	
Signed copy on file	<u> </u>	<u> </u>		
Project Authority's Signature			Dat	e: 24 May 2018
RCM Signature Taul Cu			Dat	e: 14 May 2018 e: May 24/18
* REMINDER note for Sole-Source Justification				
Please note that the following are the exceptions for sole source as per TB policy:  - the need is one of pressing emergency in which delay would be injurious to the public in  - the estimated expenditure does not exceed:  - \$25,000; or  - \$100,000, where the contract is for acquisition of architectural, engineering and othe preparation or supervision of the construction, repair, renovation or a set the nature of the work is such that it would not be in the public interest to solicit bids (i.e., only one person or firm is capable of performing the contract (i.e., patent or copyright).	er service: work;			t of the planning, design,





INVOICE

Page 1 of 1

s.24(1)

Invoice Number
Invoice Date
Purchase Order
Customer Number
Project Number

1297992 August 1, 2018 F6139-180014 14143 121621963

Bill To

Fisheries and Oceans Canada Accounts Payable DFO - Accounts Payable PO Box 1901 Stn A Fredericton NB E38 5G4 Canada Please Remit To

Stantec Consulting Ltd. c/o Lockbox 310260 PO Box 578, STN M Calgary AB T2P 2J2 Canada

Project Engineering Services, Wharf Reconstruction, Port Aux Basques, NL
Project Manager Alien, Scott Contract Upset 3.073.14
Current Invoice Total 3.534.11 Contract Billed to Date 3.073.14
(CAD) For Period Ending July 20, 2018

Attn: Diane White

Previously Total Invoiced **Current Invoice** Invoiced 100.00% 3.073.14 0.00 3,073.14 **Progress Charge** 3,073.14 x Complete Total Fees & Disbursements 3,073.14 NLHST Rog.# 460.97 INVOICE TOTAL (CAD) 3,534.11

Due upon receipt or in accordance with terms of the contract

#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER – FOURNISSEUR

STANTEC CONSULTING LTD 19 UNION STREET P O BOX 772 CORNER BROOK, NL A2H 6G7 Canada

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chof du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPOR	TANT	
The Contract No. must appear on invoices, B.E., packing lists, correspondence and outside containers. La No. de contrat doit être indiqué aur les factures, les correspondence et à l'extérieur des correspondence.		
Contract No./ No. de contrat.	F6140-185002	
Amend. No/No. de modif	7	

#### ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/	······································
Date d'octroi de contrat	28-JUN-2018

Address Enquiries to - Adresser toute demande à UPWARD, DION

Tel: 7097723244

E-mail: DION.UPWARD@DFO-MPO.GC.CA

SHIP TO/ F6140 EXPÉDIER À:	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC SXI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada  Attn: SAUNDERS,LEIGHANN

Departmental Financial Codes - Codes financiers ministériel		Freight Terms - Co	nditions pour les frais de transport
18411-H30-230-0810-10454-6		Contract End Date	- Daie de fin du contrat
FOB - FAR	PST No Nº de TVP Exemption	HST/GST - TPS / TVH EXTRA	Estimated Total Cost - Prix total prévu 6,387.76 CAD (Tax excluside)(Taxc exclus)

Continued/ suite...



Pêches et Océans Canada

Page

2	of/de	3

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No. - N° de commande

F6140-185002

Amend. No. - N° de modif.

The Vendor agrees to provide to Figheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournissour socepte de fournar Pêches et Océans Carada les biens ou services identifés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite...

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Çucmiisi	Uofi Ude D	Unit Price Prix unitaire	Extended Cost Prix total právu
*****	705642010 - Concrete/asphalt testing services - Wharf reconstruction - Seal Cove (As per attached Statement of Work)	27-AUG-18	5387.76	EA ICH-EACHIC HACUN	1.00	5,387,76
2	705642010 - Amendment due to Additional Work (See Attached)	31-DEC-18	1000	EA /CH-EACH/C HACUN	1.00	1,000.00

Fisheries and Canada	i Ocean
----------------------	---------

Pêches et Océans Canada

Page	3	of/de	3

<i>PURCHASE ORDER</i>	p	UR	CHA	SE	OR	DER
-----------------------	---	----	-----	----	----	-----

(Continuation sheet)

<b>COMMA</b>	NNE	n'A	CX12	17
* * * * * * * * * * * * * * * * * * *	1 Y &// &/-	27 12	W. E E . C.	8 Æ

(suite)

P.O. No Nº de commande	
	F6140-185002
Amend. No Nº de modif.	
	1

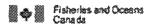
The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achst. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE	MINISTRE	
Print or type - Impringer on the sylication	Position title - Titre du poste  Regional Engineer  Small Craft Harbours  Newfoundland and Labrador	Region Dec 17/18



Páches el Océans Canada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinsiler referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinsiler referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER - FOURNISSEUR STANTEC CONSULTING LTD 19 UNION STREET P O BOX 772 CORNER BROOK, NL A2H 6G7 Canada

#### COMMANDE D'ACHAT

Cette communde d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-aprés appelée "Sa Majesté) représenté par le Maistre des Péches et Océans Canada (ci-après appelé " Péches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes)

IM/UK	IAMI				
The Consect No wast appear on involves, BA., packing figur, correspondence and outside contained. Let No de contest dost áire indiqué sur les factures les Contestuérnesses, les littais d'embatage la correspondence et à l'adériaur des contentens.					
Contract No.J No. de cantrat.	F6140-185002				
Amend. No/No. de modif	0				

PROGRAM ADMINISTRATION
JOHN CABOT BLDG., 10 BARTER'S HILL
P.O.BOX 5667
ST JOHN'S, NL AIC 5X1

Tel: 709 772-2686

E-mail: DIANE, WHITE@DFO-MPO.GC.CA

Contract Award Date	30 77727 3030
Date d'octrol de contrat	28-JUN-2018
Address Enquiries to - Adresser toute d	lemande à
UPWARD. DION	
Urward, DION	
Tel: 7097723244	

E-mail: DION.UPWARD@DFO-MPO.GC.CA

SHIP TO/ EXPÉDIEN À:	6140	BILL TOV D FACTUBER Å:	FO invascing-formeation.NPO@canada.ca	
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5X1 Canada		DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Conada Altn: WHITE,DIANE		
Departmental Fi	nancial Codes - Codes financiers ministériel	Freighi Terms - Co	ndhious pour les frais de transport	
18411-1130-230-0810-10454-6		Contract End Date	- Date de fin du contrat	
FOB-FAR	PST No Nº de TVP Exemption	HSTAGST - TVS / TYH EXTRA	Estimated Total Cost - Prix total prévi 5,387.76 CAD (Total and the contact of the contact of the contact	

Continued/ suite ...

### Canada

	Figheries Canada	and	Oceans
80 Y 80	Canada		

s Páches el Océans Conada

0	<b>1</b>	Talda	<b>~~</b>
1. mA.n	1 ~	1 ~~~	1 2
	1 .		1
	1	1	1

P	UR	CH	ASE	OX	<i>IDE</i>	R

(Continuation sheet)

COMMANDE	D'ACHAT
1 1 1	

~~~ <u>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~</u>	***************************************
F6140-	185002
	***************************************
	0
	F6140-

The Vendor agrees to provide to Externel and Octors Canada the goods or services identified at the specified prices and is accordance with six terms and conditions of this Franchese order.

Le Fourness nur accupier de fourner Péches et Océans Canada les beens ou services idensifies deux les présentes en conformiel avec les prix apécifiés et avec les modaleits de cetre consenande d'achait.

Continued/ suite.

No Aracle	Description Description	Deliv <b>ery Date</b> Date de livroisce	Quencity Quantiti	Verb Verb	Unit Price Prix withers	Extended Coss Prox total právo
100	703642010 - Concrese/aspholi seising services - Woorf reconstruction - Seat Cove (As per anoched Scarement of Work)	27-AUG-18	\$387.76	EA KH-EACHK HACUN	1.00	3,347 76

s.19(1)

	Fisheries and Oceans Canada	Péches et Océans Canada	Page	3	0/84	<b>3</b>
		PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT (suite) P.O. No N° de command Amend. No N° de modif.		řě	6140-185002
	ica and agree to all terris a	of this Purchase Order. The supplier ad conditions set out in this request.	Les documents ci-joints fore pertie ion Fournessour converté et accepte tous le cere Centande, inclusire:		conditions is its	
	al Conditions (Profe	•				
\$ (3.8 kg)		DUR LE FOURNISSEUR	Witness <sub>A</sub> Témon	, S	60%	Per 3018
Francis Segren	nye-Impomeroudsayd Stephen G	rejuda-	Fostikon trile - Taire du poste	مالي <u>دي</u> الاستان	7-7+1	وعلمهاد

approved f <b>or the minister -</b> approuvé Pour Le Ministre		
Signature	Position Utle - Take du post <b>e</b>	Date
Paul Curre	tojadiojas Sadiodiojas	Jun 28/18
Print or type- Im Pauli Cufran	Herfound and Laboutor Region	,

Position tille - Thre du poste

Cana**d**ä

**Pant** or type - Imprimer ou dact**ylograpise** 

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein)

# SUPPLIER – FOURNISSEUR STANTEC CONSULTING LTD 19 UNION STREET

Canada

P O BOX 772

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT	
The Contract No. must appear on Involves, B.f., packi considers. Le No. de contrat doit être indiqué sur les factures, les la correspondence et à l'estémeur des contenants.	
Contract No./ No. de contrat.	F6140-185002
Amend. No/No. de modif	0
1	

#### ISSUED BY - PREPARE PAR

CORNER BROOK, NL A2H 6G7

PROGRAM ADMINISTRATION
JOHN CABOT BLDG., 10 BARTER'S HILL
P.O.BOX 5667
ST JOHN'S, NL AIC 5X1

Tel: 709 772-2686

E-mail: DIANE.WHITE@DFO-MPO.GC.CA

resser toute demande à	
28-JUN-	2018

Tel: 7097723244

UPWARD, DION

E-mail: DION.UPWARD@DFO-MPO.GC.CA

SHIP TO/ F6140	BILL TO/ DFO.invoicing-facturation,MPO@canada.ca
EXPÉDIER À:	FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: WHITE,DIANE

bussesson	Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frois de transport
	18411-H30-230-0810-10454-6	Contract End Date - Date de fin du contrat
***************************************	FOB - FAR PST No Nº de TVP Exemption	HST/GST - TPS ? Estimated Total Cost - Prix total prévu TVH 5,387.76 CAD
200000		EXTRA (Tax excluded) (Taxe exclus)

Continued/ suite...

# Canada

Fisheries and Oceans Péches et Océans Canada Canada

Page

2	of/de	3

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

	(2mis)	
-	P.O. No Nº de commande	
	***************************************	F6140-185002
	Amend. No Nº de modif.	
	**************************************	0
- 1	1	

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Péches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite...

Item no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of I U de D	Unit Price Prix unitaire	Extended Cost Prix total právu
*	705642010 - Concrete/asphalt testing services - Wharf reconstruction - Seal Cove (As per attached Statement of Work)	27-AUG-18	5387.76	EA /CH-EACH/C HACUN	1.00	5,387.76

	Fisheries Canada	and	Ocean:
--	---------------------	-----	--------

Pêches et Océans Canada

Page

p		
1 3	of/de	1 3
1		
	1	1
1	1	

<i>PURCHASE ORDE.</i>	ĸ	
-----------------------	---	--

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

F6140-185002
~~~~
0

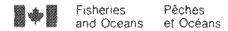
The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographier	Position litle - Titre du poste	
Signature	Witness - Témoin	Date
·		
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE	······································
Signature	Position title - Titre du poste	Date
Print or type - Impa ou dety Curran	Regional Engineer Small Cash Harbours	Jun 28/18
Print or type - Impage of the Curran	Newfoundland and Labrador Region	7,70



**Project Number: F6140-185002** 

Project Title: Concrete/Asphalt Testing Services - Wharf Reconstruction, Seal

Cove, NL

IPI Number: 705642-010

Anticipated Start Day: 2 July 2018

Anticipated Date of Completion: 27 August 2018

Location of Work: Seal Cove (WB) / Home Office

Background Statement: See attached Request for Engineering Services.

Scope of Work: See attached Request for Engineering Services.

#### **General Terms and Conditions:**

1. Consultant must provide:

a. A Corporate Health and Safety Plan that outlines:

i. Corporate Policies and Procedures,

ii. Site Specific Safety Plan

b. Proof of Third Party Liability Insurance; and

**Deliverables:** The project deliverables will be the completion of the above work identified in Request of Engineering Services.

**Method of Payment:** The Contractor will be paid upon submission of proper invoicing to Small Craft Harbours.

**Pricing:** The total of this lump sum contract is: Five Thousand Three Hundred Eighty-Seven Dollars and Seventy-Six Cents \$5,387.76 (+ HST) (See attached)

Note: All applicable taxes are to be listed separately.

Small Craft Harbours Project Manager: Dion Upward, Project Engineer

**Contractor**: Stantec Consulting Ltd.

19 Union Street PO Box 772

Corner Brook, NL A2H 6G7 Contact: Scott Allen, EIT

Telephone: (709) 639-9712 Fax: (709) 640-2846

Email: Scott.Allen@stantec.com

Canada

#### **Request for Engineering Services**

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

#### Scope of Work

Small Craft Harbours (SCH) is seeking an engineering firm to complete materials testing for the Wharf Reconstruction project at Seal Cove, NL. This scope of work will include concrete testing, compaction testing of aggregates and asphalt testing as per Contract Specifications.

#### Concrete Testing

Provide concrete testing services as per attached specification and mix design.

#### Aggregates Testing

Provide aggregates compaction testing services as per attached specification.

#### Asphalt Testing

Provide asphalt testing services as per attached specification and mix design.

SCH will be responsible for management of the project.

All work to be in metric units.

Deliverables: Written confirmation of work inspected on site and report of compaction and asphalt test results.

Consultant to provide a copy of safety plan.

Work Scope is to be completed and accepted by Small Craft Harbours by 27 August 2018.



Project Name: QC Services, Wharf Construction, Seal Cove, NL (Baie Verte)

Project Client: DFO Small Craft Harbours

s.20(1)(b) s.20(1)(c)

TABLE 1- OPINION OF PROBABALE COSTS FOR MATERIALS TESTING SERVICES

Project No.: 121622119 June 28, 2018 Date:

ø	Description	Hours	# VIsits	# Tests	# km's	Rate	Itemized Cost	Total C	osi
1.0	Concrete Testing (Whart Deck)		<u> </u>	L			1		
1.1	Technician On-site (Including Travel Time)								
	Technician Vehicle								
1.3	Laboratory - Compressive Strength Testing								
1.4	Cylinder Pickup Technician Travel Time								
1.5	Cylinder Pickup Technician Vehicle								
1.6	Office Charges								
				· · · · · · · · · · · · · · · · · · ·				Mariana mark and a ser year special and	Madeston, on Table
2.0	Compaction Testing of Asphalt (Wharl Approaches)	-							
	Technician On-site (Including Travel Time)		1	L	A				
	Technician Vehicle								
	Laboratory Testing - Marshall Test								
	Equip Charge - Nuclear Densometer								
	Meals and Accommodations								
	Office Charges								
3.0	Project Management and Reporting								
	Project Manager						1		
	Technologist								
	Administrative								
0.0	Office Charges								
	TOTAL						-	S 5	387.7

#### NOTES:

- 1) Travel cost included in per trip estimate.
  2) HST Extra to all costs noted above.
- 3) Assuming an average number of hours per site visit actual site visit charges may vary depending on required time on site.

  Final charges for field work will be based on actual work requested and carried out, at the rates indicated.

  4) We have assumed that the contractor will be responsible for returning the cast speciments the following day after a minimum of 20hrs, of
- undistubed curing.

  5) We have assumed that the contractor will be responsible for delivering a prequalifying asphalt sample to our Corner Brook Lab at least

Pages 49 to / à 62 are duplicates of sont des duplicatas des pages 20 to / à 33



#### STANTEC CONSULTING LTD. WORK ORDER

WORK ORDER						
		DATE: Jur	ne 28, 2018			
PROJECT NAME:	Engineering Se	ervices, Wharf Cor	struction, Seal Cove, N	IL (Baie Verte)		
PROPOSAL NUMBER: 121622119						
STANTEC PROJECT MGR	Scott Allen					
CUENT NAME:	DFO - Small Ci	raft Harbours				
CLIENT ADDRESS:	P.O. Box 5667,	10 Barter's Hill, St.	John's, NL AIC 5XI			
LOCATION OF SERVICES:	Seal Cove, NL	(Baie Verte)				
SCOPE OF WORK DESCRIBED DESCRIBED IN THE ATTACHE		OR AS				
1) As per our letter	dated June 29, 2	2018				
2)						
3)						
ATTACHMENTS:						
1) As per our letter	dated June 29, 2	2018				
ESTIMATED BUDGET/CONTR	ACT PRICE:	\$ 5,387.76 (plus h	IST) Time and Materials			
SCHEDULE: START DATE	June 2018		COMPLETION DATE:	August 2018		
PLEASE INDICATE <b>BILLING A</b>	ddress and a	NY SPECIAL BILLING	SINSTRUCTIONS (E.G.,	P.O. NUMBER REQUIRED):		
By signing this work o		agrees to be bo sional services		ind conditions of this		
FOR STANTEC CONSULTING	LTD.:					
6,,,						
Signature		***************************************				
Scott Alien, EIT, Team Lead	er.	DATE:	JUNE 28, 2018			
Print Name and Title						
FOR CLIENT:						
***************************************						
Signature	······································					
		DATE:				
Print Name and Title	***************************************	······································	***************************************			

Stantec Consulting Ltd.



#### **PROFESSIONAL SERVICES TERMS AND CONDITIONS**

Page 1 of 2

The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the CLIENT authorizes Consultant to proceed with the services, constitute the AGREEMENT. Consultant means the Stantec entity issuing the Proposal.

**DESCRIPTION OF WORK:** Consultant shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

**TERMS AND CONDITIONS:** No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CUENT and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT

COMPENSATION: Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle Consultant, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

NOTICES: Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

**TERMINATION:** Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party may immediately terminate the Agreement. Non-payment by the CUENT of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the CUENT shall forthwith pay Consultant all fees and charges for the SERVICES provided to the effective date of termination.

ENVIRONMENTAL: Except as specifically described in this AGREEMENT, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

**PROFESSIONAL RESPONSIBILITY:** In performing the SERVICES, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

LIMITATION OF LIABILITY: The CLIENT releases Consultant from any liability and agrees to defend, indemnity and hold Consultant harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and orbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of Consultant. It is further agreed that the total amount of all claims the CLIENT may have against Consultant under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees paid to Consultant for the SERVICES or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

INDEMNITY FOR MOLD CLAIMS: It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, properly damage and/or necessary remedial measures. If, during performance of the SERVICES, Consultant knowingly encounters any such substances, Consultant shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and wrive all claims, including consequential damages, against Consultant, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during an after completion of the SERVICES. The CLIENT further agrees to indemnify and hold Consultant harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or wilful misconduct of Consultant. Consultant and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

Professional Services forms and Conditions on Stantiel Forms: Company Forms: 8sk Management: Standard Form Agreements



#### PROFESSIONAL SERVICES TERMS AND CONDITIONS

Page 2 of 2

**DOCUMENTS:** All of the documents prepared by or on behalf of Consultant in connection with the PROJECT are instruments of service for the execution of the PROJECT. Consultant retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant, In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the CLIENT agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sale use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold Consultant, its officers, employees. Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.

FIELD SERVICES: Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT. Consultant shall not be the prime contractor or similar under any accupational health and safety legislation.

GOVERNING LAW/COMPLIANCE WITH LAWS: The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

DISPUTE RESOLUTION: If requested in writing by either the CLIENT or Consultant, the CLIENT and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

**ASSIGNMENT:** The CLIENT and Consultant shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

**SEVERABILITY:** If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and Consultant.

Professional Services Terms and Conditions on StanNet Forms> Company Forms>Rst Management> Standard Form Agreements



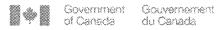
Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat

F6140 - 185002
Security Classification / Classification de sécurité
Unclassified

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A CONTRACT INFORMATION / PART Originating Government Department or Org.	nization /	TUELLE 2. ಕಿಲ್ಲರ	or Directorate / Direction gen	
Ministère ou organisme gouvernemental d'o 3 a) Subcontrad Number / Numéro du contrat	~ xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	iada Neland Address of Subco	MU CONTENT PERSON DU	<u> </u>
Bhaf Description of Work / Brève description		·	······································	
Seal Come When	of feconstructs	a - Aspha	4/Concrete Ta	esting Service
i. a) Will the supplier require access to Contro Le fournisseur aura-t-il accès à des marc				
b) Will the supplier require access to unclas Regulations?     Le fournisseur aura-t-il accès à des donne	sified military technical data subject	,		
sur le contrôle des données techniques?			***************************************	***************************************
. Indicate the type of access required / Indiqu		3 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8		
<ul> <li>i. a) Will the supplier and its employees require     Le fournisseur ainsi que les employés au     (Specify the level of access using the cha     (Préciser le niveau d'accès en utilisant le</li> </ul>	ront-its accès à des renseignements rt in Question 7, c)	ou à des biens PROTÉC		Non Mes
i. b) Will the supplier and its employees (e.g. ( PROTECTED and/or CLASSIFIED inform Le fournisseur et ses employés (p. ex. ne	deaners, maintenance personnel) re ation or asséts is permitted doyeurs, personnel d'entretien) auro	quire access to restricted int-its accès à des zones		Y Mon C Yes Non C Yes
à des renseignements ou à des biens PR c) is this a commercial courier or delivery re S'agit-il d'un contrat de messagerie ou de	Quirement with no overnight storage livraison commerciale sans entrepo	? Sage de nuit?		
a) indicate the type of information that the si	<b>color will be req</b> uired to access / In	digues in <b>type</b> d'informati	on a <b>uque</b> l le fournisseur devri	2 3VO/F 3CC ès
Canada	NATO/OTAN		Foreign / Étrange	
b) Release restrictions / Restrictions relative			·	······································
No release restrictions Aucune restriction relative	All NATO countries Tous les pays de l'OTAN		No release restrictions Aucune restriction relative à la diffusion	
Not releasable A ne pas diffuser	00000000000000000000000000000000000000			
Restricted to: / Limité à :	Restricted to: / Limité à :		Restricted to: / Limité à ;	
Specify country(ies): / Préciser le(s) pays :	Specify country(les): / Precis	ser le(s) pays :	Specify country(ies); / Préci	ser le(s) pays
c) Level of information / Niveau d'information		·····	<b>L</b>	
PROTECTED A TOTAL	NATO UNCLASSIFIED		PROTECTED A	
PROTÉGÉA	NATO NON CLASSIFIÉ		PROTÉGÉ A	
PROTECTED B PROTÉGÉ B	NATO RESTRICTED  NATO DIFFUSION RESTRI	SINTE	PROTECTED B PROTÉGÉ B	
<del>ŘŎĬĔŎĨĔŎ</del> Ç	NATO CONFIDENTIAL		PROTECTEDIO	
PROTÉGÉ C	NATO CONFIDENTIEL		PROTÉGÉ C	
CONFIDENTIAL	NATO SECRET		CONFIDENTIAL	
ONFIDENTIEL LEED AND AND AND AND AND AND AND AND AND AN	NATO SECRET		CONFIDENTIEL	
ECRET	COSMIC TOP SECRET		SECRET	
ECRET	COSMIC TRÈS SECRET	L.JI	SECRET	
OP SECRET RÉS SECRET			TOP SECRET	
KES SECRET OP SECRET (SIGINT)			TRÉS SECRET TOP SECRET (SIGNT)	<del></del>
TRÈS SECRET (SIGINT)			TRĖS SECRET (SIGI <b>NT)</b> TRĖS SECRET (SIGI <b>NT)</b>	
REG OCCUTC ( JOHN )   Land			incoocumui (oroi <b>ni)</b>	
TBS/SCT 350-103(2004/12)	Security Classification / Clas	ssification de sécurité		
	Unclass	ified		Canadă



Contract Number / Numéro du contrat F6140 - 1850 Z
Security Classification / Classification de sécurité
Unclassified

	tinued) / PARTIE A (suite)						
		I/or CLASSIFIED COMSEC information or assets?		es			
		ou à des biens COMSEC désignés PROTÉGÉS et/ou CLAS	SSiFiES? <u>L</u> V Non LJO	U			
	ate the level of sensitivity:	*					
Dans ranni	native, indiquer le niveau de sensibilité : plier require access to extremely sensiti	- NCOCCO :- 4					
9. VVIII UIE SUP	prier require access to experiery sensiti	/e infuseu information of assets /	V Non O	es			
Le louillisse	Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?						
Short Tille/	s) of material / Titre(s) abrégé(s) du mate	ioint ·					
	Number / Numéro du document :						
	RSONNEL (SUPPLIER) / PARTIE B - P	DOONNEL /FOURNISSELIE)					
10 a) Pareno	sel constituente en incluyed required / Mis	eau de contrôle de la sécurité du personnel requis					
10. 0) 1 6.3011	ici seconity scicenning icres required / im	cau uc cumulc se sa secume uu peraumenequis					
	RELIABILITY STATUS	CONFIDENTIAL SECRET	TTT TOP SECRET				
	COTE DE FIABILITÉ	CONFIDENTIEL SECRET	TRES SECRET				
			t				
	TOP SECRET- SIGINT	NATO CONFIDENTIAL NATO SECRET	COSMIC TOP SECRET				
	TRES SECRET - SIGINT	J NATO CONFIDENTIEL L NATO SECRET	COSMIC TRES SECRET				
· ~	SITE ACCESS						
	ACCES AUX EMPLACEMENTS						
1							
	Special comments:						
	Commentaires spéciaux :						
	Exposure. 12 - Marie 4	The second secon					
		e identified, a Security Classification Guide must be provided.	S. V. J. A. J. Sad. A. S. Akara da S				
		contrôle de sécurité sont requis, un guide de classification d		<b></b>			
	screened personnel be used for portions			<b>es</b>			
1	sonnel sans autorisation sécuritaire peut	ii sa voi: corrier des parties du travair?	LI Non L*IO	lui -			
	will unscreened personnel be escorted?		No [7]Y	es			
Dans l'i	affirmative, le personnel en question ser:	H-ii esconé?		્રક્ષ			
		MESURES DE PROTECTION (FOURNISSEUR)					
INFORMATI	ON/ASSETS / RENSEIGNEMENT	S / BIENS					
11. a) Will the	supplier be required to receive and stor	PROTECTED and/or CLASSIFIED information or assets or	a its site or TINo TTY	es			
premise		***************************************		nzi			
3		eposer sur place des renseignements ou des biens PROTÉ	GÉS et/ou	-			
CLASS			****				
11. b) Will the	supplier be required to safeguard COM	SEC information or assets?	[7] No [7]	es			
Le foun	nisseur sera-I-il tenu de protéger des rer	seignements ou des biens COMSEC?	V Non O				
			***************************************				
PRODUCTIO	ON	,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
1							
		Vor modification) of PROTECTED and/or CLASSiFIED materia		es			
	t the supplier's site or premises?			)ui			
	Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ						
et/ou Cl	e/ou CLASSIFIÉ?						
INFORMATI	INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)						
44 40 14 000 11	AL P						
	1. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED  No.   Yes   No.   Yes   No.   N						
3	mormation of data.						
	Le foumisseur sera-t-it tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?						
renseig	nements ou des données PKUTEGES ét/	DU CLADOIFIED!					
		r's IT systems and the government department or agency?		es			
	Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence Non L						
gouven	rementale?						
	***************************************						
magnic de la companie de la							
185/SC135	30-103(2004/12)	Security Classification / Classification de sécurité	<i></i>	8.48			
		Unclassified	Canad	<b>5</b>			
			V.C.I.A.J.	. C.A.			



Contract Number / Numéro du contrat

Fb146 - 185602
Security Classification / Classification de sécurité
Unclassified

site(s) or premis Les utilisateurs on niveaux de sauv. For users comple Dans le cas des dans le tableau r	qui n egai eting utilis	the	equi: form	s aux installat online (via ti	ions du fo he Interne l le formul	urnisseur t), the su aire en li	mmary chart gno (par Inter	is automatica	lly popula nses aux	ted by you questions	н гез	pons	es to	previous que	estions.							
Catagory Catagore		OTECT OTEC			ASSIFIED LASSIFIE	ristration and anticological control of		NATO	0000000 udas-100000-1000			ett oo si sisaadh		COMSEC		ining the state of						
	A	8	T <sub>c</sub>	CONFIDENTIAL	SECHE	TOP SECRET	NATO RESIRICIED	NATO CONFIDENTIAL							NATO SECRET			OTECT		CONFIDENTIAL	SECRET	Top Secret
			and to the same of	CONPORMIEL		TRES	NATO DIFFUSION RESTREMTE	NATO CONFIDENTIEL		SECRET COSMIC TRES SECRET	A	8	C	CONFIDENTIEL		TRES SECRET						
riormation / Assets lensergnements / Blens raduction				garaganan garagan na paran na paran garan na bila di fano da.																		
Meda / upport Ti	economic con														, , , , , , , , , , , , , , , , , , ,	-						
en électronique						1																
2 a) Is the description La description If Yes, classift Dans l'affirma « Classification	du t / thi	rava s fo , cla	il visi rm b ssifi	è par la prése y annotating er le présent	nte LVER the top a formula!	S est-elle and botto re en ind	de nature Pl m in the area	ROTÉGÉE et a entitled "Se	ou CLAS	lassificati					√ No Non	Channey young						
b) Will the documental														grand 2 2 3 3 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Non Non							
If Yes, classify attachments ( Dans l'effirma « Classificatio	e.g. tive	SEC cla	RET	with Attach	ments). formulai	re en Ind	iquant le niv	eau de sécur	ité dans	la case in	titule	i e										

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canada'



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat F6140 - 18502 Security Classification / Classification de sécurité Unclassified

PART DE AUTHORIZATION/PART	E D - AUSORISATIO	y.			to the same of	
<ol> <li>Organization Project Authority / C</li> </ol>	hargé de projet de for	janisme				
Name (print) - Nom (en lettres moulés	PS)	Title - Titre		Signature		()
Dioh Dwar	1	Seul	Vol. Eng	T	pp	4
Telephone No N° de <b>té</b> léphone 742 - 3244	Facsimile No - Nº de - 461	>	E-moit address - Acutesse coy Clipu. UDuard		28 L	ru 2018
14 Organization Security Authority /	Responsable de la séc	urité de l'orgar	isme			The same of the sa
Name (print) - Nom (en lettres moulés	es)	Title - Titre		Signature		
Jeff Foster		Department	al Security Officer			
Telephone No N° de téléphone	Facsimile No N° de	télécopieur	E-mail address - Adresse cou	mel	Date	
613-991-4413			jelf.foster@dfo-mpo.gc.ca			
<ol> <li>Are there additional instructions ( Des instructions supplémentaires</li> </ol>	e.g. Security Guide, Se (p. ex. Guide de sécur	icurity Classific ité, Guide de c	ation Guide) attached? dassification de la sécurité) sor	n-elles jointes	?	UNo UYe No∩ UO
16. Procurement Officer / Agent d'ap-	provisionnement	**		·····		
Name (prim) - Nom (en lettres moulé	es)	Title - Titre		Signature		
Felephone No N° de téléphone	Facsimile No N° de	lélécopieur	E-mail address - Adresse co	urriel	Date	
17 Contracting Security Authority / Autorité contractante en matière de sécurité						
Name (print) - Nom (en lettres moutées)		Title - Titre Signature		Signature	(A)	>.
Jeff Foster		·	ental Security Offi <b>ce</b>			
Felephone No - <b>N</b> de léléphone 613-991-4413	Facsimile No N° de	télécopieur	E-mail address - Adresse co jeff.foster@dfo-m		Date	

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Page 70
is a duplicate of
est un duplicata de la
page 19



Fisheries and Oceans

· Employee/Employer relationship;

· Long term leasing of capital assets, office/warehouse space and real property

Péches et Océans



Fisheries and Oceans Canada

Pêches et Océans Canada

canadienne

Canadian Coast Guard

# REQUEST FOR SERVICE CONTRACT CHECKLIST FOR CONTRACTS < \$10K OR CATION FOR CONTRACTOR CONTRACTOR OF SERVICE CON

AALLUHAI	JELEGATION FOR C	ONSTRUCTION CONTRACTING - RCM/ PROJECT AUTHORIT
Contract Number:	F6140-185002	
Type of Contract	✓ Service	Construction
	list is not required for Cal ntracts less than \$1,000.0	II-Up's Against Standing Offer Agreements, Grants & Contribution Agreements nor 00 (tax excluded).
SPECIAL RESTRICT	ions:	
list of some of the res Public Opinion F Legal Services ( Temporary Help As of April 1, Services. All Procurement of Research and D Printing – goods Contracting with Expert Witness ( Supply Arranger Diving – Departr	tricted items that you must tesearch (PWGSC); Dept. of Justice); Services 2011 Responsibility Centrequests for Temporary He Fireams; evelopment (PWGSC); contracts; Former Public Servants (Regional Materiel & Procents (Regional Materiel &	e Managers (RCMs) are no longer authorized to issue Call-Ups for Temporary Help elp Services must be sent to Regional Materiel & Procurement Services for processing.  Regional Materiel & Procurement Services);  surement Services).  & Procurement Services)  dures (Regional Materiel & Procurement Services)
	be found at the following F dfo-mpo.gc.ca/ENGLISH/C	F&A 101 website. Corpacct/F&A101/procure/restrict/restrict.htm
CAUTIONS:		
	ou are entering into a contra	es in place. The following list is a sample of a few. Please consult with your regional act for these services -

Yes N/A 01. Is this within the Department's mandate & Program objectives?....  $\square$ 02. Complete Statement of Work with clearly identified stages of work to be carried out:  $\square$ · Title. 図 Start & Completion dates (incl. multi-year contract)\_\_\_\_\_\_ Background Statement.... abla Clear description (objectives to be attained)...... Ø  $\square$ · Phases of work...  $\square$ · Details of any constraints imposed (i.e. policies, standards)........ Departmental support required (i.e. use of assets or work on-site)............ Ø · Specific details re responsibilities of the client & contractor......  $\overline{\mathbf{V}}$  Requirements for progress meetings....... Ø · Estimate of anticipated level of effort required ......  $\square$ • Location of work - on site 🗸 and/or off site 🗸 Ø · Language Requirement, in accordance with  $\square$ Part IV of the Official Languages Act..... ablaiee attached SRCL Security Requirements... Ø · Insurance Requirement (if applicable)..... Ø • Travel and living (if applicable).... · Recommended sources (vendor)... • Method of Payment - Acquisition Card.....  $\square$ 03. Are services being delivered in area(s) subject to Comprehensive Land Ø Claim? If so, which Land Claim Agreement(s)? • If so, does the Statement of Work/tender documentation include the appropriate Economic Measures Obligation for the applicable Land Claim Agreement(s)?..... · Have the designated groups in the Land Claim Area(s) been notified?,

Canadä

Page 2 of 2 FP-5081-E (2012-06)



Fisheries and Oceans Canada Pêches et Océans Canada

Fisheries and Oceans Canada Pêches et Océans Canada

Canadian Coast Guard

Garde côtière canadienne

	Yes	No	NA	Comments
Is this contract being set-aside under Procurement Strategy for Aboriginal Business (PSAB)?		Ø		
If so, has Indian and Northern Affairs Canada (INAC) been notified?				
5. If Intellectual Property has been identified, does it rest with the contractor and has it been identified in the contract and tender notices?		Ø		
If not Contractor owned, what exception is being used for the IP to vest with the Crown and has this been identified in the contract and tender notices?				
Exception Number: (6.1, 6.2, 6.3, 6.4.1, 6.4.2, 6.4.3, 6.5 or 8.1).				
For more details, please refer to the TB Policy.				
s. Is it a Non-competitive/Sole source contract?	Ø			As per SCH Contracting Authorities
If so, clear justification note <u>must be documented</u> in file	Ø	П		100,000
consistent with TB policy		吕	님	
If Land Claim Agreement is applicable, has this been identified in	L	니	Ш	
Abacus?				
Are the appropriate solicitation methods and limited tendering (if				
applicable) reasons identified in the "PO Header" section of Abacus?				
Are the applicable trade agreements identified in the "PO Header" section of Abacus?				***************************************
If the contract generates IP, is this identified in the "PO Header" section of Abacus?				00.000
3. If security issues are applicable		Ø	П	As per attached SRCL
Has a SRCL been completed?	Ø	F	Ħ	
http://www.tbs-sct.gc.ca/tbsf-fsct/350-103-fra.asp		-		
Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file	Ø			
Have Risk Management issues been addressed by Project Authority? Does the CompanyIndividual have:	u	<u></u>	<u> </u>	
Worker's Compensation?	Ø			
• Insurance requirements?			금	
Accident Disability Insurance			吕	***************************************
			닏	
Bonds/Security deposit required?		$\square$	브	
Environmental Assessment required, on file?	-		$\overline{Z}$	
OSH (i.e. safety briefings, copy of contractor's certifications)			$\square$	
Qualifications (i.e. copy of résumé, confirmation of	,,			
educational/professional requirements, etc.)?		<u> </u>	<u> </u>	<u> </u>
proposals, quotes		Ø		
Copy of Signed Contract?	П	Ħ	П	
Supporting Documentations and Location:		*******		
Copies of Progress Reports in file	_	_	_	-
File #	Ш	Ц	Ц	
Copy of Final Report in file#				
Vendor Performance & Evaluation Report on file or sent to Contracting		,		
if awarded by Contracting	Ш		<u> </u>	
AMENDMENT TO CONTRACT:  (i.e. increase in level of effort, scope of work increase/decrease, increase/				
decrease of required resources)				
Clear rationale is documented on file				
Revised proposal and costing on file				
Obligation in Abacus.				
Amendment to Contractor for signature				
Signed copy on file				- Company
	7			
Project Authority's Signature			Date	: 28 June 2019 :: Jun 28/18
RCM Signature Paul Curl			Date	: Jun 28/18
REMINDER note for Sole-Source Justification  Please note that the following are the exceptions for sole source as per TB policy:  • the need is one of pressing emergency in which delay would be injurious to the public inte  • the estimated expenditure does not exceed:  • \$25,000; or  • \$100,000, where the contract is for acquisition of architectural, engineering and other preparation or supervision of the construction, repair, renovation or restoration of a	services ork;	required in		



INVOICE

Page 1 of 3

Invoice Number Invoice Date Customer Number Project Number 1314476 September 28, 2018

14143

121622119

BIII To Leighann Saunders
Fisheries and Oceans Canada

Fisheries and Oceans Canada Accounts Payable Small Craft Harbour PO Box 5667 10 Barter's Hill St, John'S NL A1C 5X1 Canada Please Remit To

Stantec Consulting Ltd. c/o Lockbox 310260 PO Box 578, STN M Calgary AB T2P 2J2 Canada

Project Description:

Engineering Services, Concrete Testing, Seal Cove, NL (White Bay)

Stantec Project Manager: Stantec Office Location: Current Invoice Due: Allen, Scott Corner Brook NL \$3,745,95

For Period Ending:

September 21, 2018

#### INVOICE

Invoice Number Project Number Page 2 of 3

1314476

121622119 s.19(1)

s.20(1)(b) s.20(1)(c)

Top Task 200 **QC Services** <u>Professional Services</u> Category/Employee Current Hours Rate Amount Allen, Scott **Professional Services Subtotal** Usages Current Amount <u>Disbursements</u> Current Amount Disbursements Subtotal Top Task 200 Total 3,257.35

Total Fees & Disbursements

**\$**3,257.35

INVOICE

Page 3 of 3

s.24(1)

**Invoice Number Project Number** 

1314476 121622119

NLHST Reg.#

\$488.60

INVOICE TOTAL (CAD)

\$3,745.95



# PURCHASE ORDER

This Putchase Order is stade as of the contract award date below between Her Majesty the Queen in Right of Canada (Intreinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER - FOURNISSEUR MERIDIAN ENGINEERING INC. 10 THOMPSON ST CLARENVILLE, NL A5A 1Y9 Canada

#### COMMANDE D'ACHAT

Cette commande d'actas est faite en date d'octroi de contrat ci-dessous entre Sa Majosté la Reise du chef du Canada (ci-après appelée "Sa Majosté) représenté par le Ministire des Péches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT					
M., packing lies, correspondence and aucaids fores, les conneissements, les littes d'erobellage, allés.					
F6140-181028					
0					

SCHOOL STATE WAS TO WAR A TRATE OF THE A STATE OF T	Contract Award Date/			
ISSUED BY - PRÉPARÉ PAR	Date d'octroi de contrat	13-AUG-2018		
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1	Address Enquiries to - Adresser tonte demande à ROSE, SAMUEL GLEN			
Tel: 709 772-7026 E-mail: leighann.saunders@df0-mpo.gc.ca	Tcl: E-mail:			

SHIP TO/ EXPÉDIER À:	76140	BILL TO/ FACTURERÀ:	FO.invoicing-facturadon MPO@canada ca	
***************************************		DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Aun: SAUNDERS,LEIGHANN		
Departmental F	inancial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport	
18230-618-120-0630-10205-6		Cantract End Date - Date de fin du contrai		
FOB - FAR	PST No M de TVP Exemption	HSTAGT - TASA TVH EXTRA	Estimated Total Cost - Prix total privu 61,500.00 CAD (Tax carteled) A Teac cartele	

Continued/ suite.,

Fisheries Canada	and	Осевл
Canada	8:30	1,7,000

Páchas el Odéans Canada Paga

1 2	0///00	1 3
1 ~	1	-
1	3	1
8	3	\$

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

	(30008)	
-	P.O. No Nº de commande	***************************************
000000000000000000000000000000000000000		F6140-181028
200000000000000000000000000000000000000	Amend. No Nº de modif.	
		0

The Vendor agrees to provide to Fisheries and Goesas Cassida the goods or services identified at the specified prices and its accordance with all terms and conductors of this Furchase order.

Le Fournesseur accepte de fournir Péches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifies et avec les modalites de cepe commissée d'achag

Continued/ suite...

liem no. No Article	Description Description	Delivery Daie Daie de livraisea	Quantity Quantité	udi udi	Unit Price Pris valtaire	Extended Coss Prox lotal pravo
*	722345002 + Iuspection Services - Giliard's Cove	21-AUG-18	61300	EA ICH-EACHIC HACUN	1.00	61,500,80

Canadă

ol/de

Page

PURCHASE ORDER (Continuation sheet)  The following documents from part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:	COMMANDE D'ACHAT (suite)  P.O. No Nº de commande  Asmend. No Nº de modif.  Les documents ci-joints fant partie intégrals Fournesseur convent et accepte lous les terrene demande, incluant:	
		Continued/ suite
General Conditions (Professional Services)		
FOR THE SUPPLIER - POUR LE FOURNISSEUR Signature	Wilhoss - Témolo	Case
	P. Humby	13 Aug 2018
Price & Affect of the Control of the	Position tale - Tèrre du posie	
Stephen Chaytor, P.Eng.	President	
Signature	Witness - Témess	Care
Print or type - Imprimer ou dactylographer	Position title - Time du posite	
APPROVED FOR THE MINISTER - APPROUVE POUR L		
Signature	Position (Ale - Titre du poste	Duc
Paul Curr	Regional Engineer Socal Craft Harbours	Aug 13/18
Paul Curran	Newfound and Labrador Regio	4

Cana**d**ä

Fisheries and Oceans Péches et Océans Canada Canada Pêches et Océans Canada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pèches et Océans Canada (ci-après appelé " Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

SUPPLIER – FOURNISSEUR  MERIDIAN ENGINEERING INC. 10 THOMPSON ST CLARENVILLE, NL A5A 1Y9 Canada	IMPORTANT The Contract No. must appear on involces, BA., packin containers. Le No. de contrat doit être indiqué sur les factures, les la correspondence et à l'autérieur des contenants.  Contract No./ No. de contrat.	*
	Amend. No/No. de modif	0
ISSUED BY - PRÉPARÉ PAR	Contract Award Date/ Date d'octroi de contrat	13-AUG-2018
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1	Address Enquiries to - Adresser toute d ROSE, SAMUEL GLEN	emande à
Tel: 709 772-7026 E-mail: leighann.saunders@dfo-mpo.gc.ca	Tel: E-mail:	

SHIP TO/ F6140	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca
EXPÉDIER À:	FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: SAUNDERS,LEIGHANN

Departmental Fir	ancial Codes - Codes financiers ministèriel	Freight Terms - Co	nditions pour les frais de transport
18230-618-120-06.	10-10205-6	Contract End Date	» Date de fin du contrat
FOB FAR	PST No Nº de TVP Exemption	HST/GST - TPS/ TVH EXTRA	Estimated Total Cost - Prix total prévu 61,500.00 CAD (Tax exchidati/(Taxe exchis))

Continued/ suite...

# Canada

Fisheries and Oceans Canada

Pèches et Océans Canada

Page

£	7 08/40	
2	onde	[ 3
		1
•	1	

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT	COMMAI	NDE	D'A	CHA	1
------------------	--------	-----	-----	-----	---

toune)	
P.O. No N° de commande	
	F6140-181028
Amend. No Nº de modif.	
	0
	***************************************

The Vendor agrees to provide to Fisheries and Oceans Canada the **goods** or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order,

Le Fournisseur accepte de fournir Pêches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat,

Continued/ suite...

Item no. No Article	Description Description	Delivery Daie Date de livraison	Quantisé Quantisé	U of I U de D	Unit Price Prix unitaire	Extended Cost Prix total prévu
1	722345002 - Inspection Services - Gillard's Cove	27-AUG-18	61300	EA /CH-EACH/C HACUN	1,00	61,500.00

Fisheries and Ocea Canada		Fisheries Canada	and	Ocear	33
---------------------------	--	---------------------	-----	-------	----

Pêches et Océans Canada Page

[ 3	of/de	3

<i>PURCHASE ORDEN</i>	P	UR	CH	ASE.	OR	DER
-----------------------	---	----	----	------	----	-----

(Continuation sheet)

COMMANDE D	'A CH2	17
------------	--------	----

(suite)

	F6140-181028
Amend. No Nº de modif.	

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR				
Signature	Witness - Témoin	Date		
Print or type - Imprimer ou dactylographier	Position title - Titre du poste			
Signature	Waness - Témoin	Date		
Print or type « Imprimer ou daciylographier	Position title - Titre du poste			
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE			
Print or type - Imprimer ou dactylog other	Position title - Titre du poste Regional Engineer Small Craft Harbours Newfoundland and Labrador Regio	A ug (3/18		

Canadă

#### Statement of Work

Project Title:

Inspection Services

Gillard's Cove. NL

Contract Number: F6140-181028

IPI Number: 722345-002

Consultant:

Meridian Engineering Inc.

10 Thompson Street

Clarenville, NL

A5A 1Y9

Anticipated Start Date: 20 August, 2018

Anticipated Completion Date: 22 February, 2019

Location of Work: Gillard's Cove. NL

Background Statement: DFO (SCH) requires Resident Inspection Services for

Wharf Reconstruction at Gillard's Cove.

Scope of Work: Resident site inspection on site at Gillard's Cove, NL.

Conditions of Work: Inspection Services to be performed at Gillard's Cove, NL.

**Deliverables:** (See attached table for Construction Inspection Services)

- Monitor the work and provide written confirmation of work inspected on site via daily and weekly reports.
- Take pictures of the work as the project progresses.
- Track quantities for progress payments.
- Advise of discrepancies to contact documents if they should arise.
- Coordination/hire of concrete testing services.
- Review of shop drawings

Method of Payment: The Consultant will be paid for work completed and submission of invoices to DFO (SCH).

Cost: The total cost of this contract is: \$61,500.00 (+ HST) (see attached table for cost breakdown).

Note: Any change to project scope or cost to be approved by DFO (SCH) project manager prior to initiation of change or cost to project.

Payment Terms: Net 30 days

DFO (SCH) Project Manager:

Glen Rose

**Engineering Technician** Tel. (709) 772-4667

# Construction Inspection Services For Fisheries and Oceans Canada Small Craft Harbours

Small Craft Harbours seeks qualified firms to provide Construction Inspection Services for the construction phase of marine works in Newfoundland for 2018-2019.

#### Scope of Services:

Provide field inspection services to ensure compliance with plans and specifications. Small Craft Harbours' Designated Representative (DR) will be responsible for management of the project.

Detailed responsibilities include:

- Monitor the work and advise the Contractor of any non-compliance and report back to DR with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each
  day and summarizing daily work activities. Inspectors are required to be supplied with a
  digital camera that can produce clear photographs to be used in SCH reports. All
  photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and
  equipment conform to the contract documents and supplementary conditions. The inspector
  shall advise the Contractor of any deficiencies or unapproved deviations via memorandum
  and report to the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- Coordinate special testing and inspection work as required.

s.20(1)(b) s.20(1)(c) s.19(1)

Fisheries Péches and Oceans et Océans

	Inspector's Name		
	Calculated	\$61,500,00	
	Fixed Allowance for Designer (RFF's, submittals, Rock Testing & Coondination)		
ervices	Calculated Subtotal		
nspection S	Proposed Hourly Rate		
Construction Inspection Services	Keep Fixed @ Proposed Calculated SO hours/week Hourly Rate Subtotal		-
	Anticipated Keep Fixed @ Proposed Duration (weeks) 50 hours/week Hourly Rate		
	Anticipated Start Date	Acogust 25, 2018	
	Description	Wharf Reconstruction - Gillands's Cove	

Notes:

1. Projects, Anticipated Start Dates and Anticipated Durations are subject to change.

2. Consultant to be paid for actual hours.

3. Contractor to provide inspector's room and board and onsite office per project specification. Therefore, these costs should not be included by consultant

4. Fixed Allowance for Designer to include. Requests for Information (RFI), Review submitteds (Shop drawings), Hire and coordination of materals testing lab, i.e. rock, etc.

# Wharf Reconstruction, Gillard's Cove, NL

# **Construction Inspection Services**

#### s.20(1)(b)

s.20(1)(c)

### **Proposal Review**

#### **Meridian Engineering Limited**

- > Inspector met the criteria.
- > Proposal listed numerous projects demonstrating specific experience.
- ➤ Quoted Price \$ 61,500



Fisheries and Oceans Pêches et Océans Canada Canada

### REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



Contra	ct Number:	F6140-18	1028						
Type o	Contract:	***************************************	⊠ s	iervice		Construction	on .		
NOTE:					s Against Stan han \$1,000.00 (		reements, Grants 8 ).	L Contribution	
SPECIA	L RESTRIC	TIONS:						***************************************	
	wing table pr Public C Legal Si Tempor amendn Procure Researd Printing Contrac	ovides a list pinion Rese ervices (Dep ary Help Ser nents over the ment of Fire ch and Deve - goods cor ting with For	of some earch (f t. of Ju vices ( his time arms; lopmer htracts; mer Pu	ne of the restric PWGSC); ustice); (S.O max. of e); nt (PWGSC);	ted items that y f 20 weeks with (Regional Mate	rou must be aw	ure, Senior Mgt signa		
				llowing F&A 10 GLISH/Corpace	01 website: ct/F&A101/procu	ure/restrict/restr	rict.htm).		
CAUTIO	<u>NS:</u>								
	ng office if yo Aircraft Vessel o Diving - Employe	ou are enterion charters; charters; Department ee/Employer	ng into al Divir relatio	a contract for ng Safety Proc onship;	these services -	. *	pie of a few. Please	consult with you	r regional

		Yes	No	N/A	Comments
1. Is this within the Department's mandate & Program obje	ectives?	0	0	0	
<ol><li>Complete Statement of Work with clearly identified sta work to be carried out:</li></ol>	ages of				
Title	***************************************	•	0	0	
Start & Completion dates (incl. Multi-Year contract	()	•	0	0	
Background Statement		•	0	0	
Clear description (objectives to be attained)	***************************************	<b>(9)</b>	0	0	
Description of scope of work + existing resource m	naterial	•	0	0	
Phases of work	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0	0	•	
Details of any constraints imposed (i.e. policies, st	landards)	0	0	•	
Departmental support required (i.e. use of assets	or work on site)	0	0	0	
Specific details re responsibilities of the client & co	ontractor	<b>③</b>	0	0	
Requirements for progress meetings	***************************************	•	0	0	
Deliverables to be provided (e.g. progress report,	milestone, etc.)	•	0	0	
Estimate of anticipated level of effort required		•	0	0	
Time schedule for completion of each stage of the	work	<b>①</b>	0	0	
Location of work (on or off site)	*************************************	<b>(9</b> )	0	0	
Recommended sources (vendor)		<b>(9)</b>	0_	0	
3. Is it a Non-competitive/Sole-source contract?		0	0	0	
If so, clear justification note <u>must be documented</u> in file consistent with TB policy	d	0	•	0	
4. Has the obligation been entered into Abacus?	3	0	0	0	to be completed
5. Have Official Languages issues been considered in a with Part IV of the Official Languages Act?		0	0	•	
6. If security issues are applicable:					
Has a SRCL been completed?		<b>②</b>	0	0	
Copy of security clearance or e-mail from DFO se- verifying approved clearance is required on file http://www.tbs-sct.gc.ca/tbsf-fsct/dwnld/350-1		•	0	0	

		Yes	No	N/A	Comments
07.	Have Risk Management issues being addressed by Project Authority?  Does the Company/Individual have:				
	Workmen's compensation	0	0	0	to be provided
	Insurance requirements	0	0	0	to be provided
	Bonds/Security deposit required	0	0	0	
	Accident Disability Insurance	0	0	0	
	Environmental Assessment, if required, on file	0	0	0	
	OSH (i.e. safety briefings, copy of contractor's certifications)	0	0	0	
	Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.).	•	0	0	
08.	Competitive Contract - list of potential suppliers, copies of proposals, quotes.	0	0	0	
09.	Copy of Signed Contract?	0	0	0	to be provided
10.	Supporting Documentations and Location:	***************************************	?		
	Copies of Progress Reports in file #	0	0	0	
	Copy of Final Report in file #	0	0	0	
	Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
11.	AMENDMENT TO CONTRACT: (ie. increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)				to be completed, if required
	Clear rationale is documented on file	0	0	0	
	Obligation in Abacus	0	0	0	
	Amendment to contractor for signature	0	0	0	
	Signed copy on file	0	0	0	

Project Authority's Signature:	Paul Com	Date:	Aug 13/18
RCM Signature:	Paul Curr	Date:	Aug 13/18

### \* REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest;
  - the estimated expenditure does not exceed:
    - \$25,000; or
    - \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work; the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or only one person or firm is capable of performing the contract (i.e. patent or copyright).



	Contract Number / Numéro du contrat	*****
	F6140-181028	
S	ecurity Classification / Classification de sécurité	

SECURITY REQUIREMENTS CHECK LIST (SRCL)

		TE DE VÉRIFIC	ATION DES EXIGENCES	REL	ATIVES À LA SÉ				
PART A GENTRAGE INFOR 1. Originating Government Dec						r Directorate / Direction géné	rale ou	Ojeanii	30
i. Uriginating Government Dep Ministère ou organisme gou							naid Off	on and	u\$ { }
			Fisheries and Oceans			aft Harbours tractor / Nom et adresse du :			
3. a) Subcontract Number / Nu	mero	ou contrat de sou				tractor / Nom et agresse du t mpson <u>Street, Clarenville, NL</u>			
. Brief Description of Work / B	rève	description du tra		***************************************		***************************************	***************************************	***************************************	•••••••••••••••••••••••••••••••••••••••
Provide resident inspection ser	vices :	at Gillard's Cove, NL	as per attached statement of wo	<b>1</b> k.					
5. a) Will the supplier require a				~~~~	***************************************		2 4/ 3	No [	Ye
Le fournisseur aura-t-il ac								Non L	
5. b) Will the supplier require a Regulations?	cces	s to unclassified m	illitary technical data subject i	o the p	provisions of the Te	chnical Data Control	1.21	No Non L	Ye
			hniqu <mark>es militaires no</mark> n classifi	ėes qi	ui sont assuj <b>etties a</b>	ux dispositions du Règlemen	t		
sur le contrôle des donné					***************************************		***************************************		
i. Indicate the type of access									
6, a) Will the supplier and its e	mploy	ees require acces	ss to PROTECTED and/or CL accès à des renseignements	ASSI	FIED information or	assets?		No [ Non [	Υe
(Specify the level of acces				ប្រជា	ion rigina (. 1707 ; C.O.)	was actival administration in the contract of		INDII E	Wi
(Préciser le niveau d'accè	s en	utilisant le tableau	i qui se trouve à la question 7	<u>, c) </u>				~~~~~~ <u>~</u>	***************************************
6. b) Will the supplier and its e PROTECTED and/or CLA				quire a	access to restricted	access areas? No access to		Non L	Y€
Le foumisseur et ses emi	vooir voole	s (p. ex. nettoveur	r assers is permitieu. s, personnel d'entretien) auro	nt-ils a	accès à des zones (	l'accès restreintes? L'accès	J	· 457111 F	
à des renseignements ou	à de	s biens PROTÉGI	<u>ÉS et/ou CLASSIFIÉS n'est p</u>	as aut	orisé.			····	
6. c) Is this a commercial couri			ent with <b>no</b> overnight storage on commerciale sans entrepo		de nuit?		3 48 8	Non Non	Ye Oi
7. a) Indicate the type of inform		~		~	· · · · · · · · · · · · · · · · · · ·	a annual la fannicean dan	***************************************		
***************************************	Iduo:	i uiai uie suppilei T		ulquei	re type a morman.		F	<u>~~~~</u>	
Canada	<u> </u>		NATO/OTAN			Foreign / Étrange			***************************************
7. b) Release restrictions / Res	striction	ons relatives à la c				No release restrictions		······································	······
No release restrictions  Aucune restriction relative			Ali NATO countries Tous les pays de l'OTAN			Aucune restriction relative			
à la diffusion	L	J	1000 100 pays 00 1 0 1 0 1	L		à la diffusion	L	J	
Nink water markets		7							
Not releasable À ne pas diffuser	L	J							
wire has amaser		7					r	٦	
Restricted to: / Limité à :	L	J	Restricted to: / Limité à :			Restricted to: / Limité à :	L	j	
Specify country(ies): / Précis	er le(	s) pays :	Specify country(ies): / Préci	ser le(	s) pays :	Specify country(ies): / Préc	iser le(s)	) pays :	
		Ein En nan a blana					***************************************		***************************************
7. c) Level of information / Nivi PROTECTED A	58U 0	miorinauOff	NATO UNCLASSIFIED			PROTECTED A		T	************
PROTĚGÉ A			NATO NON CLASSIFIÈ			PROTÉGÉ A			
PROTECTED B			NATO RESTRICTED		m	PROTECTED B		1	
PROTÉGÉ B			NATO DIFFUSION RESTR	EINTE		PROTÉGÉ B			
PROTECTED C			NATO CONFIDENTIAL			PROTECTED C			
PROTÉGÉ C	لييا		NATO CONFIDENTIEL			PROTÉGÉ C		-	
CONFIDENTIAL			NATO SECRET			CONFIDENTIAL			
CONFIDENTIEL		1	NATO SECRET			CONFIDENTIEL		1	
SECRET			COSMIC TOP SECRET COSMIC TRÈS SECRET			SECRET SECRET			
SECRET TOP SECRET	<u></u>	-	COMING THES SECKET			TOP SECRET		1	
						TRÈS SECRET			
TRÈS SECRET TOP SECRET (SIGINT)	<u> </u>					TOP SECRET (SIGINT)		1	
TRÈS SECRET (SIGINT)						TRÉS SECRET (SIGINT)			
**************************************	•	1	<u> </u>	•••••••••		<b>3</b> ··· · · · · · · · · · · · · · · · · ·			***************************************
TBS/SCT 350-103(2004/12)			Security Classification / Cl	assific	ation de sécurité				11.



Contract Number / Numéro du contrat
F6140-181028
Security Classification / Classification de sécurité

DADT & (asset)-readly DADTS A (-retail)									
PART A (continued) / PARTIE A (suite).  8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  If Yes, indicate the level of sensitivity:  Dans l'affirmative, indiquer le niveau de sensibilité:	No Yes Non Oui								
9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No Yes Oui									
Short Title(s) of material / Titre(s) abrégê(s) du matériel : Document Number / Numéro du document :	La Contraction de la Contracti								
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)  10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis									
SITE ACCESS ACCES AUX EMPLACEMENTS									
Special comments: Commentaires spéciaux :									
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité do	t être fourni.								
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?	No Yes Non Oui								
If Yes, will unscreened personnel be escorted?  Dans l'affirmative, le personnel en question sera-t-il escorté?	No Yes Non Oui								
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR) INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS									
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  Le fournisseur sera-t-it tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou	No Yes								
CLASSIFIES?  11. b) Will the supplier be required to safeguard COMSEC information or assets?  Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	No Yes								
Le fournisseur sura-i-i acoba à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  If ves, indicate the level of sensibilité:  Dans l'affirmative, indiquer le nhieau de paraibilité:  Ji Will the supplier require acoses to extremely sensible INFOSEC information or assets?  I No  Yes  Le fournisseur sura-i-il acose à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  Non  Dui  No  Yes  Non  Dui  No  Dui									
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉC	V Non Oui								
BIFODMATION TECHNICO COMUTE MEDIA. ( CHODODE DEL ATICA LA TECHNICI CON COLL DEL MILIODA COL									
INFORMATION ICOMOLOGY (II) MEDIA / SUPPORT RELATIF A LA TECHNOLOGIE DE L'INFORMATION (TI)									
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des	1 w/ 1 1 1 :								

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité



of Canada

Government Gouvernement du Canada

Contract			

F6140-181028

Security Classification / Classification de sécurité

ART C - (continue For users comple site(s) or premise Les utilisateurs q niveaux de sauve	iting es. ui re	the empli	form isser	i <b>manually</b> us nt le formulaire	e manuell	ement do	oivent utiliser				* *		_			
For users comple Dans le cas des d dans le tableau re	utilis	ateu	ırs qı		le formula	aire <b>en l</b> ig	jne (par Inter		nses aux	questions						aisies
Calegory Calégorie		DTECT OTÉC		CL C	ASSIFIED LASSIFIÉ			NATO					***************************************	COMSEC		
***************************************	À	TB	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP		OTECT ROTÉG		CONFIDENTIAL	SECRET	TOP SECRET
-				CONFIDENTIES.		TAES SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIES	***************************************	SECRET COSMIC TRES SECRET	A	В	С	CONFIDENTIEL	***************************************	TRES SECRET
Information / Assets Renseignements / Biens																
Production		T														
IT Media Support <b>T</b> I																
T Link / Lien électronique		T														
12. a) is the descrip La description If Yes, classif Dans l'affirme « Classificati	du y th ativ	trava iis fo e, cla	iil vis orm l assil	sé par la prése by annotating fier le présen	ente LVEF I the top a t formula	RS est-elle and botto ire en ind	e de nature F om in the are liquant le ni	'ROTÉGÉE et sa entitled "S	/ou CLAS ecurity C	lassificat				t-managed	☑No Non	∭Ye Ou
12. b) Will the docu La documenta															√Non	∐ Ye Ou
If Yes, classif attachments ( Dans l'affirma ∗ Classification des pièces jo	e.g ativ	. SE: e, cla le sé	CRE assii	T with Attacl lier le présen	iments). t formula	ire en ind	liquant le ni	veau de sécu	ritė dans	la case i	ntitu	lée				

Security Classification / Classification de sécurité



of Canada

Government Gouvernement du Canada

Contract Number / Numéro du contrat F6140-181028

Security Classification / Classification de sécurité

Wharf Inspection Services	3			Gilla	rd's Cove
DAR MOREAUTH GRIZA HONSOAR 13. Organization Project Authority / C					
Name (print) - Nom (en lettres moulé		Jaisane Tille - Tibe		Signature	
Glen Rosa		Engineering	Tederidan	1	LL Res
Telephone No MT de téléphone (709) 772-4667	Facsimila No <b>N°</b> de (709) 772-4610	lélécopieur	E-mail address - Adresse cour glen.rose@dlo-mpo.gc.ca	nd -	Oate 2018-08-10
14. Organization Security Authority /	Responsable da la séc	urité de l'orgar	risme	***************************************	
Name (print) - Nom (en lettres moulé Scott Noseworthy	88)	Tite - Tibe Regiona	al Security Officer	Signature	Nas
Telephone No N° de téléphone 709-772-7796	Facsim <b>še N</b> o N <b>i de</b>	(8600) 8u	E-mail address - Adresse could scott noseworthy@dfo-mp		<b>Ö</b> ate Aug. 10, 2018
15. Are there additional instructions ( Oes instructions supplementaires				1- <b>0</b> 200   Obrios	7 Non Out
16. Progurement Officer / Agent d'ap	provisionnement	· ···· Co · · · · · · · · · · · · · · ·		<u> </u>	
Name (print) - Nom (en lettres moulé	<del>es)</del>	Tide - Tide		Signature	
Telephone No N° de táléphone	Facsimile No. • Nº de	18lácopieur	E-mail address - Adresse co	Linial	Cata
17. Contracting Security Authority / A	ulorité contractante en	matère de sé	curté	·····	
Name (print) - Nom (en lettres moulé	<b>**)</b>	Title - Title		Signature	
elephone No. • N° de téléphone	Facsimila No M <sup>*</sup> de	*Wacoplaur	E-mail address - Adresse ∞	<b>C</b> riel	Date

See attached Annex "A"

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadă

### ANNEX A

- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have access to PROTECTED or CLASSIFIED information/assets.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have unescorted access to restricted access areas of Fisheries and Oceans Canada facilities, or Canadian Coast Guard vessels.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT remove any PROTECTED or CLASSIFIED information/assets from DFO site(s).
- Subcontracts or arrangements with a third party are not to be awarded without the prior written permission of the Contracting Authority (i.e. a new SRCL must be submitted and processed following the same procedure as for the initial contract).

Pages 93 to / à 106 are duplicates of sont des duplicatas des pages 20 to / à 33



Invoice 0.00104758 33.000

Project: CC18DF0071, Marine Inspection Services - Gillard's Cove

s.20(1)(b)

s.19(1)

Invoice: Invoice for September, 2018

s.20(1)(c) s.24(1)

Invoice To:

Remit To:

Dept. of Fisheries & Oceans

Canada

Real Property Safety & Security

P.O. Box 5667 St. John's, NL

Phone: (709) 772-6660

Canada A1C 5X1

10 Thompson Street Clarenville, NL Canada A5A 1Y9 Phone: 709-466-2700

Meridian Engineering Inc.

Fax: 709-466-3090

Details:

F6140-181028 PO #: Invoice Date: Sep/30/2018 Period Start: Sep/01/2018

Period End:

Oct/09/2018

Type:

Reimbursable

Attn: Leighann Saunders

Attn: Accounts Receivable

Name	Cost Code	Designation	Hours	Refe	Arton
	Resident Site Inspection Engineering	Inspector Intermediate Engineer			
Resource Hours	Total	Interaction Engineer			
		Chargeable Hou	rs:	T	
		Sub Total: HST	ž		
		Total (Canadian	Dollars)		

Notes:

Resident Site Inspection (Allowance)

\$54,000.00

This Invoice

Previously Invoiced

0.00

Invoiced to Date Remaining Allowance

Allowance for Designer (RFT's, submittals, etc.)

\$7,500,00

This Invoice

Previously Invoiced

0.00

Invoiced to Date

Remaining Allowance

Terms: Net 45 days. Overdue accounts are subject to a 1.5% (18% per annum) service charge

Page 1



nvoice 7.5 Oct/19/2018 .20(1)(b)

Project: CC18DFO071, Marine Inspection Services - Gillard's Cove

s.20(1)(c)s.24(1)

s.19(1)

## Invaice: Invoice for October, 2018 Invoice To:

Dept. of Fisheries & Oceans

Canada

Real Property Safety & Security

P.O. Box 5667 St. John's, NL Canada A1C 5X1

Phone: (709) 772-6660

Attn: Leighann Saunders

Remit To:

Meridian Engineering Inc. 10 Thompson Street Clarenville, NL Canada A5A 1Y9 Phone: 709-466-2700

Attn: Accounts Receivable

Fax: 709-466-3090

Details:

PO #: F6140-181028 Invoice Date: Oct/19/2018 Period Start: Sep/01/2018 Period End: Oct/19/2018 Type:

Fixed Price

Description	Quantity	Price	Amount
Resident Site Inspection  Inspector Engineering Intermediate Engineer			
Section Total		Sub Total:	of the state of th
	annideren.	Total (Canadian Dollars):	
Notes	***		

\*\* As per discussion with includes all time for September and October 1st - 13th \*\*\* Resident Site Inspection (Allowance) \$54,000.00

This Invoice

Previously Involved  $\Omega(X)$ Invoiced to Date Remaining Allowance

Allowance for Designer (RFI's, submittals, etc.) \$7.500.00

This Invoice 0.00 Previously Invoiced Invoiced to Date

Terros: Net 45 days. Overdue accounts are subject to a 1.5% (18% per annum) service charge.

Mention Engineering Inc.

Remaining Allowance

Page 111



Credit Oct 19 2018

s.20(1)(b) s.20(1)(c)

Project: CC18DF0071, Marine Inspection Services - Gillard's Cove

s.24(1)

### Invoice: Credit Sept Invoice # CC104758

Invoice To:

Remit To:

Details:

Dept. of Fisheries & Oceans

Canada

Real Property Safety & Security

P.O. Box 5667 St. John's, NL Canada A1C 5X1

Phone: (709) 772-6660

Meridian Engineering Inc. 10 Thompson Street

Clarenville, NL Canada A5A 1Y9 Phone: 709-466-2700

Fax: 709-466-3090

PO#:

F6140-181028 Invoice Date: Oct/19/2018

Period Start: Sep/01/2018 Period End: Oct/19/2018 Type:

Fixed Price

Attn: Leighann Saunders

Attn: Accounts Receivable

Description	Quantity Price	Amount
Credit Invoice # CC104758	1.00	
Section Total		
	Sub Total:	
	HST	•
	Total (Canadian Dollars)	G. Carlotte

Terms: Net 45 days. Overdue accounts are subject to a 1.5% (18% per annum) service charge.

Document ID	Document Type	Creation User	Document Source	Creation Timestamp	Batch Number	Batch Name	Batch Location
1367933	AP Connector Invoice	KOFAX	VSONKENKC 01	22-10-2018 07:00:10	330494	phumby@mer idianengineeri	2 of 2
	Exception					ng.ca #366995	
						2018/10/19	
						02:29:32 PM	

Document History		
Timestamp	User ID	Detail
22-10-2018 07:00:10	KOFAX	Created: VSONKENKC01
22-10-2018 07:00:11	WATSONJ	Queue: Returned Invoice Review



Invoice # CC104771 Oct 31/2018

Project: CC18DF0071, Marine Inspection Services - Gillard's Cove

s.20(1)(b)

Invoice: Invoice for October, 2018

s.20(1)(c) s.24(1)

s.19(1)

Invoice To:

Details: PO#:

Dept. of Fisheries & Oceans

Canada

P.O. Box 5667

St. John's, NL

Canada A1C 5X1

Real Property Safety & Security

Meridian Engineering Inc. 10 Thompson Street

Clarenville, NL Canada A5A 1Y9

Remit To:

Phone: 709-466-2700 Fax: 709-466-3090

F6140-181028 Invoice Date: Oct/31/2018

Period Start: Oct/01/2018 Period End: Nov/05/2018

Type: Fixed Price

Phone: (709) 772-6660

Attn: Leighann Saunders

Attn: Accounts Receivable

Amount Price Description Quentity Resident Site Inspection Engineering Section Total Sub Total: HST : Total (Canadian Bollars): \$54,000,00 Resident Site Inspection (Allowance) This Invoice Previously Invoiced Invoiced to Date Remaining Allowance Allowance for Designer (RFI's, submittals, etc.) \$7,500.00 This Invoice Previously Invoiced

Terms: Net 45 days. Overdue accounts are subject to a 1.5% (18% per annum) service charge

Mendian Engineering Inc.

Invoiced to Date Remaining Allowance

Page 171



Nov/30/2018 Invoice # CC104820

Project: CC18DFO071, Marine Inspection Services - Gillard's Cove

s.20(1)(b) s.20(1)(c)

s.24(1)

s.19(1)

Invoice: Invoice for November, 2018 Remit To: Details: Invoice To: Meridian Engineering Inc. PO#: F6140-181028 Dept. of Fisheries & Oceans Invoice Date: Nov/30/2018 10 Thompson Street Canada Period Start: Nov/01/2018 Real Property Safety & Security Clarenville, NL Period End: Dec/04/2018 P.O. Box 5667 Canada A5A 1Y9 Fixed Price St. John's, NL Phone: 709-466-2700 Type: Canada A1C 5X1 Fax: 709-466-3090 Phone: (709) 772-6660 Attn: Accounts Receivable

Attn: Leighann Saunders Price Amount Quantity Description Resident Site Inspection Allowance for Designer Section Total Sub Total: HST | Total (Canadian Dollars): Notes: \$54,000.00 Resident Site Inspection (Allowance) This Invoice Previously Invoiced Invoiced to Date Remaining Allowance Allowance for Designer (RIT's submittals, etc.) \$7,500.00

Terms: Not 45 days. Overdue accounts are subject to a 1.5% (18% per annum) service charge

Meridian Engineering Inc.

This Invoice Previously Invoiced

Invoiced to Date Remaining Allowance

Page 171

s.19(1)

s.20(1)(b)

s.20(1)(c)



INVOICE

Page I of 3

NOV 2 2 2018

Invoice Number Invoice Date Customer Number Project Number 1327481 November 8, 2018 77805 121621273

BILI To

Meridian Engineering Inc. Accounts Payable 10 Thompson Street Clarenville NL A5A 1Y9 Canada Please Remit To

Stantec Consulting Ltd. c/o Lockbox 310260 PO Box 578, STN M Calgary AB T2P 2J2 Canada

Project Description:

QC Services, Rock Acceptance Testing, Gillards Cove, NL

CCUSD FOR 7!

Stantec Project Manager:

Startec Office Location:

Current Invoice Due:

For Period Ending:

St. John's NL

November 8, 2018

Attention:

INVOICE

Invoice Number Project Number Page 2 of 3

s.19(1) s.20(1)(b)

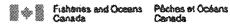
1327481 121621273

s.20(1)(b) s.20(1)(c)

Top Task 200 Professional/Technical Assistance Low Task 200,100 Professional/Technical Assistance Prolessional Services Category/Employee Current Date Hours Rate **Amount** 2018-09-27 **Professional Services Subtotal** Disbursements Date Cost % Current Amount Flat Rate Disbursement 2018-11-07 Disbursements Subtotal Low Task 200.100 Subtotal Low Task 200.600 Reporting <u>Professional Services</u> Current Category/Employee Date Hours Rate Amount 2018-09-25 2018-10-01 2018-10-05 2018-10-09 2018-10-16 Professional Services Subtotal **Disbursements** Date Cost Current

s.19(1) s.20(1)(b) s.20(1)(c) s.24(1)

	INVOICE	Page 3 of 3
	Invoice Number Project Number	1327481 121621273
Flat Rate Disbursement		Amount
	2018-11-07	
Disbursements Su	blotal	
Low Task 200.600 Subfotal		
Low Task 200.700 Inhouse Tes	sting	
Usages	•	
Usages Subtotal	***************************************	
Low Task 200.700 Subtotal		
Top Task 200 Total		
	Total Fees & Disbursements	
	NLHST Reg.	
	INVOICE TOTAL (CAD)	



### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between I his Purchase Umer is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL AIH 0A3 Canada

### COMMANDE D'ACHAT

Cette commande d'achet est faire en date d'octroi de contrai ci-dessous entre Sa Majesté la Reine du chef du Canada (c-après appelée "Sa Majesté) représenté par le Ministre des Péches et Océans Canada (c-après appelé "Pèches et Océans Canada") et le Fournesseur (tel qu'indiqué dans les présentes).

BAPORTA	NT
The Contract No. must appear on levelose, SA., pontatives.  Le No de contrat doit être indiqué sur les facture le correspondence et à l'expirieur des correspondence et à l'expirieur des correspondence.	a, ha correinamenta, les listes d'artialisme.
Contract No./ No. de contrat.	F6140-180036
Amend. No/No. de modif	0

ISSUED BY - PREPARE PAR	Contract Award Date/ Date d'octroi de contrat	29-OCT-2018
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1	Address Enquiries to - Adresser toute to HOGARTH, SHEILA	temande à
Tel: 709 772-7026 E-mail: leighann.saunders@dfo-mpo.gc.ca	Tel: 709 764-2658 E-mail: sheila.hogarth@dfo-mi	PO.GC.CA

SHIP TOV F6140 EXPÉDIER À:	BILL TO/ DFO.invoicing-facturation.MPO@canada.co FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5X1 Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON, NB E3B 5G4 Canada Aun: SAUNDERS, LEIGHANN

Departmental Financial Codes - Codes stnancters ministériel		Freight Terms - Conditions pour les frais de transport		
18410-610-284-081	0-10339-6	Contract End Date - Date de fin du contrat		
FOB - FAR	PST No Nº de TYP Exemption	HSY/GST - 1757 TVH EXTRA	Estimated Total Cost - Prix total prévu 63,250.00 CAD (Tax contrabel/Class turban)	

Continued/ suite.

# Canada

Fisheries and Ocea Cenade	ns
------------------------------	----

Péches et Océans Canada

Page

~	Oficia	T 3
*	3 2000	1 "
	1	1

### PURCHASE ORDER (Continuation sheet)

COMMANDE D'ACHAT

(sulte)

P.O. No. - Nº de commande F6140-180036 Amend. No. - Nº de modif. 0

The Vendor agrees to provide to Fishenes and Oceans Canada the goods or services ademified at the specified prices and its accordance with all terms and conditions of this Purchane order.

Le Fourtusseur accepte de fournir Péchet et Océans Canada les biens ou services adona fice dans les présentes en conformité avec les prins apécifiés et avec les madalités de cette commande d'actiet.

Continued/ suke...

liem no. No Arricle	Description Description	Delivery Dane Dase de livraison	Quantity Quantisé	U of I U de D	Unii Price Prix unitaire	Exiculal Cosi Prix total právu
,	711872001 - Inspection Services for Wharf Reconstruction - Musgrave Harbour (As per Assached Statement of Work)	29-OCT-18	<b>63250</b>	EA CH-EACH/C HACUN	1 00	63,250 80

General Conditions (Professional Services)		
Senter Constitutes (1 totalisma but 1 total)		
FOR THE SUPPLIER - POUR LE FOURNISSEUR	,	
Signature ST 1 4 1	Witness - Térmoin	Oct 29/18
Prior or Sept. Impulsion on Endylographic C	Position is Titre de position	
Signature	Wilness - Témpso	Desc
Print or type - Imprimer ou dactylographier	Position title: Titre de poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE	
Signature	Position title Titre du poste	Date
Paul Cura	Regional Engineer Small Craft Harbours	00+29/18
Print or type - Imprimer ou dacylogophiler Paul Curran	Newfoundland and Lebrador Rej	

Page

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans ectte demande, incluant:

COMMANDE D'ACHAT

P.O. No. - Nº de commande

Amend. No. - N° de modif.

ofide

3

F6140-180036

Continued/ suite...

0

Fisheries and Oceans Péches et Océans Canada

The following documents form part of the Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Canadä

PURCHASE ORDER

(Continuation sheet)

000118

### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

## COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pèches et Océans Canada (ci-après appelé " Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT	
The Contract No. must appear on invoices, Bit., packit containers. Le No. de contrast doit être indiqué sur les factures, les la correspondence et à l'extérieur des contenents.	•
Contract No./ No. de contrat.	F6140-180036
Amend. No/No. de modif	

ISSUED BY - PRÉPARÉ PAR

SCH ENGINEERING & IFHP
JOHN CABOT BLDG., 10 BARTER'S HILL
PO BOX 5667
ST JOHN'S, NL A1C 5X1

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/ Date d'octroi de contrat	29-OCT-2018
Address Enquiries to - Adresser toute	demande à

Tel: 709 764-2658
E-mail: SHEILA.HOGARTH@DFO-MPO.GC.CA

SHIP TO/ F6140 EXPÉDIER À:	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL A1C 5X1 Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON, NB E3B 5G4 Canada Attn: SAUNDERS, LEIGHANN

Departmental Fi	nancial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport
18410-610-284-08	10-10339-6	Contract End Date	- Date de fin du contrat
FOB - FAR	PST No Nº de TVP Exemption	HST/GST - TPS/ T∀H	Estimated Total Cost - Prix total prêvu 63,250.00 CAD
	***	EXTRA	(Tax excluded)/(Taxe exclus)

Continued/ suite...

## Canadă

Fisheries and Oceans Canada

Pêches et Océans Canada

Page

************************		
2	of/de	1 3
_		1 "
	1	1
ž.	8	

### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

P.O. No N° de commande	
	F6140-180036
Amend. No Nº de modif.	
	0

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Pêches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achas.

Continued/ suite...

ltem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	Uoji Ude D	Unit Price Prix unitaire	Extended Cost Prix total prévu
***************************************	711872001 - Inspection Services for Wharf Reconstruction - Musgrave Harbour (As per Attached Statement of Wark)	<b>29-0</b> CT-18	63230	EA ICH-EACHIC HACUN	1.00	63,250.00

		Fisheries Canada	and	Ocean
**** · · · · · · · · · · · · · · · · ·	***	Canada		

Pêches et Océans Canada Page

2	- A 8 ( d A	
ચ	Cirue	1 2
	•	-

### PURCHASE ORDER

(Continuation sheet)

### COMMANDE D'ACHAT

(suite)

	F6140-180036
Amend. No N° de modif.	

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite....

### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type • Imprimer ou dactylographier	Position title - Titre du poste	
Signature	Witness - Témein	Date
Print or type - Imprimer ou dactylographics	Position title - Ture du prote	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE	
Signature	Position title - Titre du poste	Date
Print or type - Imprimer ou doctylographier	Regional Engineer Small Craft Harbours Newfoundland and Labrador Regi	Oct 29/18

# Canada

### Statement of Work

Project Title:

Inspection Services - Wharf Reconstruction

Musgrave Harbour, NL

Contract Number: F6140-180036 (711872-001)

Consultant:

AFN Engineering

29 Brad Gushue Crescent

St. John's, NL. A1H 0A3

Anticipated Start Date: October 29, 2018

Anticipated Completion Date: March 31, 2018

Location of Work: Musgrave Harbour, NL

Background Statement: DFO (SCH) requires Part-time Inspection Services for

Wharf Reconstruction in Musgrave Harbour, NL.

Scope of Work: Part-time resident inspection services on site at Musgrave

Harbour, NL.

Conditions of Work: Inspection Services to be performed at Musgrave

Harbour, NL.

Deliverables: Written confirmation of work inspected on site.

Method of Payment: The Consultant will be paid for work completed and

submission of invoices to DFO (SCH).

Cost: The total cost of this contract is: \$63,250.00 (+ HST) (see attached cost

breakdown).

Note: Any change to project scope or cost to be approved by DFO (SCH) project

manager prior to initiation of change or cost to project.

Payment Terms: Net 30 days

DFO (SCH) Project Manager:

Sheila Hogarth

**Engineering Technician** 

Tel. (709) 764-2658



# Construction Inspection Services For Fisheries and Oceans Canada Small Craft Harbours

Small Craft Harbours seeks qualified firms to provide Construction Inspection Services for the construction phase of marine works in Newfoundland for 2018-2019.

### Scope of Services:

Provide field inspection services to ensure compliance with plans and specifications. Small Craft Harbours' Designated Representative (DR) will be responsible for management of the project.

### Detailed responsibilities include:

- Monitor the work and advise the Contractor of any non-compliance and report back to DR with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each
  day and summarizing daily work activities. Inspectors are required to be supplied with a
  digital camera that can produce clear photographs to be used in SCH reports. All
  photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with
  estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress
  Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and
  equipment conform to the contract documents and supplementary conditions. The inspector
  shall advise the Contractor of any deficiencies or unapproved deviations via memorandum
  and report to the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- Coordinate special testing and inspection work as required.



Fisheries Pêches and Oceans et Océans

- Verify contractor's as-built drawings.
- Attend meetings as required.
- Other tasks as requested by the DR.

### Selection Process:

An evaluation panel composed of SCH staff will review and score the Proposals based on the following selection criteria:

### Selection Criteria:

- Qualifications and experience of proposed inspectors including documented experience with performing construction inspection of marine works such as wharves and breakwaters.
- Ability to commit staff for the duration of each project with no change-out without approval of the DR.
- Proposed hourly rates for those providing inspection services and other charges. Consultant
  to provide pricing to complete the scope of work in accordance with industry accepted
  standards and practices. Rate is inclusive of all expenses, including any administrative
  costs. Rate excludes inspector's room and board and small office, both of which are
  provided by the Contractor per project specification.
- Inspection services are based on a 10 hour work day.

### Submittals:

Proposals must address the aforementioned selection criteria and include:

- Inspector's resume identifying experience, qualifications and expertise. Resume should
  include at least three projects demonstrating specific inspector experience. List projects with
  brief description, construction cost, and completion dates. Provide a reference for each
  project.
- Proposed personnel shall be able to perform all services listed in the Scope of Services.
- An interview may be requested before and/or after the submittal deadline date.

### Proposal Submittal Deadline:

Complete the Construction Inspection Services Table, attach the requested documentation and return on or before 2:00 p.m. on October 23, 2018.

### By email to:

Project Manager. Sheila Hogarth, CTech

Fisheries and Oceans Canada

(709) 764-2658

Email address: sheila.hogarth@dfo-mpo.gc.ca

s.19(1) s.20(1)(b) s.20(1)(c)

\$ 0 0 0 0 0 0 Posteries and Oceans 

# Construction Inspection Services

nspector's Name		
	. o	
	63250	
Anticipated Keep Fixed © Duration (weeks) 50 hours/week		
Marking (weeks)		
Anticipating Start Date	October 29, 2018	
Description	Musgrave Harbour Wharf Reconstruction	
Į.		

Mohas: 1. Projects, Anticipaned Start Dates and Anticipated Durations are subject to change.
2. Contractor to provide inspector's room and Board and onsite office per project specification. Therefore, these come should not be included by consultant



Fisheries and Oceans Pêches et Océans

### Wharf Reconstruction - Construction Inspection Services

s.20(1)(b) s.20(1)(c)

58.a	gulualiuu galaaula	AFN
ltem	Selection Criteria	
3	Meets Aboriginal Criteria (Y/N) (if applicable)	N/A
2	Firm Experience & Qualifications	\$
3	Inspector Qualifications & Experience	5
4	Ability to Commit Inspector for Duration	S
	Subtotal	15
	Hourly Rate	\$55.00
	TOTAL	109%

Review Committee:

om Sheila Hogarth om Paul Curron

Signature: Shuta Hogath
Signature: Paul Com
Oct 23/18

Motes:

- 1. Ranking: S is the highest, 1 is the lowest.
- 2. The total persantage score increases as Items 2 through 4 are rated higher and the hourly rate docreases.
- 3. Inability to meet the aboriginal criteria results in immediate disqualification, if applicable.

### 1.0 INTRODUCTION

This proposal is submitted by AFN Engineering Inc. (AFN) in response to a request for resident inspection services at a wharf reconstruction site in Musgrave Harbour, NL. AFN Engineering Inc. (AFN) is a marine/civil engineering firm licensed by PEG-NL to practice engineering in the Province of Newfoundland and Labrador (2018 permit number F0292). The resources of AFN have internal expertise in civil design, structural design, site development, scheduling, time and cost control, project management and contract administration. The firms assignments encompass many aspects of the rehabilitation and new construction of built works marine infrastructure including pre-design services, schematic design, design development, preparation of construction documents, tender call, bid evaluation, construction contract award, construction & contract administration & post construction warranty review, resident & construction supervision and risk management. AFN has worked closely with DFO and PWGSC over the past fifteen (15) years having managed marine infrastructure projects on behalf of DFO and PWGSC with a combined construction value in excess of \$200,000,000. AFN is the engineer of record for the wharf reconstruction project in Musgrave Harbour.

### 2.0 DEMONSTRATED UNDERSTANDING OF THE SCOPE OF SERVICES

### 2.1 Resident Inspection Services

AFN understands the intent of the project is to provide resident inspection services for a wharf reconstruction project in Musgrave Harbour, NL. The purpose of the inspector is to:

- inspect, coordinate and monitor all aspects of the work during key periods of the construction of the facility, and liaise with the contractor, DFO and other agencies as appropriate to the work;
- provide resident inspection during key periods of construction work and maintaining records of all construction work placed on behalf of DFO;
- ensure that a sufficient level of communication is maintained with DFO, and the Consultant/Contractor/other organizations where applicable (as determined by DFO).

The inspector will maintain daily records while on site, of all construction work placed (and report directly to DFO). In general, the resident inspector will inspect all phases of the work in progress, for the purpose of documenting discrepancies between the work, the contract documents and accepted construction procedures. This would include inspections related to rock mattress placement (if applicable), treated timber cribwork, structural timber (wheelguard, wheelguard blocking, coping, fenders and ladders), concrete deck, mooring cleats, etc. The resident inspector will keep a daily log of such inspections and issue daily/weekly written reports to DFO. While changes in the work can be anticipated for this work, it is understood that the resident inspector shall not authorize or order any change in the work which will constitute a change in design or in the value of the contract, except as delegated by DFO.

### 2.2 Communication Protocols for the Resident Inspector

The resident inspector will:

- Convey DFO's instructions regarding the required standards of workmanship to the Contractor(s).
- Check specifications, confer and obtain guidance on these findings with DFO.
- Contact DFO immediately when it is apparent that information or action is required of DFO.
- Accompany DFO representatives on inspections and provide reports of the inspections as required by DFO.
- Consider and evaluate any suggestions or modifications to the documents advanced by the Contractor and immediately report these to DFO with comments.

Ensure that DFO are notified promptly when key pieces and/or components of materials and
equipment are delivered, so that these parties can arrange for the appropriate personnel to have an
opportunity to inspect same prior to installation.

### 2.3 Inspector Deliverables

The resident inspector will keep a daily log while on site. The daily log will record the following:

- weather conditions, particularly unusual weather relative to construction activities;
- major material and equipment deliveries;
- daily activities and major work done;
- number of workers on site (full day or part day) and trade represented;
- start, stop or completion of activities;
- presence of inspection and testing firms, tests taken, results, etc.;
- unusual site conditions experienced;
- significant developments, remarks, etc. and special visitors on site;
- authorities given Contractor to undertake certain or hazardous works;
- environmental, safety or other notable incidents;
- reports, instructions from appropriate Authorities Response Actions.

It is understood that based on site/project specific conditions, the items recorded in the daily log may expand or be reduced. The log is the personal property of the inspector and copies of the log book (certified as copies), will be provided at the end of the project to DFO. In addition, Weekly Records will be maintained by the resident inspector, and include: progress relative to schedule; major activities commencing or completed during the week; main activities now in progress; major deliveries of materials and/or equipment; difficulties which may cause delays in completion; materials and labour needed immediately; cost estimates of work completed and materials delivered (cost plus contracts); outstanding information or action required; work force, weather and other applicable remarks; accidents on site or safety hazards caused by the work, the Contractor or his agents.

The inspector will physically mobilize to site at the onset of work and perform the work to the date of Certificate of Substantial Performance. The resident inspector will be provided with a digital camera; personal protective equipment; office supplies required to perform services; cell phone or other acceptable means of communication; and a laptop computer.

### 3.0 INSPECTOR WORKING DOCUMENTS

All inspectors employed by AFN follow the guidelines commonly used by DFO for resident inspection services. The project in Musgrave Harbour will be no different, with the following being adhered to:

### On-site Requirements

- Review the contract documents to ensure full knowledge of and familiarity with the required work. This includes Plans, Specifications, Addenda, Change Orders, General Conditions, etc.
- Measure and document all completed construction daily with estimated quantities demolished, constructed, installed, etc.
- Measure and document all changes
- Document all on-site issues
- Set up separate folders for all on-site documentation.

- Maintain a detailed Daily Diary. Include sketches as required.
- Maintain a detailed Phone Diary.
- A Critical Path Schedule to indicate exactly what work is required to be completed prior to proceeding to other work. Maintain this schedule as changes are made.
- Maintain the Contractor's Bar Chart Schedule. Indicate the actual progress on the schedule as work is carried out.
- Prepare Daily Reports. Include sketches as required.
- Prepare Weekly Reports.
- Prepare Monthly Reports.
- Document all Health and Safety issues.
  - > Notify the Project Officer immediately of an incident or accident. Notify the Project Manager, if the Project Officer is not available
  - > Prepare reports as required.
  - > Submit reports to office.
- Directions to Site Inspector from office.
- Directions given to Contractor.
- Sketches and drawings for clarifications.
- Revised drawings.
- All original cross-sections and profiles of dredging, backfill, rock fill, armour stone, riprap, etc. if required. Maintain cross-sections and profiles with current information.
- Shop drawings.
- All daily, weekly and monthly documentation to the office.
- Photos submitted to office for clarification.
- Copies of Pre-Construction Meeting Minutes and all Project Progress Meeting Minutes.
- On-site issues.
- Contemplated Change Notices.
- Change Orders.
- Take regular photographs and label as required.

### Daily Contact with DFO Office

Phone call, either to the office phone or the cell phone, with brief report of construction status towards the end of day. Leave a message if the Project Officer is not available.

 Contact the Project Officer immediately as required in the event of issues that need to be addressed immediately.

### Weekly Submission to DFO Office

- · Submit Daily Inspector's Reports to office each Monday morning.
- Submit Weekly Inspector's Reports, with a copy of the current Contractor's Bar Chart Schedule, to office each Monday morning.
- The submissions each Monday can be done by either:
  - Scan and email
  - Fax
  - Copy and regular mail
- Submit construction photographs to office each Monday morning by email.
- All photographs to be labeled with the following
  - Location
  - Project name

s.19(1)

- Project number
- Description of each photograph
- Date photograph was taken
- Take at least two overview photographs of the site at the end of each week for submission on Monday morning.
- Submit quantities placed to date to office each Monday morning, completed on Unit Table.

### Submission to DFO Office - Every month on the 28th

- Submit quantities for Progress Claims to office on the 28th of each month.
- · Submit Monthly Inspector's Reports to office at the first day of each month.

### Monthly Submission to DFO Office

Submit Monthly Inspector's Reports to office at the first day of each month.

### General

- Forecast the requirements for the following to ensure we have the appropriate submissions, personnel, technical assistance on site to meet avoid construction delays. Advise the Project Officer if and as required.
  - Shop Drawings Submissions
  - Concrete Testing
  - Materials Testing
  - Diving Inspections
  - Cribseat Inspections
- Accurately document all downtime and delays. Record the following:
  - Start and end of downtime or delay.
  - Specific cause of downtime or delay.
  - Action taken by Contractor to mitigate downtime or delay if caused by Contractor.
  - Action taken by other parties to mitigate downtime or delay if caused by others.
- Submit quantities for Interim Certificate of Completion to office when required.
- Submit documentation for Interim Certificate of Completion to office when required.
- Ensure As-Built Drawings are prepared, checked and signed-off by both the Contractor's Superintendent and the DFO On-Site Inspector prior to submission by the Contractor.

### 4.0 RESUME OF PROPOSED INSPECTOR

AFN Engineering Inc.

Proposal for Inspection Services in Musgrave Harbour, NL Page 5 of 6

\$ .19(1)

AFN Engineering Inc. Proposal for Inspection Services in Musgrave Harbour, NL	Page 6 of 6	***************************************
		s.19(1)

### 5.0 CLOSING

AFN is confident that we have an understanding of DFO's needs and expectations for service required under this request and has committed to meeting these needs throughout the project duration.

•

Fisheries Pèches and Oceans el Océans

# Construction Inspection Services

s.19(1) s.20(1)(b) s.20(1)(c)

ŀ	Anticipated Start Date	Anticipated Keep Fixed & Proposed Duration (weeks) 50 hours/week Hourly Rate	Keep Fixed @ 50 hours/week	Proposed Nouty Rate	inspector's Name
October	October 29, 2018				

Notes: 3. Projects, Anticipated Start Dates and Anticipated Durations are subject to change.
2. Contractor to provide inspector's room and board and onsite office per groject specification. Therefore, these costs should not be included by comultant

Fisheries Pèches and Oceans et Océans

# Construction inspection Services

s.20(1)(b) s.20(1)(c)

Ē	Description	Amicipated Start Oate	Anticipated Duration (weeks)	Keep Fixed @ 50 hours/week 1	Proposed Mourly Rate	Spring Table	Inspector's Name
M	Musgrave Harbout What Reconstruction	October 29, 2018					

Notes: 1. Projects, Anticipated Start Bates and Anticipated Durations are subject to change.
2. Contractes to provide inspector's name and board and onside office per project specification. Therefore, these costs should not be included by consultant

# Pages 135 to / à 140 are withheld pursuant to section sont retenues en vertu de l'article

19(1)

of the Access to Information Act de la Loi sur l'accès à l'information



Government Gouvernement of Canada du Canada

	Contract Number / No	uměro du contri	<b>**</b>	
	F6140-18	30038		
Sean	ity Classification / Cla	issification de s	écurité	****************
L			, or other particular and the pa	

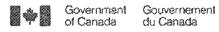
SECURITY REQUIREMENTS CHECK LIST (SRCL)

	ATION DES EXIGENCES RELATIVES À LA SÉ						
h. Originating Government Department or Organizatio		or Directorate / Direction générale ou Direction					
Ministère ou organisme gouvernemental d'origine		raft Harbours					
3. a) Subcontract Number / Numéro du contrat de sou	s-traitance 3. b) Name and Address of Subcor	ntractor / Nom et adresse du sous-traitant					
4. Brief Description of Work / Brève description du tra		1 Gushue Cres., St. John's, NL A1H 0A3					
Provide part-time resident inspection services at Musgrav							
The state of the s	the employed process, a sound process the control of the control o						
5. a) Will the supplier require access to Controlled Go	ryks?	F71 No TYes					
Le fournisseur aura-t-il accès à des marchandises contrôlées?							
	b. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control  No Yes  Paculations 2						
Regulations?	hniques militaires non classifiées qui sont assujetties a						
sur le contrôle des données techniques?	undata umitanda unu crassmasa dor sour resoltantes s	us dispositions of Ledwingin					
5. Indicate the type of access required / Indiquer le ty	pa d'accès requis						
6. a) Will the supplier and its employees require acces	s to PROTECTED and/or Or ASSIEIEO information or	assals? 7 No TYes					
Le fournisseur ainsi que les employés auront-lis	accès à des renseignements ou à des biens PROTÉG	ÉS eVou CLASSIFIÉS? V Non Oui					
(Specify the level of access using the chart in Qu							
(Préciser le niveau d'accès en utilisant le tableau 6. b) Will the supplier and its employees (e.g. cleanen	r qui se frouve à la question 7, c)	seeme word? No sooce to T. I. No. (T. Vox					
po. b) will use supplier and its employees (e.g. Gealler: PROTECTED and/or CLASSIFIED information o	r, memorance personvery require eccess to resurcice r accels is permitted	access areas? No access to No No Yes					
	s, personnel d'entretien) auront-ils accès à des zones :						
à des renseignements ou à des biens PROTEGE							
c) Is this a commercial courier or delivery requirem:     S'agit-il d'un contrat de messaggrie ou de livraisi		V No □Yes					
	, , , , , , , , , , , , , , , , , , , ,	***************************************					
7. a) Indicate the type of information that the supplier	will be required to access / Indiquer te type d'information	on auquel le fournisseur devra avoir accès					
Canada	NATO LOTAN .	Foreign / Étranger					
7, b) Release restrictions / Restrictions relatives à la d	lifusion .						
No release restrictions	All NATO countries	No release restrictions					
Aucune restriction relative	Tous les pays de l'OTAN	Aucune restriction relative					
2 16 GHIVSION		a la Ginusion					
Not releasable							
Ane pas diffuser							
Restricted to: / Limité à :	Restricted to: / Limité à :	Restricted to: / Limité à :					
h	Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays					
Specify country(les): / Préciser le(s) pays :	Specify Country(ies) / Freuses ets) pays.	apeony commynastry ranser (eta) pays					
7. c) Level of information / Niveau d'information PROTECTED A	NATO UNCLASSIFIED [T]	PROTECTED A					
PROTEGÉ A	NATO NON CLASSIFIÉ	PROTÈGÉ À					
PROTECTED 8	NATO RESTRICTED	PROTECTED 8					
PROTEGÉ B	NATO DIFFUSION RESTREINTE L.J	PROTÉGÉ 8					
PROTECTED C	NATO CONFIDENTIAL	PROTECTEDIC					
PROTÉGÉ C	NATO CONFIDENTIEL	PROTÉGÉ C					
CONFIDENTIAL	NATO SECRET	CONFIDENTIAL CONFIDENTIEL					
CONFIDENTIEL L	NATO SECRET L	SECRET E					
SECRET	COSMIC TRES SECRET	I SECRET					
TOP SECRET		TOP SECRET					
TRÉS SECRET		TRÉS SECRET					
TOP SECRET (SIGINT)		TOP SECRET (SIGINT)					
TRÉS SECRET (SIGINT) L-1		TRÊS SECRET (SIGINT) L					
TO C/C/T 750 402/2004/**\	Security Classification / Classification de sécurité						
TBS/SCT 350-103(2004/12)	Commit Crapping or an Appointment of addition	C					
		Canadä					



Contract Number / Numéro du contrat F6140-180036 Security Classification / Classification de sécurité

8. Will the sup	Argon PARTIE A Bruto piler require access to PROTECTED ar	d/or CLASSIFIED COMSEC I	nformation or assets?		771% TYes	
Le foumisse	xur aura-1-il accès à des renseignement			u CLASSIFIÈS?	✓ Non Lou	
	ate the level of sensitivity: native, indiquer le niveau de sensibilité :					
9. Will the sup	plier require access to extremely sensiti aur aura-!-il accès à des renseignement	ve INFOSEC information or a		icate?	Ves	
	s) of material / Titre(s) abrégé(s) du mat				\$ ************************************	
Document t	lumber / Numéro du document :					
	el security screening level required / Ni					
10.8/1615018	es seemal sorce, and icaes radoman 1 in	ican na munita sic sa semini	an berownier reduc			
	RELIABILITY STATUS COTE DE FIABILITÉ	CONFIDENTIAL CONFIDENTIEL	SECRET SECRET		ECR <b>ET</b> SECRET	
	TOP SECRET - SIGINT TRÊS SECRET - SIGINT	NATO CONFIDENTIAL NATO CONFIDENTIAL	NATO SECRET		C TOP SECRET IC TRÈS SECRET	
	SITE ACCESS		\$ 77 1 C 000 ME TO 107 1 100 C	S		
L_J	ACCÉS AUX EMPLACEMENTS					
	Special comments: Commentaires spéciaux :				***************************************	
	NOTE: If multiple levels of screening a	e identified, a Security Classific	ation Guide must be prov	łded.		
<u> </u>	REMARQUE : Si plusieurs niveaux di	contrôle de sécurité sont req				
	icreened personnel be used for portions onnel sans autorisation sécuritaire peut		traumit?		No. Ves	
1	unner sans autorsanun setuniana peur vill unscreened personnel be escorted?	and the same and the same of t	O HOLDHI			
	ffirmative, le personnel en question ser	a-t-il escorté?			V Non Lou	
	ON/ASSETS / RENSEIGNEMENT					
			as more and		p	
(11. a) Will the premise	supplier be required to receive and store?	e PROTECTED BODG CLAS	SIFIED INTOTMATION OF AS	Sels on its site or	✓ Non Cou	
Le fourr	isseur sera-t-il tenu de recevoir et d'ent	reposer <b>sur place des rense</b> ig	nements ou des biens P	ROTÉGÉS eVou	***************************************	
CLASSI	FIÉS?					
	supplier be required to safeguard COM				[7] No [7]Yes	
Le four	Le fournisseur sera-t-it tenu de protéger des renseignements ou des biens COMSEC?					
PRODUCTIO	JN	······································				
					***	
	voduction (manufacture, and/or repair an the supplier's site or premises?	S/or modification) of PROTECT	EU MXXX CLASSIFIEU (	naterial or equipment	7 No. 1703	
Les inst	allations du fournisseur serviront-elles à la	production (fabrication eVou m	paration et/ou modificate	n) de matérial PROTÉGÉ		
et/ou Cl	ASSIFIÉ?					
INFORMATIO	ON TECHNOLOGY (IT) MEDIA / SUF	PORT RELATIF À LA TECHN	OLOGIE DE L'INFORM/	JION (TI)		
11 d) Will the	pupplier be required to use its IT systems	lo electronically omcess, produ	ce or store PROTECTED	and/or CLASSIFIED	[7] No [7]Yes	
informat	ion or data?				Ľ Non L loù	
	isseur sora-t-il tenu d'utiliser ses propres rements ou des données PROTÉGÉS et		aller, produire ou stocker	élactroniquement des		
14 6) Mill thee	s be an electronic ink between the suppli	or's IT sustance and the commo	roni donadmeni ne anen	<b>ა</b> ?	Г771 No Г <b>771</b> Yes	
Dispose	ra-l-on d'un lien électronique entre le sys				✓ Non LLOui	
	ementals?					
TBS/SCT 35	0-103(2004/12)	Security Classification / Clas	SIIKADON OB SBOUITĒ		^1 <u>!</u>	
					Canadä	



Contract Number / Numéro du contrat F6140-180036 Security Classification / Classification de sécurité

												***************************************		***************************************	****	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
RT Gaz (continue) For users comple site(s) or premise Les utilisateurs q niveaux de sauve	iting is. ui re	the impl	form isser	marwally us It le formulaire	e line sum I manuell	ement do	lvent utiliser		77. 77. 7		. ,			. ,		•
For users comple Dans le cas des i dans le tableau ri	utilis	ateu	rs q		le formula	ùre en lig	me (par inter		isos aux i	questions						aisies
Catagory Catagore		DTECT DTEC			NSSIFIED ASSIFIÉ			NATO				~~~~		COMSEC	***************************************	
	<b>T</b>	T <sub>8</sub>	c	Connosmil	SECRET	TOP SECRET	NATO RESTRICTED	NATO COMPOENTIAL	NATO SECRET	COSMC Toe		TECTI OTEC		COPCENTIAL	SECRET	109 580%()
			*	COMPOENDEL		Tres Secret	NATO DIFFUSION RESTREME	nato Confidentiel		SPERET COSHIC TRES SPERET	٨	8	c	CONFIDENTIEL		Tais Secret
rformation / Assats Lanseignersents / Biers																
'roduction		<u> </u>	<u> </u>									L	<u> </u>			
T Magas / Support Ti T Link /		<u> </u>	<u> </u>										<u> </u>			
ian Bischengus	<u> </u>	<u></u>	<u> </u>		<u> </u>				J	<u> </u>			<u> </u>		<u></u>	
							∭% 0.									
Z. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  La documentation associée à la présente LVERS sera-1-elle PROTÉGÉE et/ou CLASSIFIÉE?  No Verifier de la présente LVERS sera-1-elle PROTÉGÉE et/ou CLASSIFIÉE?																
If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  Dans l'affirmative, classifier le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des plèces jointes (p. ex. SECRET avec des plèces jointes).																
	••••••							***************************************	***************************************		***************************************	~~~		***************************************	***************************************	

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä



Government Gouvernement of Canada du Canada

Contract Number / Number discontract F8140-180036 Security Classification / Class fication de sécurità

Inspection Services - Wha	rf Reconstruction	n			Musgrave Hr, NL
3. Organization Project Authority	Tor				
(print) - Hom (on lettres mode		Tille - Tilre		Spyler	
Shelia Hogarth		Engineering		$\sqrt{2h}$	by grounds.
No - N° de Miliphone	Facelinde No - N° de (700) 772-46:0	shill copieus	E-mail address - Admissis cour shells hogarth@do-neo.go.c		Cutte October 23, 2018
4 Organization Security Authority /	Componentile 🕬 🗷 👀	y i de la gal	dany		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
ignes (print) - Norn (en lectres modé	<b>***</b> )	TIEG - TIUG		Stepachare	
Scott Noseworthy		Regional	Security Officer		A MAZAAA MA
Telaphone No N° de Véliphone 709-772-7796	Fecalisão No Nº do		E-mail address - Adresss (n): scott.noseworthy@dio-mpo.(		Deta October 24, 2018
5. Are them additional instructions ( Day tratructions supplimentaries	e.g. Security Guste, St (p. ex. Guide de sécu	essiy Carala Ali, Gulda (e	sation Guide) attached? dass ficellan de la séculié) son		
18. Procurement Officer / day	provisionnement	***************************************		***************************************	
Name (pstrii) - Nom (en tettres mouté	<b>(3)</b>	Title - Titre		Signature	
Talaphone No M* de Wagtsone	Facalintia No - N° do		E-mail addressa - Adressas co	Onted .	
17. Contracting Security Authority / Autorité contractante en matière de sécurité					
Name (priori) - Norm (on habites moudé	***)	Tide - Titre		Signature	
Calephona No H <sup>e</sup> de Miliophone	Facilities No N° de	tolercockers	<b>E</b> -mad addross - Adrosso (5)	(ana	Oeto

See attached Annex A

TES/SCT 350-100(2004/12)

Security Cassification / Cassification de sécurité

Canadă

Page 145
is a duplicate of
est un duplicata de la
page 92



Fisheries and Oceans Pêches et Océans Canada

#### REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



Contract	Number:	F6140-180036	(71	1872-001)

Type of Contract:

Service

☐ Construction

NOTE: This checklist is not required for Call-Up's Against Standing Offer Agreements, Grants & Contribution Agreements nor Service Contracts less than \$1,000.00 (tax excluded).

#### SPECIAL RESTRICTIONS:

Special restrictions have been placed on the purchase, rental, or lease of some types of goods and services, The following table provides a list of some of the restricted items that you must be aware of: Public Opinion Research (PWGSC);

- Legal Services (Dept. of Justice);
  Temporary Help Services (S.O. max. of 20 weeks with RCM's signature, Senior Mgt signature required for amendments over this time);
- Procurement of Firearms;
- Research and Development (PWGSC);
- Printing goods contracts; Contracting with Former Public Servants (Regional Materiel Management);
  - Experi Witness (Regional Materiel Management).

(More information can be found at the following F&A 101 website:

http://w02intra01.ncr.dio-moo.gc.ca/ENGLISH/Corpacci/F&A101/procure/restrict.htm).

#### CAUTIONS:

The Department has put cautions/special policies in place. The following list is a sample of a few. Please consult with your regional contracting office if you are entering into a contract for these services Aircraft charters;

- Vessel charters;
- Diving Departmental Diving Safety Procedures;
- Employee/Employer relationship;
- Long term leasing of capital assets, office/warehouse space and real property.

		Yes	No	N/A	Comments
01.	Is this within the Department's mandate & Program objectives?	•	0	0	
02.	Complete Statement of Work with clearly identified stages of work to be carried out:				
	Title		0	0	
	Start & Completion dates (incl. Multi-Year contract)	•	0	0	
	Background Statement	•	0	0	
	Clear description (objectives to be attained)	•	0	0	
	Description of scope of work + existing resource material	•	0	0	
	Phases of work	0	0	•	
	Details of any constraints imposed (i.e. policies, standards)	0	0	•	
	Departmental support required (i.e. use of assets or work on site)	0	0	•	
	Specific details re responsibilities of the client & contractor	•	0	0	
	Requirements for progress meetings	0	0	•	
	Deliverables to be provided (e.g. progress report, milestone, etc.)	•	0	0	
	Estimate of anticipated level of effort required	0	0	0	
	Time schedule for completion of each stage of the work	•	0	0	
	Location of work (on or off site)	•	0	0	
	Recommended sources (vendor).	•	0	0	
03.	is it a Non-competitive/Sole-source contract?	0	•	0	
	If so, clear justification note must be documented in file consistent with TB policy	0	•	0	West of the second seco
04.	Has the obligation been entered into Abacus?	0	0	0	to be completed
05.	Have Official Languages issues been considered in accordance with Part IV of the Official Languages Act?	0	0	•	
06.	If security issues are applicable :		-		
	Has a SRCL been completed?	•	0	0	
	Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file	•	0	0	
			-		

.12

Canada

FP-5081-E (2007-07)

		Yes	No	N/A	Comments
	Have Risk Blansgement issues being addressed by Project Authority?  Does the Company/Individual have:			1	
	Workmen's compensation	0	0	0	to be provided
	Insurance requirements	0	0	0	to be provided
	Bonds/Security deposit required	0	0	0	
	Accident Disability Insurance	0	0	0	
	Environmental Assessment, if required, on file	0	0	0	
	OSH (i.e. safety briefings, copy of contractor's certifications)	0	0	0	
	Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.).	0	0	0	
08.	Competitive Contract - list of potential suppliers, copies of proposals, quotes.	0	0	0	
09.	Copy of Signed Contract?	0	0	0	to be provided
10.	Supporting Documentations and Location:		*		
	Copies of Progress Reports in file #	0	0	0	
	Copy of Final Report in file #	0	0	0	
	Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
	AMENDMENT TO CONTRACT: (ie, increase in level of effort, scope of work increase/decrease, increase/ decrease in required resources)				
	Clear rationale is documented on file	0	0	0	
	Obligation in Abacus	0	0	0	
	Amendment to contractor for signature	0	0	0	
	Signed copy on file	0	0	0	

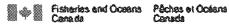
Project Authority's Signature:	Shuta physith	Date:	10/23/18
RCM Signature:	Paulle	Date:	Oct 23/18

#### \* REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest; the estimated expenditure does not exceed:
  - - \$25,000; or
    - \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the
      planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work;
       the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or
- only one person or firm is capable of performing the contract (i.e., patent or copyright).

Pages 148 to / à 161 are duplicates of sont des duplicatas des pages 20 to / à 33



#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

## SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL AIH 0A3 Canada

#### COMMANDE D'ACHAT

Cette commande d'achst est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pèches et Océans Canada (ci-après appelé " Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPOR	TANT
containers	M., packing itses, comespondence and outside Disea, les conneissements, les isses d'emballage, lants.
Contract No./ No. de contrat.	F6140-181059
Amend. No/No. de modif	0

ISSUED BY - PRÉPARÉ PAR	Contract Award Date/	
	Date d'octroi de contrat	01-NOV-2018
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5X1	Address Enquiries to - Adresser toute d HOGARTH, SHEILA	ienunde à
Tel: 709 772-7026 E-mail: leighann.saunders@dfo-mpo.gc.ca	Tel: 709 764-2658 E-mail: SHEILA.HOGARTH@DFO-MF	O.GC.CA

SHIP TO/ F6140	BILL TO/ DFO.invoicing.facturation.MPO@camada.ca
EXPÉDIER À:	FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE
NORTWEST ATLANTIC FISHERIES CENTRE	PO BOX 1901, STN A / CP 1901, STN A
PO BOX 5667	FREDERICTON, NB E3B 5G4
ST.JOHN'S.NL AIC 5XI	Canada
Canada	Attn: SAUNDERS, LEIGHANN

Departmental Fino	Departmental Financial Codes - Codes financiers ministériel		Freight Terms - Conditions pour les frais de transport		
18411-618-230-0810-10189-6		Contract End Date - Date de fin du contrat			
FOB – FAR	PST No № de TVP Exemption	HST/GST - TPS/ TVH EXTRA	Estimated Total Cost - Prix total prévu 52,500.00 CAD (Tax exchalaff-(Taxe excha)		

Continued/ suite...

## Canadä

	Fisheries Canada	and	Ôα
--	---------------------	-----	----

eens Päches et Océens Cenado

Page [

2	olida	13
~	1	1 *
	1	1

### PURCHASE ORDER

(Continuation sheet)

COMMA	NDE	D'A	CHA	1
louisal				

•
F6140-181059
0
•

The Vendor agrees to provide to Finterics and Occass Canada the goods or services ideasified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fountisseur accepte de fourser Péches et Océans Canada les biens ou zervices identifiés duns les présentes en conformité avec les prix apécifiés et avec les modulités de cette commande d'achse.

Continued/ suite...

liem no. No Article	Description Description	Delivery Date Dose de livraison	Omanity Cuantité	Uofi Ude D	Vali Price Pris seissire	Estended Casi Prix Iolei prévis
40	721924002 - Marginal Wharf Reconstruction Inspection Services Fostrap (As per Attached Statement of Work)	31-MAR-19	52300	EA ICH-EACHIC HACUN	1,00	52,300.00

Canadă

PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT (suite)
	P.O. No N° de commande
	F6140-181059
	Amend. No Nº de modif.
	0
The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:	Les documents ci-joiats font partie intégrale de cette commande d'achat. Le Pournisseur convictif et accepte tous les termes et conditions tells que décrits dans cette demande, inclusoit:
	Continued/ suite
General Conditions (Professional Services)	
FOR THE SUPPLIER - POUR LE FOURNISSEUR	
221/10	Witness · Témoin Date  Nov. 1/18
Print or type - Imprimer on dadylographic	Position talley Tatre du poste
Synther	Witness - Tempiri
Prist or type - Innatance on decivious and	Posttion title - Titre du moste

Position tide - Time da poste

Page

3

of#de

1 Nov 2018

3

Canadā

Prist or type - Imprimer on declylographics Draw

Fisheries and Oceans Péches et Océans Canada

APPROVED FOR THE MINISTER - APPROUVE POUR LE MINISTRE Signature

UPWARD

#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

## SUPPLIER - FOURNISSEUR

29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3

AFN ENGINEERING

Canada

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tol qu'indiqué dans les présentes).

#### IMPORTANT

The Contract No, must appear on invoices, S.t., packing lists, correspondence and outside containers.

Le NO de contrat doit être indiqué sur les factures, les connaissements, les listes d'emballage, la correspondence et à l'extérieur des contenants,

Contract No./ No. de contrat. F6140-181059

Amend. No/No. de modif 0

#### ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP
JOHN CABOT BLDG., 10 BARTER'S HILL
PO BOX 5667
ST JOHN'S, NL A1C 5X1

Tel: 709 77

709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/ Date d'octroi de contrat

01-NOV-2018

Address Enquiries to - Adresser toute demande à

HOGARTH, SHEILA

Tel: 709 764-2658

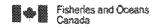
E-mail: SHEILA.HOGARTH@DFO-MPO.GC.CA

SHIP TO/ F6140	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca
EXPÉDIER À:	FACTURER À;
SMALL CRAFT HARBOURS EASTERN-NL	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE
NORTWEST ATLANTIC FISHERIES CENTRE	PO BOX 1901, STN A / CP 1901, STN A
PO BOX 5667	FREDERICTON,NB E3B 5G4
ST.JOHN'S,NL AIC 5XI	Canada
Canada	Attn: SAUNDERS, LEIGHANN

Nones-sector	Departmental Finan	ocial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport
~~~	18411-618-230-0810-	10189-6	Contract End Date	- Date de fin du contrat
disconnection	FOB - FAR	PST No № de TVP Exemption	HST/GST-TPS/ TVH EXTRA	Estimated Total Cost - Prix total prêvu 52,500.00 CAD (Two excluded)/(Two excluded)/(Two excluded)/

Continued/ suite...

## Canadă



Pêches et Océans Canada

Page

	······································	***************************************
2	of/de	1 3
I -		1
1	1	1
8	8	1

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

F6140-181059
0

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Pêches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modulités de cette commande d'achat.

Continued/ suite...

ltem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of I U de D	Unit Price Prix unitaire	Extended Cass Prix total prévu
***	721924002 - Marginal Wharf Reconstruction Inspection Services - Foxtrap (As per Attached Statement of Work)	31-MAR-19	52500	EA ICH-EACHIC HACUN	1.00	52,500.00

W.A. W	Fisheries	and	Oceans
<b>P</b>	Canada		

Pêches et Océans Canada Page

3	of/de	3
	1	1

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No Nº de commande	
	F6140-181059
Amend. No Nº de modif.	
	0
	*

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR	***************************************	
Signature	Witness - Témoin	Date
Contraction of the contraction o		<b>8</b> -7-30-C-14
Print or type - Imprimer ou dactylographicr	Position title - Titre du poste	
Signature	Witness - Temoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN		
Signature	Position title - Titre du poste	Date
	Alorensia	
AM	LISECTIONS	
	A REGIONAL ENGINEER	1 Nov 2018
Print or type - Imprimer ou dactylographier	GHGINGER.	
DION UPWARD		

# Canada

#### **Statement of Work**

**Project Title:** 

Inspection Services - Marginal Wharf Reconstruction

Foxtrap, NL

Contract Number: F6140-181059 (721924-002)

Consultant:

**AFN** Engineering

29 Brad Gushue Crescent

St. John's, NL A1H 0A3

Anticipated Start Date: November 05, 2018

Anticipated Completion Date: March 31, 2019

Location of Work: Foxtrap, NL

Background Statement: DFO (SCH) requires Part-time Inspection Services for

Marginal Wharf Reconstruction in Foxtrap, NL.

Scope of Work: Part-time resident inspection services on site at Foxtrap, NL.

Conditions of Work: Inspection Services to be performed at Foxtrap, NL.

Deliverables: Written confirmation of work inspected on site.

Method of Payment: The Consultant will be paid for work completed and

submission of invoices to DFO (SCH).

Cost: The total cost of this contract is: \$52,500.00 (+ HST) (see attached cost

breakdown).

Note: Any change to project scope or cost to be approved by DFO (SCH) project

manager prior to initiation of change or cost to project.

Payment Terms: Net 30 days

DFO (SCH) Project Manager: Sheila Hogarth

**Engineering Technician** 

Tel. (709) 764-2658

# Construction Inspection Services For Fisheries and Oceans Canada Small Craft Harbours

Small Craft Harbours seeks qualified firms to provide Construction Inspection Services for the construction phase of marine works in Newfoundland for 2018-2019.

#### Scope of Services:

Provide field inspection services to ensure compliance with plans and specifications. Small Craft Harbours' Designated Representative (DR) will be responsible for management of the project.

Detailed responsibilities include:

- Monitor the work and advise the Contractor of any non-compliance and report back to DR with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each
  day and summarizing daily work activities. Inspectors are required to be supplied with a
  digital camera that can produce clear photographs to be used in SCH reports. All
  photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with
  estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress
  Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and
  equipment conform to the contract documents and supplementary conditions. The inspector
  shall advise the Contractor of any deficiencies or unapproved deviations via memorandum
  and report to the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- · Coordinate special testing and inspection work as required.



Fisheries and Oceans

Pêches et Océans

- Verify contractor's as-built drawings.
- Attend meetings as required.
- · Other tasks as requested by the DR.

#### Selection Process:

An evaluation panel composed of SCH staff will review and score the Proposals based on the following selection criteria:

#### Selection Criteria:

- Qualifications and experience of proposed inspectors including documented experience with performing construction inspection of marine works such as wharves and breakwaters.
- Ability to commit staff for the duration of each project with no change-out without approval of the DR.
- Proposed hourly rates for those providing inspection services and other charges. Consultant
  to provide pricing to complete the scope of work in accordance with industry accepted
  standards and practices. Rate is inclusive of all expenses, including any administrative
  costs. Rate excludes Inspector's room and board and small office, both of which are
  provided by the Contractor per project specification.
- Inspection services are based on a 10 hour work day.

#### Submittals:

Proposals must address the aforementioned selection criteria and include:

- Inspector's resume identifying experience, qualifications and expertise. Resume should
  include at least three projects demonstrating specific inspector experience. List projects with
  brief description, construction cost, and completion dates. Provide a reference for each
  project.
- Proposed personnel shall be able to perform all services listed in the Scope of Services.
- An interview may be requested before and/or after the submittal deadline date.

#### Proposal Submittal Deadline:

Complete the Construction Inspection Services Table, attach the requested documentation and return on or before 2:00 p.m. on October 29, 2018.

#### By email to:

Project Manager: Sheila Hogarth, CTech

Fisheries and Oceans Canada

(709) 764-2658

Email address: shella.hogarth@dfo-mpo.gc.ca



Fisheries and Oceans

**P**ēches et Océans s.20(1)(b) s.20(1)(c)

#### **Wharf Reconstruction - Construction Inspection Services**

		AFN
Item	Selection Criteria	r
1	Meets Aboriginal Criteria (Y/H) (if applicable)	N/A
3	Firm Experience & Qualifications	5
3	inspector Qualifications & Experience	5
4	Ability to Commit Inspector for Ouration	5
	Subtotal	15
	Hourly Rate	\$50.00
1		I
	TOTAL	120%

Review Committee:

Sheila Hogarth

Dion Upward

Signature Schelle Hogarth

Notes:

1. Ranking: 5 is the highest, 1 is the lowest.

2. The total percentage score increases as items 2 through 4 are rated higher and the hourly rate decreases.

3. Inability to meet the aboriginal criteria results in immediate disqualification, if applicable.

s.19(1) s.20(1)(b) s.20(1)(c)

Frsheries Pèches and Oceans et Océans

# Construction Inspection Services

Impector's Name		
S to the second	085,25	
Proposed Hourty Rate		
Reep Fixed @ 50 hours/week		
Anticipated Duration (weeks)		
Anticipated Start Date	Movember 5, 2018	
Description	fortise Marghal Wharf Reconstruction	
£	<i></i> 4	

Notes: 1. Projects, Anticipased Start Detes and Anticipared Durations are subject to change.

2. Contractor to provide impector's room and board and oncits office per project specification. Therefore, these costs should not be included by computant.

Fisheries Pèches and Oceans et Océans

Construction Inspection Services

s.19(1) s.20(1)(b) s.20(1)(c)

inspector's Name			
Cakulated		<b>300.</b>	
Proposed Hourly Rate			
Keep Fixed @ 50 hours/week			
Anticipated Duration (weeks)			
Anticipated Start Date	November 5, 2018		
Description	Foxtrap Marginal Whar! Reconstruction		
ŧ	м		

Motes: 1. Projects, Anticipated Start Dates and Anticipated Durations are subject to change.
2. Contractor to provide inspector's room and board and onsite office per project specification. Therefore, these costs should not be included by consultant

#### 1.0 INTRODUCTION

This proposal is submitted by AFN Engineering Inc. (AFN) in response to a request for resident inspection services at a wharf reconstruction site in Foxtrap, NL. AFN Engineering Inc. (AFN) is a marine/civil engineering firm licensed by PEG-NL to practice engineering in the Province of Newfoundland and Labrador (2018 permit number F0292). The resources of AFN have internal expertise in civil design, structural design, site development, scheduling, time and cost control, project management and contract administration. The firms assignments encompass many aspects of the rehabilitation and new construction of built works marine infrastructure including pre-design services, schematic design, design development, preparation of construction documents, tender call, bid evaluation, construction contract award, construction & contract administration & post construction warranty review, resident & construction supervision and risk management. AFN has worked closely with DFO and PWGSC over the past fifteen (15) years having managed marine infrastructure projects on behalf of DFO and PWGSC with a combined construction value in excess of \$200,000,000. AFN is the engineer of record for the wharf reconstruction project in Foxtrap.

#### 2.0 DEMONSTRATED UNDERSTANDING OF THE SCOPE OF SERVICES

#### 2.1 Resident Inspection Services

AFN understands the intent of the project is to provide resident inspection services for a wharf reconstruction project in Foxtrap, NL. The purpose of the inspector is to:

- inspect, coordinate and monitor all aspects of the work during key periods of the construction of the facility, and liaise with the contractor, DFO and other agencies as appropriate to the work;
- provide resident inspection during key periods of construction work and maintaining records of all construction work placed on behalf of DFO;
- ensure that a sufficient level of communication is maintained with DFO, and the Consultant/Contractor/other organizations where applicable (as determined by DFO).

The inspector will maintain daily records while on site, of all construction work placed (and report directly to DFO). In general, the resident inspector will inspect all phases of the work in progress, for the purpose of documenting discrepancies between the work, the contract documents and accepted construction procedures. This would include inspections related to rock mattress placement (if applicable), treated timber cribwork, structural timber (wheelguard, wheelguard blocking, coping, fenders and ladders), concrete deck, mooring cleats, etc. The resident inspector will keep a daily log of such inspections and issue daily/weekly written reports to DFO. While changes in the work can be anticipated for this work, it is understood that the resident inspector shall not authorize or order any change in the work which will constitute a change in design or in the value of the contract, except as delegated by DFO.

#### 2.2 Communication Protocols for the Resident Inspector

The resident inspector will:

- Convey DFO's instructions regarding the required standards of workmanship to the Contractor(s).
- Check specifications, confer and obtain guidance on these findings with DFO.
- Contact DFO immediately when it is apparent that information or action is required of DFO.
- Accompany DFO representatives on inspections and provide reports of the inspections as required by DFO.
- Consider and evaluate any suggestions or modifications to the documents advanced by the Contractor and immediately report these to DFO with comments.

 Ensure that DFO are notified promptly when key pieces and/or components of materials and equipment are delivered, so that these parties can arrange for the appropriate personnel to have an opportunity to inspect same prior to installation.

#### 2.3 Inspector Deliverables

The resident inspector will keep a daily log while on site. The daily log will record the following:

- weather conditions, particularly unusual weather relative to construction activities;
- major material and equipment deliveries;
- daily activities and major work done;
- number of workers on site (full day or part day) and trade represented;
- start, stop or completion of activities;
- presence of inspection and testing firms, tests taken, results, etc.;
- unusual site conditions experienced;
- · significant developments, remarks, etc. and special visitors on site;
- authorities given Contractor to undertake certain or hazardous works;
- · environmental, safety or other notable incidents;
- reports, instructions from appropriate Authorities Response Actions.

It is understood that based on site/project specific conditions, the items recorded in the daily log may expand or be reduced. The log is the personal property of the inspector and copies of the log book (certified as copies), will be provided at the end of the project to DFO. In addition, Weekly Records will be maintained by the resident inspector, and include: progress relative to schedule; major activities commencing or completed during the week; main activities now in progress; major deliveries of materials and/or equipment; difficulties which may cause delays in completion; materials and labour needed immediately; cost estimates of work completed and materials delivered (cost plus contracts); outstanding information or action required; work force, weather and other applicable remarks; accidents on site or safety hazards caused by the work, the Contractor or his agents.

The inspector will physically mobilize to site at the onset of work and perform the work to the date of Certificate of Substantial Performance. The resident inspector will be provided with a digital camera; personal protective equipment; office supplies required to perform services; cell phone or other acceptable means of communication; and a laptop computer.

#### 3.0 INSPECTOR WORKING DOCUMENTS

All inspectors employed by AFN follow the guidelines commonly used by DFO for resident inspection services. The project in Foxtrap will be no different, with the following being adhered to:

#### On-site Requirements

- Review the contract documents to ensure full knowledge of and familiarity with the required work. This includes Plans, Specifications, Addenda, Change Orders, General Conditions, etc.
- Measure and document all completed construction daily with estimated quantities demolished, constructed, installed, etc.
- Measure and document all changes
- Document all on-site issues
- Set up separate folders for all on-site documentation.

- Maintain a detailed Daily Diary. Include sketches as required.
- Maintain a detailed Phone Diary.
- A Critical Path Schedule to indicate exactly what work is required to be completed prior to proceeding to other work. Maintain this schedule as changes are made.
- Maintain the Contractor's Bar Chart Schedule. Indicate the actual progress on the schedule as work is carried out.
- Prepare Daily Reports. Include sketches as required.
- Prepare Weekly Reports.
- Prepare Monthly Reports.
- Document all Health and Safety issues.
  - > Notify the Project Officer immediately of an incident or accident. Notify the Project Manager, if the Project Officer is not available
  - > Prepare reports as required.
  - > Submit reports to office.
- Directions to Site Inspector from office.
- Directions given to Contractor.
- Sketches and drawings for clarifications.
- Revised drawings.
- All original cross-sections and profiles of dredging, backfill, rock fill, armour stone, riprap, etc. if required. Maintain cross-sections and profiles with current information.
- Shop drawings.
- All daily, weekly and monthly documentation to the office.
- Photos submitted to office for clarification.
- Copies of Prc-Construction Meeting Minutes and all Project Progress Meeting Minutes.
- On-site issues.
- Contemplated Change Notices.
- Change Orders.
- · Take regular photographs and label as required.

#### **Daily Contact with DFO Office**

Phone call, either to the office phone or the cell phone, with brief report of construction status towards the end of day. Leave a message if the Project Officer is not available.

• Contact the Project Officer immediately as required in the event of issues that need to be addressed immediately.

#### Weekly Submission to DFO Office

- Submit Daily Inspector's Reports to office each Monday morning.
- Submit Weekly Inspector's Reports, with a copy of the current Contractor's Bar Chart Schedule, to office each Monday morning.
- The submissions each Monday can be done by either:
  - Scan and email
  - Fax
  - Copy and regular mail
- Submit construction photographs to office each Monday morning by email.
- All photographs to be labeled with the following
  - Location
  - Project name

Page 4 of 6

s.19(1)

- Project number
- Description of each photograph
- Date photograph was taken
- Take at least two overview photographs of the site at the end of each week for submission on Monday morning.
- Submit quantities placed to date to office each Monday morning, completed on Unit Table.

#### Submission to DFO Office - Every month on the 28th

- Submit quantities for Progress Claims to office on the 28th of each month.
- Submit Monthly Inspector's Reports to office at the first day of each month.

#### Monthly Submission to DFO Office

Submit Monthly Inspector's Reports to office at the first day of each month.

#### General

- Forecast the requirements for the following to ensure we have the appropriate submissions, personnel, technical assistance on site to meet avoid construction delays. Advise the Project Officer if and as required.
  - Shop Drawings Submissions
  - Concrete Testing
  - Materials Testing
  - Diving Inspections
  - Cribseat Inspections
- Accurately document all downtime and delays. Record the following:
  - Start and end of downtime or delay.
  - Specific cause of downtime or delay.
  - Action taken by Contractor to mitigate downtime or delay if caused by Contractor.
  - Action taken by other parties to mitigate downtime or delay if caused by others.
- Submit quantities for Interim Certificate of Completion to office when required.
- Submit documentation for Interim Certificate of Completion to office when required.
- Ensure As-Built Drawings are prepared, checked and signed-off by both the Contractor's Superintendent and the DFO On-Site Inspector prior to submission by the Contractor.

4.0	RESUME	OF	PROPOSED	INSPECTOR

AFN Engine	ering Inc.				
Proposal for	Inspection	Services	in	Foxtrap,	NI

Page 5 of 6

s.19(1)

#### 5.0 CLOSING

AFN is confident that we have an understanding of DFO's needs and expectations for service required under this request and has committed to meeting these needs throughout the project duration.



October 29, 2018

Miss Shelia Hogarth, CTech DFO, Small Craft Harbours Engineering Technician John Cabot Building, 10 Barters Hill St. John's, NL A1C 5X1

RE: Foxtrap, NL- Marginal Wharf Construction - Proposal for Resident Site Representative Services

#### **Project Understanding**

CBCL Limited is pleased to provide to the Department of Fisheries and Oceans (DFO) Small Craft Harbours (SCH) a proposal outlining our understanding of the scope of services, the schedule and our hourly rate to provide resident site representative services for reconstruction of a marginal wharf in Foxtrap, NL.

187 Kanmount Road

IČON Building

St John's ML Canada A1B 3P9

Telephone: 789,364,8623

Fax. 709 364 8627

£-maik info@cod ca

www.cbd.ca

Solving today's problems with tornorrow in mind

#### Scope of Services

Our resident site representative duties will include:

- Monitor the work and advise the Contractor of any non-compliance and report back to the Departmental Representative with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each day and summarizing daily work activities. Our representative will be supplied with a digital camera that can produce clear photographs to be used in Small Craft Harbour reports. All photographs will be labelled with the date the photograph was taken and a have a brief description.
- Track contracting quantities. Measure and document all construction completed daily
  with estimated quantities of demolished, constructed, and installed work, etc. Submit
  quantities for Progress Claims to the Departmental Representative on the progress to
  date each month, signed by both the contractor and the inspector.
- Make site observations and check the work to determine whether the work, materials
  and equipment conform to the contract documents and supplementary conditions. The
  Inspector shall advise the Contractor of any deficiencies or unapproved deviations via
  memorandum and report to the DR any of these on which the Contractor is tardy or
  refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Coordinate special testing and inspection work as required.
- Verify contractor's as-built drawings.
- Attend meetings as required.
- Communicate with the Departmental Representative via phone, email, etc. on a regular and frequent basis.
- Other tasks as requested by the Departmental Representative.
- While we understand that formal electrical inspections will be completed by the electrical design consultant, our site representative will monitor general compliance to the project documents and verify materials on site are in accordance with approved shop drawings.





Schedule

As per the provided rate table, we understand that the project schedule is based on 21 weeks at 50 hours per week starting as early as November 5, 2018.

s.19(1)

s.20(1)(b) s.20(1)(c)

wor	understand that our proposed staff memi k and shall not be replaced without prior a resentative.	per will be assigned for the duration of the approval from the Departmental
For desi		of our Senior Civil Technicians, technician performing a dual role as a civil st recently acted as a liaison for the client for which required him to constantly
exp	is well versed in civil and heavy civil co erienced is included on the attached CV.	nstruction a list of some of his project
	get proposed hourly rate including the expensionsibility of the consultant based on a 10	
The	rate table as provided is completed and a	ttached.
If ex befo	a Work tra work is required outside of these serv ore proceeding and a fee to complete will ceeding.	
We atta	, ,	Standard Terms and Conditions which are preferred form of contract we would willing to
	en you have had an opportunity to review aspect, please contact me. We thank you	our proposal, if you require elaboration on for the opportunity to bid on this work.
	rs very truly, L Limited	Reviewed by:
Proj	ect Manager	NL Branch Manager
Dire	ct: 709-364-8623, Ext	Direct: 709-364-8623, Ext



E-Mail:

L'Proposal/2018/2018 Miscellaneous/DFO Foxtrap Wharf Resonstruction Site Inspection/Foxtrap Marginal Wharf Reconstruction Site Inspection-CBCL Proposal.Docx

E-Mail:

Experience \* Vision \* Commitment

# CSCL LIMITED

#### Schedule "A"

# CBCL Limited ("CBCL") and Client STANDARD TERMS AND CONDITIONS

- ENTIRE AGREEMENT. The attached proposal together with this Schedule "A" constitutes the entire agreement between Client and CBCL (this "Agreement"). This Agreement supersedes all prior communications, undertakings and agreements, written or oral made between the parties. Amendments to this Agreement must be in writing, signed by both Client and CBCL.
- 2. SCOPE OF WORK. Upon receipt of notice from Client of a requested change in the scope of the work hereunder, CBCL will promptly notify Client of any estimated impact on the schedule, price or terms of this Agreement resulting from such a change. The parties agree to expeditiously negotiate any such changes to this Agreement and to promptly execute any such agreed upon amendments to this Agreement. Client acknowledges and agrees that its use of any purchase order or other form to procure services is solely for administrative purposes and in no event shall CBCL be bound by any terms or conditions on such purchase order or form regardless of reference to or signature on behalf of CBCL. Client shall endeavor to reference this Agreement on any purchase order (or any other form), but Client's failure to do so shall not operate to modify this Agreement.
- 3. SITE INFORMATION AND ACCESS. Client shall make available to CBCL all relevant information, data and documents under his control regarding past, present and proposed conditions of the work site. The information shall include, but not be limited to, plot plans, topographic survey, hydrologic data and soil and geologic data including borings, field or laboratory tests and written reports. Client shall immediately transmit to CBCL any new or revised information, data or documents that become available. Client shall make all necessary arrangements to ensure ready and uninterrupted work site access for CBCL, its personnel and equipment throughout performance of this Agreement, at no cost to CBCL. Client acknowledges that subsurface conditions may vary from those encountered at the location where borings, surveys or other explorations are made by CBCL and that the data, interpretations and recommendations of CBCL are based solely on such borings, surveys and explorations and on the information provided to it by the Client. CBCL will not be responsible for the interpretation by others of the results of CBCL's borings, surveys or explorations. Similarly, CBCL will not be responsible for the accuracy of Client provided information of any kind nor for the consequences of incorporating such information in the work.
- 4. FEES, DISBURSEMENTS AND EXPENSES. Unless otherwise stated or agreed to in writing by CBCL and the Client, terms of payment for professional services, invoiced expenses, and office disbursements shall be as presented on each invoice submitted by CBCL to the Client. Fees shall be charged at the hourly rates or for the stipulated price specified in the proposal. Fees shall be net of invoiced expenses and office disbursements. Subconsulting fees shall be subject to a 10% mark-up. Expenses such as hotel, travel, meals and the like shall be charged at cost. Office

- disbursements such as printing, communication, delivery, internal lab and the like shall be billed at 6% of fees charged.
- 5. PERMITS AND UTILITIES. Client shall obtain all required approvals, permits, licenses and access rights from municipal and other governmental authorities and utilities having jurisdiction over or easements on the work site. The Client shall advise CBCL of the location of all underground utilities and structures at the work site.
- 5. TERMS OF PAYMENT. Unless otherwise stated in the Letter Agreement, invoices will be submitted by CBCL on a period by period basis where a period constitute four (4) weeks (28 days) or, at the option of CBCL upon completion of the services, and will be due and payable on the invoice date. Invoices will be considered past due if not paid within thirty (30) days thereafter (the "overdue date"). Invoices not paid on or before the overdue date shall bear interest at the rate of one and one-half percent (1.5%) per month computed from the overdue date. In addition, any collection fees, legal fees, court costs and other related expenses incurred by CBCL in respect of the collection of delinquent invoice amounts shall be paid by Client.
- 7. OWNERSHIP RIGHTS. All reports, drawings, plans, models, designs, surveys, photographs, specifications, computer files, field data, notes and other documents and instruments produced by CBCL shall be and remain the sole property of CBCL. CBCL shall retain all common law, statutory and other reserved rights therein, including copyright.
- 8. LEGAL FEES. In the event either party makes a claim or commences legal proceedings against the other for any act arising out of the performance or interpretation of this Agreement, including the payment of professional fees, the unsuccessful party shall pay to the prevailing party all reasonable costs incurred by the prevailing party in prosecuting or defending such claim or action, including staff time, court costs, solicitors' fees and other related expenses. In the event of a non-adjudicative settlement of a claim or legal proceedings between the parties or resolution by arbitration, the term "prevailing party" shall be determined by that process.
- 9. STANDARD OF CARE. In the performance of professional services, CBCL will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession practicing in the same or similar localities. CBCL makes no warranties, either expressed or implied, as to its professional services rendered under this Agreement. CBCL will perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the project. Nothing in this Agreement shall be construed to establish a fiduciary relationship between the parties.

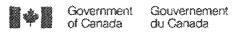
- 10. INSURANCE. CBCL will maintain professional liability insurance, comprehensive general liability insurance and automotive insurance throughout the term of this Agreement, with the exception of automotive insurance, for a period of at least one (1) year thereafter.
- 11. OPINION OF PROBABLE COST. CBCL shall, where required, prepare an opinion of probable construction cost. This opinion of probable costs is presented on the basis of experience, qualifications, and best judgment. It has been prepared in accordance with acceptable principles and practices. Market trends, non-competitive bidding situations, unforeseen labour and material adjustments and the like are beyond the control of CBCL Limited and as such we cannot warranty or guarantee that actual costs will not vary from the opinion provided.
- 12. ENVIRONMENTAL LIABILITY. Because Client owns and operates the site where work is being performed, Client has and shall retain all responsibility and liability associated with the environmental conditions at the site and shall be solely responsible for the handling and disposal of any bore samples, asbestos, or other toxic or hazardous materials, substances or products (collectively "Hazardous Waste") located on the worksite or generated on the site as a result of CBCL's performance hereunder. Client agrees to Indemnify and save harmless CBCL from any claims, damages or liability whatsoever, arising out of the detection, presence, handling, removal or disposal of Hazardous Waste on or about the work site.
- 13. LIMITATION OF LIABILITY. Notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of CBCL, its 18. INCONSISTENCY. In the event that there is any inconsistency or officers, directors and employees or any of them to Client, for any and all claims, losses, costs, demands, damages, including solicitors' fees, expert witness fees and costs of any kind arising under or related to this Agreement or any services provided hereunder, whether based in contract or tort, shall not exceed the total compensation actually paid to CBCL under this Agreement, or the total amount of \$50,000, whichever is less. All claims by Client shall be deemed relinquished unless filed within one (1) year after substantial completion of the services rendered under this Agreement. CBCL's liability shall be absolutely limited to direct damages arising out of the services provided under this Agreement and CBCL shall not be liable in any way for any consequential or indirect loss, injury or damages of any kind incurred by Client, including but not limited to loss of profits, loss of income or loss of use of property. CBCL shall not be liable for any damages or costs arising out of the failure of any manufactured product or any manufactured or factory assembled system of components to perform in accordance with manufacturer's specifications or product literature or otherwise.

- 14. DISPUTES. Any dispute arising hereunder shall be resolved by taking the following steps, where a successive step is taken if the issue is not resolved at the preceding step: (1) by negotiation between the technical and contractual personnel for each party. (2) by negotiation between executive management of each party, (3) by submission to mediation, (4) by arbitration if both parties agree or (5) litigation in the courts of the Province whose laws govern this Agreement, pursuant to Paragraph 18 hereof.
- 15. DELAYS. Client agrees that CBCL shall not be liable for any damages arising, directly or indirectly, from any delays due to causes beyond CBCL or the Client's reasonable control.
- 16. JOBSITE SAFETY. Client agrees that the responsibility for site safety and construction means and methods remains with the contractor, not the design professional.
- 17. TERMINATION. CBCL may terminate this Agreement upon at least seven (7) calendar days' notice to Client, in the event that (a) Client fails to perform any of its obligations hereunder, including payment of fees for service, in a timely manner, or (b) the parties fall to promptly reach agreement on the compensation and schedule adjustments necessitated by requested changes to the scope of the work hereunder. In the event of such termination by CBCL, Client shall pay to CBCL, in addition to payment for services rendered hereunder to the time of termination and reimbursable costs, all reasonable expenses of CBCL in connection with the orderly and safe termination of its services.
- contradiction between any of the provisions of the Proposal and the provisions of this Schedule "A", then in such case, the provisions of the Proposal shall prevail.
- 19. ASSIGNMENT. Neither Client nor CBCL shall assign its interest in this Agreement without the prior written consent of the other except that CBCL may assign its interest in this Agreement to a related or affiliated company of CBCL without the consent of Client.
- 20. GOVERNING LAWS. This Agreement shall be governed by the laws of, and any legal proceedings arising out of this Agreement shall be brought in a court of competent jurisdiction in, the Province in which the work site is located, if applicable, and otherwise, then by the laws of the Province of Nova Scotia.

# Pages 183 to / à 184 are withheld pursuant to section sont retenues en vertu de l'article

19(1)

of the Access to Information Act de la Loi sur l'accès à l'information

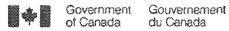


F6140-181056
Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)									
PART A CONTRACT INFORMATION FO 1. Originating Government Department or C			Generali es	Directorate / Direction généra	January Distriction				
Ministère ou organisme gouvernemental			1		HE OU OFECTION				
3. a) Subcontract Number / Numéro du con	~~~~~	ft Harbours actor / Nom et adresse du soi	.c.traitent						
AFN Engineering 29 Brad Gushue Cres., St. John's, NL, A1H 0A3									
<ol> <li>Brief Description of Work / Brève descrip</li> </ol>	tion <b>d</b> u travall								
Provide part-time resident Inspection services	s at Foxtrap, NL, as per attached s	italement of work.							
5. a) Will the supplier require access to Controlled Goods?  Le fournisseur aura-t-il accès à des marchandisse contrôlées?									
Le fournisseur aura-t-li accès à des m									
<ol> <li>b) Will the supplier require access to unc Regulations?</li> </ol>	lassified military technical dal	a subject to the provis	sions of the Tech	vnical Dala Control	Non Ses				
Le fournisseur aura-t-il accès à des do	onnées techniques militaires r	on dassifiées qui sor	it assuletties aux	dispositions du Réalement	L 14011 L OUT				
sur le contrôle des données technique	\$7	,	***************************************	*					
<ol><li>Indicate the type of access required / Inc</li></ol>	tiquer le type d'accès requis								
6. a) Will the supplier and its employees rea					7 No TYes				
Le fournisseur ainsi que les employés		gnements ou à des bi	iens PROTEGES	S eVou CLASSIFIES?					
(Specify the level of access using the (Préciser le niveau d'accès en utilisan		ouestion 7. c\							
6. b) Will the supplier and its employees (e.			s to restricted a	cess areas? No access to	✓ I Yes				
PROTECTED and/or CLASSIFIED inf	ormation or assets is permitte	∌d.			L Non L J Oui				
Le fournisseur et ses employés (p. ex.				iccès restreintes? L'accès					
à des renseignements ou à des biens 6. c) Is this a commercial couner or deliver			·	······································	F71No TTYes				
S'agit-if d'un contrat de messagerie ou			uit?		∠ Non Loui				
7. a) Indicate the type of information that th	e supplier will be required to a	access / Indiquer le tv	oe d'information	auguel le foumisseur devra a	avoir accès				
Canada		O/OTAN []		Foreign / Étranger					
	<u> </u>			. A. a. A					
7. b) Release restrictions / Restrictions rela No release restrictions	uves a la cimusion I All NATO countrie	2.C		No release restrictions					
Aucune restriction relative	Tous les pays de			Aucune restriction relative					
à la diffusion			i i	à la diffusion	·				
Not releasable									
A ne pas diffuser					Š.				
<b></b>		<b>6</b>			<b></b>				
Restricted to: / Limité à :	Restricted to: / Lit	mité à :	1	Restricted to: / Limité à :					
Specify country(ies): / Préciser le(s) pays	: Specify country(in	es): / Préciser le(s) pa	ys:	Specify country(ies): / Précise	er le(s) pays :				
7. c) Level of information / Niveau d'informa	<b>I</b> ÚCN								
PROTECTED A	NATO UNCLASS		\$ \$ 0000000000000000000000000000000000	PROTECTED A					
PROTÉGÉ A	NATO NON CLA			PROTÉGÉ A PROTECTEO B					
PROTECTED B PROTÉGÉ B	NATO RESTRICT			PROTÉGÉ B					
PROTECTED C	NATO CONFIDE			PROTECTED C					
PROTÉGÉ C	NATO CONFIDE		* \$1000000000000000000000000000000000000	PROTÉGÉ C					
CONFIDENTIAL	NATO SECRET		ti i	CONFIDENTIAL					
CONFIDENTIEL	NATO SECRET		many game	CONFIDENTIEL					
SECRET	COSMIC TOP SE		11	SECRET					
SECRET COSMIC TRÈS SECRET SECRET TOP SECRET TOP SECRET									
TRÈS SECRET TRÈS SECRET									
TOP SECRET (SIGINT)				TOP SECRET (SIGINT)	TT .				
TRÊS SECRET (SIGINT)				TRÈS SECRET (SIGINT)	L				
TBS/SCT 350-103(2004/12)	Security Classific	ation / Classification (	de sécurité		<b>/</b> ↑ 1841				
					Canadä				
	***************************************				,				

000185



#### Contract Number / Numéro du contrat F6140-181056 Security Classification / Classification de sécurité

PART A (continued): PARTIE A (suite) 8. Will the supplier require access to PROTECTED:	and/or CLASSIFIED COMSEC information or assets?	No Yes								
Le fournisseur aura-t-il accès à des renseigneme If Yes, Indicate the level of sensitivity:	nts ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?									
Dans l'affirmative, indiquer le niveau de sensibilite										
Will the supplier require access to extremely sens     Le fournisseur aura-t-li accès à des renseignement	itive INFOSEC Information or assets? nts ou à des biens INFOSEC de nature extrêmement délicate?	No Yes								
		***************************************								
Short Title(s) of material / Titre(s) abrégé(s) du m Document Number / Numéro du document :	atener:									
PARTE PERSONNEL (SUPPLIER) PARTIE B										
(10, a) Personnel security screening level required / i	diveau de contrôle de la sécurité du personnel requis									
RELIABILITY STATUS COTE DE FIABILITÉ	CONFIDENTIAL SECRET TOP SECR TRÊS SEC									
TOP SECRET- SIGINT		OP SECRET								
TRÉS SECRET - SIGINT	NATO CONFIDENTIEL   NATO SECRET   COSMIC TI	RÉS SECRET								
SITE ACCESS ACCES AUX EMPLACEMENTS		Approximation of the contract								
Special comments:										
Commentaires spéciaux :										
	are identified, a Security Classification Guide must be provided. de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être f	ourni.								
(0, b) May unscreened personnel be used for portio		No. 7 Yes								
Du personnel sans autorisation sécuritaire pe If Yes, will unscreened personnel be escorted	•	Non L* Oui								
Dans l'affirmative, le personnel en question s		V Non Loui								
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C	- MESURES DE PROTECTION (FOURNISSEUR)									
INFORMATION / ASSETS / RENSEIGNEMEN										
to a lake the examine has san in a to parain and et	ore PROTECTED and/or CLASS!FIED information or assets on its site or	「ŢĨ No [□ŢYes								
premises?		<b>∠</b> J Non								
Le fournisseur sera-t-il tenu de recevoir et d'e CLASSIFIÉS?	Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS el/ou									
	11. b) Will the supplier be required to safeguard COMSEC information or assets?  Le fournisseur sera-t-il tenu de protèger des renseignements ou des biens COMSEC?  No Yes									
re moundary one-unitary as houstern as remarking to the sign of th										
PRODUCTION										
11 A Will the need office (manufacture and/or rapair :	undler medification) of PROTECTED and/or CLASSIFIED material or accimment	r								
11. c) Will the production (manufacture, end/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment    Value										
Les installations du foumisseur serviront-ettes à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?										
		***************************************								
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)										
14 M Will the granice he reasined to so its IT a win	CICIPSA IN volve CITIZING avec to an final security distinguish in a	[7] No [7]Yes								
information or data?										
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?										
e que sous surgue sour e como rosar survas suriais de travel de control de 2 x x x x de 1 de de destinação (	19 mg 19									
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  Disposera-t-on d'un fien éfectronique entre le système informatique du fournisseur et celui du ministère ou de l'agence  Non Uges										
gouvernementale?										
TBS/SCT 350-103(2004/12)	Security Classification / Classification de sécurité									
		Canada								



of Canada

Government Gouvernement du Canada

Contract Number / Numéro du contrat

F6140-181056

Security Classification / Classification de sécurité

For users comple site(s) or premise Les utilisateurs q niveaux de sauve For users comple Dans le cas des s dans le tableau re	s vire Igar ting vilis	mpli en et the vets	sser quis form rs qu	at te formulaire aux installatio	i manuell ons du foi ne Interne le formula	ement do misseur. I), the sur aire en lig	oivent util ser nmary chart i ine (par Inter	le tableau réc s automaticali	apitulatií y populat ises aux	ci-dessou: ed by you questions	s pou	r indi onse	iquer	, pour chaque	e catégori stions.	e, les
Calegory PROTECTED CLASSIFED NATO COMSEC Catégorie PROTEGÉ CLASSIFE																
	A B C		С	Confidential	SECRET SECRE		NATO RESIDENTED	NATO Correentwo	NATO SECRET	COSANC TOP SECRET	PROTECTED PROTEGE		Ĭ	CONFIDENTIAL	SECRET	Top Segret
		970000000000000000000000000000000000000		CONFIDENTIEL		TRES SECRET	NATO DIFFUSION RESTREMTE	NATO CONFIDENTIEL		COSMIC TRES SECRET	٨	8	С	CONFIDENTIEL		TAES SECRET
Information <b>/ Assets</b> Renseigna <b>ments</b> : <b>Bla</b> ns		<u> </u>														
Production	<b></b>	<b></b>									1					
T Media / Support Ti	<b> </b>	<b></b>	-	***************************************			<b>*</b>		1		1	<b></b>			***************************************	
T Unit /	<b></b>	<b></b>	<del> </del>			<b>†</b>	<del>                                     </del>		<del> </del>	<b></b>	1				•	<b>†</b>
2. a) is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?  If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  Dans l'affirmative, classifier le présent formulaire en indiquant le niveau de sécurité dans la case intitulée  « Classification de sécurité » au haut et su bas du formulaire.																
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?  Non  Ye																
if Yes, classif attachments ( Dans l'affirmi ∢ Classificati des pièces jo	(e.g. stive on d	SE( ), cla le sé	CRE Issif	T with Attach Iar le présent	iments). I formula	ire en ind	liquant le nis	reau de sécu	rité dans	la case li	ntitul	6a				

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä



Government Gouvernement of Canada du Canada

Contract Number / Numbro du contral F6140-181058 Security Classification / Classification de sécurité

Inspection Service - Margin.	al Wharf Reconsti	ruction (Fox	trao)						
SARADEAN HORKANOMERAK	PENNANGASARS	9							
3. Organization <b>Project</b> Authority / C									
Name (ortro) - Nom (en lettres moulé	Title - Titre		Signalyre						
Sheila Hogarth	Engtheering	Technician	$\mathcal{J}_{u}$	The Hogasth					
Telephone No. • N° de <b>Méphone</b>	Facamile No Nº 60	télécopleur	E-mail editiess - Adresse cou		Date				
(709) 764-2658	(709) 772-4610		shells hogath ()dfo-mpo.gc.c	8	October 29, 2018				
34. Organization Security Authority /	Responsable de la séc	urida da l'organ							
Mame (print) - Nom (en latines mousé	<b>e</b> s)	Tipe - Tipe		Signature					
					the Nantu Vivilla Co				
Scott Noseworthy		Regional	Security Advisor	$\bigcirc$ V	MOMMY,				
Telephone No H* da Militarione	Facalmile No Nº 66		E-mail address - Adresos cour	rioi -	Can .				
709-772-7796			scott.noseworthy@dlo-mpo	<b>6C</b> .C3	2018-10-31				
15. Are there additional tradractions Can be usuations supplimentalise	e.g. <b>Security</b> Guido, <b>Se</b> (p. ex. <b>G</b> uido de sécu	<b>curtly Classific</b> 166, Guide de c	<b>ation (Adde) ettached?</b> Jassification de la sécurité) son	l-elien joides					
18. Procusement Officer / Agent Cap	provisionameni	······································		····					
Name (print) - Norn (en lettres mould	08)	TWe-The		I Scratin					
Yelephone Ho N° da taleghone	Facsimille No. • N° 60	Micoplan	E-mail address - Adresso 🗫	,miqi	Ditto				
17. Centrecting Socurity Authority /	wicellé contractante en	madère de sé	a de la companya de						
Name (print) - Non (en lettres mouté	(4)	I Tille - Titre		Signature					
	•								
Telephone No N de téléphone	Facsinille No N° de	l Militopless	E-mail eddrása - Adresse co	i. Wilel	Data				
***************************************	• (many my many many many many many many ma								

See attached Annex A

TBS/5CT 350-103(2004/12)

Security Classification / Classification do sécurité

Canadă

Page 189
is a duplicate of
est un duplicata de la
page 92





Contrac	t Humber:	F6140-18105	9 (721924-002)			
Type of	Contract:	Ø	Service	О	Construction	
NOTE:				a Againat Stand han \$1,000.00 (i	ding Offer Agreements, Grants & Contribution (tax excluded).	
SPECIA	RESTRIC	noks.	·	***************************************		
	ving table pr Public C Legal S Tempor amendr Procure Researd Printing Contrac	ovides a fist of soppinion Research envices (Dept. of any Help Service nents over this till ment of Fireams th and Develops - goods contrac- ting with Former	ome of the restrict (PWGSC); Justice); s (S.O max. ome); s; siment (PWGSC);	cted items that you go to see th	e of some types of goods and services.  you must be aware of:  RCM's signature, Senior Mgt signature required for arrived Management);	
			following F&A 1 NGUSH/Corpeo		we/restrigt/restrict htm).	
CAUTIO	is:					
	ng office if yo Aircraft Vessel Diving - Employ	xu are entering is charters; charters; Departmental D ee/Employer rela	sto a contract for tving Safety Proc stionship;	these services -	ing list is a sample of a few. Please consult with your region.  * ** ** ** ** ** ** ** ** ** ** ** **	nai

	Yes	No	16A	Communits
Is this within the Department's mandate & Program objectives?	0	0	0	
Complete Statement of Work with clearly identified stages of work to be carried out:		<del>,</del>	***************************************	
Tible , come an analysis essential entrance on the state of the state	•	0	0	
Start & Completion dates (ind. Multi-Year contract)	0	0	0	
Background Statement	•	0	0	
Clear description (objectives to be attained)	0	0	0	
Description of scope of work + existing resource material	0	0	0	
The state of the same and the same of the	0	0	0	
Details of any constraints imposed (i.e. policies, standards)	0	0	0	
Departmental support required (i.e. use of assets or work on site)	0	0	0	
Specific details re responsibilities of the client & contractor	0	0	0	
Requirements for progress meetings	0	0	•	
Deliverables to be provided (e.g. progress report, milestone, etc.)	0	0	0	
Estimate of anticipated level of offort required	1	0	Ô	
Time schedule for completion of each stage of the work	0	0	Ō	
Location of work (on or off site)		0	0	
Recommended sources (vendor).	0	0	0	
1. le li a Hon-comestitiva/Sole-source contract?	0	0	0	
If so, clear justification note <u>must be documented</u> in file consistent with TB policy	0	0	0	
4. Has the obligation been entered into Abacus?	0	0	0	to be completed
Have Official Languages issues been considered in accordance     with Part IV of the Official Languages Act?	0	0	0	
6. I <u>f ancurity hauses</u> are applicable :				
Has a SRCL been completed?	•	0	0	*
Copy of security dearance or e-mail from DFO security verifying approved clearance is required on file	Θ	0	0	

.12

		Yes	tio	NIA	Compris
07.	Have Risk Management issues being addressed by Project Authority? Does the CompanyIndividual have:	······································	<u> </u>		
	Workmen's compensation	0	0	0	to be provided
	bauance requirements	0	0	0	to be provided
	Bonds/Security deposit required	O	0	<b>⊕</b>	
	Accident Disability Insurance	0	0	•	
	Environmental Assessment, if required, on file	0	0	•	
	OSH (i.e., sefety briefings, copy of contractor's certifications)	0	0	•	
	Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.)	0	0	•	
08.	Competitive Contract - list of potential suppliers, copies of proposals, quotes.	•	0	0	
09.	Copy of Signed Contract?	0	0	0	to be provided
10.	Supporting Documentations and Location:		***************************************		
	Copies of Progress Reports in file #	0	0	0	
	Copy of Final Report in file #	0	0	0	
	Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
11.	(ie. increase in level of effort, scope of work increase/decrease, increase/ decrease in required resources)			***************************************	
	Gear rationale is documented on Re	0	0	0	
	Obligation in Abacus ************************************	0	0	0	
	Amendment to contractor for signature	O	0	0	
	Signed copy on Re	0	0	0	

Project Authority's Signature:	Shilla thgarth	Date:	Oct. 31,2018
RCM Signature:	Dyne	Date:	3140 2018

#### \* REMBIDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest;
- the estimated expenditure does not exceed:
  - \$25,000; or
  - \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work;
  - the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or
  - only one person or firm is capable of performing the contract (i.e. patent or copyright).

Pages 192 to / à 205 are duplicates of sont des duplicatas des pages 20 to / à 33



#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Quoen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

## SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

### COMMANDE D'ACHAT

Cette commende d'achas est faite en date d'octroi de constrat ci-dessous entre Sa Majessé la Reine du chef du Canada (ci-après appeide "Sa Majessé) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT					
The Contract No. Must appear on involves, 614, packing lists, correspondence and outside containings. Let No. de contract doit être indiqué sur les factures, les conneissements, les teles d'empatiage, le convergendance et à l'acélinser des contenants.					
Contract No./ No. de contrat.	F6140-181065				
Amend. No/No. de modif	0				

ISSUED BY - PREPARE PAR SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5XI

PST No. - Nº de TVP Exemption

709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/	·
Date d'octrol de contrat	16-NOV-2018

Address Enquiries to - Adresser wate demande à

DOYLE, JOHN A

Tel: 709 772-5056

E-mail: JOHN DOYLE@DFO-MPO.GC.CA

SHIP TOV F6140 EXPÉDIER À:	BILL TO/ DFO.involcing-facturation.MPO@canada.ca FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON, NB E3B 5G4 Canada Aun: SAUNDERS, LEIGHANN
Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport
18230-618-120-0630-10477-6	Contract End Dase - Date de fin du controi

HST/GST - TPS 7

TVH

EXTRA

Continued/ suite...

77.100.00 CAD (Tex excluded)/(Text exclus)

Estimated Total Cost - Prix total prève

## Canadă

FOB - FAR

	Fisheries Caneda	and	Oceans
--	---------------------	-----	--------

Pèches et Océans Canada

Page

2	olide	3
1		-

#### PURCHASE ORDER (Continuation sheet)

COMMANDE D'ACHAT

P.O. No Nº de commande	***************************************
	F6140-181065
Amend. No N° de modif.	
	0

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and is accordance with all terms and conditions of this Purchase order.

Le Fournesseur accepte de Sourner Pêches et Océans Canada les brens ou services ademifiés dans les présentes en conformalé avec les prin, apéci fiés et avec les modalités de cette commande d'achae

Continued/ suite...

liem no. No Arnde	Description Description	Delivery Date Date de livraison	Quantity Quantité	U de D	Usli Price Prix salaire	Estended Cost Prix total prévu
,	722355003 - Construction Inspection Services - Spaniard's Bay	25-APR-19	77.100	EA ICH-EACH/C HACUN	1.00	77,100,00

Canadă

PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT (suite)	
	P.O. No Nº de commande	
	***	F6140-181065
	Amend. No Nº de modif.	
		0
The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions act out in this request, including.	Les documents ci-joints font partie utégra Fournisseur convent et accepte tous les te cette demande, incluant:	
		Continued/suite
General Conditions (Professional Services)		
FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Dece
22/110	00	Nov. 19/18
Print of type Imprimer on decylopophier	Position ( <b>vale</b> - Thire du pople	
Nr. H. I	- grandet	
Signature	Wants - Tenson	Date
·		
Print or type - Imprimer or ductylographier	Position title - Titre de poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR L	X VIVISTO7.	
Signature	Position little - Trans de posit	Date

Page

Regional Engineer Small Cast Harbous Newfoundland and Labratin Region

No-19/18

olde

Canadă

Fisheries and Oceans Péchas et Océans Canada

Pêches et Océans Canada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein)

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pèches et Océans Canada (ci-après appelè " Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

#### SUPPLIER - FOURNISSEUR IMPORTANT The Contract Ne, must appear on invoices, B.A., packing lists, correspondence and outside AFN ENGINEERING Le No de contrat doit être indiqué sur les factures, les connaissements, les listes d'emballage, la correspondence et à l'extérieur des contenants. 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Contract No./ No. de contrat. F6140-181065 Canada Amend. No/No. de modif 0 Contract Award Date/ ISSUED BY - PRÉPARE PAR 16-NOV-2018 Date d'octroi de contrat SCH ENGINEERING & IFHP Address Enquiries to - Adresser toute demande à JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 DOYLE, JOHN A ST JOHN'S, NL A1C 5X1 Tel: 709 772-5056 E-mail: JOHN.DOYLE@DFO-MPO.GC.CA Tel: 709 772-7026 E-mail: Leighann.saunders@dfo-mpo.gc.ca

SHIP TO/ F6140	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca
EXPÉDIER À:	FACTURER Å:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL A1C 5X1 Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: SAUNDERS,LEIGHANN

Departmental Fin	ancial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport
18230-618-120-063	9-10477-6	Contract End Date	» Date de fin du contrat
FOB FAR	PST No № de TVP Exemption	HST/GST - TPS / TVH EXTRA	Estimated Total Cost - Prix total prévu 77,100.00 CAD (Tax excludad/(Taxa exclus)

Continued/ suite...

## Canadă

Fisheries and Oceans Canada

Péches et Océans Canada

Page

2	of/de	3
		1
		1

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

P.O. No Nº de commande	
	F6140-181065
Amend, No Nº de modif.	
	^

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Péches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite...

ltem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	V of I V de D	Unit Price Prix unitaire	Extended Cost Prix total prévu
1	722355003 - Construction Inspection Services - Spaniard's Bay	25-APR-19	77100	EA /CH-EACH/C HAC <b>U</b> N	1.00	<b>77,10</b> 0,00

	Fisheries Canada	and	Oceans
--	---------------------	-----	--------

Pêches et Océans Canada Page

	7 24142	<u> </u>
3	Onue	3
1		
1	1	1

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No Nº de commande	
	F6140-181065
Amend. No Nº de modif.	
	0

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
	Witness - Témoin	£2
Signature		Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	IISTRE	
Signature Paul Curn	Position title - Titre du poste Régional Empireer Small Crait Harbours	No ~ 19/18
Print or type - Imprimer ou dactylographier Paul Curran	Newfoundland and Labradot Regio	, , , , , , , , , , , , , , , , , , , ,

## Canadä

#### Statement of Work

**Project Title**: Construction Inspection Services (2018-2019) –Small Boat Basin Development, Spaniard's Bay, NL

Contract Number: F6140-181065, IPI #722355-003

Consultant: AFN Engineering Inc.

29 Brad Gushue Cres.

St. John's, NL A1H 0A3

Completion Date: Apr. 25, 2019

Location of Work: Spaniard's Bay/Home Office

**Background Statement**: DFO (SCH) requires the provision of Construction Inspection Services for the Small Boat Basin Development, Spaniard's Bay, NL.

Scope of Work: See attached Request for Construction Inspection Services.

All equipment necessary to perform the work will be the responsibility of the contractor.

Conditions of Work: Consultant must provide:

- a. A Corporate Health and Safety Plan that outlines:
  - i. Corporate Policies and Procedures,
  - ii. Site Specific Safety Plan
- b. Proof of Third Party Liability Insurance; and

**Deliverables:** The project deliverable will be the completion of the above work identified in Request of Engineering Services.

**Method of Payment:** The Consultant will be paid upon submission of proper invoicing to Small Craft Harbours.

**Pricing:** The total cost for this contract is: \$77,100.00 (+ hst) see attached proposal.

Payment Terms: Net 30 days

All applicable taxes (HST) to be listed and added separately

DFO (SCH) Project Manager: John Doyle/ Paul Curran

#### Request for Engineering Services

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

#### Scope of Work

See the attached proposal from AFN Engineering Inc. Small Craft Harbors' is looking for the engineering consultant to provide construction inspection services to assist SCH with contract administration associated with the Small Boat Basin Development in Spaniard's Bay, Newfoundland & Labrador.

The detailed scope of work is as per the attached request for Construction Inspection Services under the Scope of Services heading.

SCH will be managing the engineering consultant company.

All work to be in metric units.

Deliverables: Bi-weekly reports.

Consultant to provide a copy of safety plan.

The Work Scope is to be completed and accepted by Small Craft Harbours and covers the period from Dec 01, 2018 to Apr. 25, 2019.

## Construction Inspection Services For Fisheries and Oceans Canada Small Craft Harbours

Small Craft Harbours seeks qualified firms to provide Construction Inspection Services for the construction phase of marine works in Newfoundland for 2018-2019.

#### Scope of Services:

Provide field inspection services to ensure compliance with plans and specifications. Small Craft Harbours' Designated Representative (DR) will be responsible for management of the project.

Detailed responsibilities include:

- Monitor the work and advise the Contractor of any non-compliance and report back to DR with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each
  day and summarizing daily work activities. Inspectors are required to be supplied with a
  digital camera that can produce clear photographs to be used in SCH reports. All
  photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and
  equipment conform to the contract documents and supplementary conditions. The inspector
  shall advise the Contractor of any deficiencies or unapproved deviations via memorandum
  and report to the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- Coordinate special testing and inspection work as required.



# Fisheries and Oceans

### Pêches et Océans

- Verify contractor's as-built drawings.
- Attend meetings as required.
- Other tasks as requested by the DR.

#### Selection Process:

An evaluation panel composed of SCH staff will review and score the Proposals based on the following selection criteria:

#### Selection Criteria:

- Qualifications and experience of proposed inspectors including documented experience with performing construction inspection of marine works such as wharves and breakwaters.
- Ability to commit staff for the duration of each project with no change-out without approval of the DR
- Proposed hourly rates for those providing inspection services and other charges. Consultant
  to provide pricing to complete the scope of work in accordance with industry accepted
  standards and practices. Rate is inclusive of all expenses, including any administrative
  costs. Rate excludes Inspector's room and board and small office, both of which are
  provided by the Contractor per project specification.

#### Submittals:

Proposals must address the aforementioned selection criteria and include:

- Inspector's resume identifying experience, qualifications and expertise. Resume should
  include at least three projects demonstrating specific inspector experience. List projects with
  brief description, construction cost, and completion dates. Provide a reference for each
  project.
- Proposed personnel shall be able to perform all services listed in the Scope of Services.
- An interview may be requested before and/or after the submittal deadline date.

#### **Proposal Submittal Deadline:**

Complete the Construction Inspection Services Table, attach the requested documentation and return before the deadline of 2 p.m. on November 13, 2018.

#### By email to:

Project Manager: John Doyle, Sr. Project Engineer

Fisheries and Oceans Canada

(709) 772-5056

Email address: john.doyle(

john.doyle@dfo-mpo.gc.ca

framerica Pâches and Oceans el Océans

Construction Inspection Services

s.19(1) s.20(1)(b) s.20(1)(c)

Inspector's Name		
Calculated	\$77,100.00	
Fixed Allowance for Designer (RFI's, submittals, Rock Testing & Coordination)		
Cakculated Subtoral		
Keep Fixed © Proposed 50 hours/week Hourly Rate		
Keep Fixed © 50 hours/week		
Anticipated Keep Fixed © Proposed Calculated Duration (weeks) 50 hours/week Hourly Rate Subtotal		
Anticipated Start Date	Movember 19, 2018	
Description	Small Brat Basin Decembers - Spaniard's Cay	

Notes:

2. Consultant to be paid for actual hours.

2. Consultant to be paid for actual hours.

3. Consultant to be paid for actual hours.

3. Consultant to provide inspector's room and board and onsite office per project specification. Therefore, these costs should not be included by consultant.

4. Fixed Allowance for Designer to include. Requests for information (RFI), Review submittals fshop drawings), Hire and coordination of materials testing fat, etc.



Fisheries and Oceans Pêches et Océans

s.20(1)(b) s.20(1)(c)

#### **Wharf Reconstruction - Construction Inspection Services**

	AFN
Selection Criteria	Ţ
Meets Aboriginal Criteria (Y/N) (if applicable)	N/A
Firm Experience & Qualifications	5
Inspector Qualifications & Experience	5
Ability to Commit Inspector for Duration	5
Subtotal	15
	<del></del>
Hourly Rate	558.00
	Ţ
TOTAL	103%
V	Firm Experience & Qualifications  Inspector Qualifications & Experience  Ability to Commit Inspector for Duration  Subtotal  Hourly Rate

Total Bid Proposal Cost

\$77,100

**Review Committee:** 

John Dayle

Dion Upward

Signature: John abayla.
Signature: And Company

- 1. Ranking: 5 is the highest, 1 is the lowest.
- 2. The total percentage score increases as Items 2 through 4 are rated higher and the hourly rate decreases.
- 3. Inability to meet the aboriginal criteria results in immediate disqualification, if applicable.

s.16(2)

Doyle, John A

From:

Neil Hunt <nhunt@afnengineering.ca>

Sent:

November-06-18 5:42 PM

To:

Doyle, John A

Subject:

RE: Construction Inspection Services - Spaniard's Bay - Small Boat Basin Development #

722355

Attachments:

proposal.pdf

See attached for review.

From: Doyle, John A [mailto:John.Doyle@dfo-mpo.gc.ca]

Sent: Tuesday, November 6, 2018 11:23 AM To: Neil Hunt < nhunt@afnengineering.ca>

Subject: Construction Inspection Services - Spaniard's Bay - Small Boat Basin Development #722355

Neil,

SCH is looking for a site inspector for the following project: Small Boat Basin Development – Spaniard's Bay, NL. The tender for this project closed on November 01/18 and is currently in the process of being awarded.

Please see the attached RFP and Construction Inspection Services Table.

Proposal Submittal Deadline is 2 pm on November 13, 2018.

Thanks, John

John Doyle, P. Eng. Senior Project Engineer Small Craft Harbours St. John's, NL A1C 5X1 Tel: (709) 772-5056

Fax: (709) 772-4610

Cell:

Email: john.doyle@dfo-mpo.gc.ca

#### 1.0 INTRODUCTION

This proposal is submitted by AFN Engineering Inc. (AFN) in response to a request for resident inspection services at a harbour development site in Spaniard's Bay, NL. AFN Engineering Inc., is the design engineer of record for this project.

AFN Engineering Inc. (AFN) is a marine/civil engineering firm licensed by PEG-NL to practice engineering in the Province of Newfoundland and Labrador (2017 permit number F0292). The resources of AFN have internal expertise in civil design, structural design, site development, scheduling, time and cost control, project management and contract administration. The firms assignments encompass many aspects of the rehabilitation and new construction of built works marine infrastructure including pre-design services, schematic design, design development, preparation of construction documents, tender call, bid evaluation, construction contract award, construction & contract administration & post construction warranty review, resident & construction supervision and risk management. AFN has worked closely with DFO and DFO over the past fifteen (15) years having managed marine infrastructure projects on behalf of DFO and DFO with a combined construction value in excess of \$150,000,000.

#### 2.0 DEMONSTRATED UNDERSTANDING OF THE SCOPE OF SERVICES

#### 2.1 Resident Inspection Services

AFN understands the intent of the project is to provide resident inspection services for a harbour development project in Spaniard's Bay, NL. The purpose of the inspector is to:

- inspect, coordinate and monitor all aspects of the work during key periods of the construction of the facility, and liaise with the contractor, DFO and other agencies as appropriate to the work;
- provide resident inspection during key periods of construction work and maintaining records of all construction work placed on behalf of DFO;
- ensure that a sufficient level of communication is maintained with DFO, and the Consultant/Contractor/other organizations where applicable (as determined by DFO).

The inspector will maintain daily records while on site, of all construction work placed (and report directly to DFO). In general, the resident inspector will inspect all phases of the work in progress, for the purpose of documenting discrepancies between the work, the contract documents and accepted construction procedures. This would include inspections related to rock mattress placement (if applicable), treated timber cribwork, structural timber (wheelguard, wheelguard blocking, coping, fenders and ladders), concrete deck, mooring cleats, armour stone, etc. The resident inspector will keep a daily log of such inspections and issue daily/weekly written reports to DFO. While changes in the work can be anticipated for this work, it is understood that the resident inspector shall not authorize or order any change in the work which will constitute a change in design or in the value of the contract, except as delegated by DFO.

#### 2.2 Communication Protocols for the Resident Inspector

The resident inspector will:

- Convey DFO's instructions regarding the required standards of workmanship to the Contractor(s).
- Check specifications, confer and obtain guidance on these findings with DFO.
- Contact DFO immediately when it is apparent that information or action is required of DFO.
- Accompany DFO representatives on inspections and provide reports of the inspections as required by DFO.

- Consider and evaluate any suggestions or modifications to the documents advanced by the Contractor and immediately report these to DFO with comments.
- Ensure that DFO are notified promptly when key pieces and/or components of materials and equipment are delivered, so that these parties can arrange for the appropriate personnel to have an opportunity to inspect same prior to installation.

#### 2.3 Inspector Deliverables

The resident inspector will keep a daily log while on site. The daily log will record the following:

- · weather conditions, particularly unusual weather relative to construction activities;
- major material and equipment deliveries;
- · daily activities and major work done;
- number of workers on site (full day or part day) and trade represented;
- start, stop or completion of activities;
- presence of inspection and testing firms, tests taken, results, etc.;
- unusual site conditions experienced;
- significant developments, remarks, etc. and special visitors on site;
- authorities given Contractor to undertake certain or hazardous works;
- environmental, safety or other notable incidents;
- reports, instructions from appropriate Authorities Response Actions.

It is understood that based on site/project specific conditions, the items recorded in the daily log may expand or be reduced. The log is the personal property of the inspector and copies of the log book (certified as copies), will be provided at the end of the project to DFO. In addition, Weekly Records will be maintained by the resident inspector, and include: progress relative to schedule; major activities commencing or completed during the week; main activities now in progress; major deliveries of materials and/or equipment; difficulties which may cause delays in completion; materials and labour needed immediately; cost estimates of work completed and materials delivered (cost plus contracts); outstanding information or action required; work force, weather and other applicable remarks; accidents on site or safety hazards caused by the work, the Contractor or his agents.

The inspector will physically mobilize to site at the onset of work and perform the work to the date of Certificate of Substantial Performance. The resident inspector will be provided with a digital camera; personal protective equipment; office supplies required to perform services; cell phone or other acceptable means of communication; and a laptop computer.

#### 3.0 INSPECTOR WORKING DOCUMENTS

All inspectors employed by AFN follow the guidelines commonly used by DFO for resident inspection services. The project in Spaniard's Bay will be no different, with the following being adhered to:

#### On-site Requirements

- Review the contract documents to ensure full knowledge of and familiarity with the required work. This includes Plans, Specifications, Addenda, Change Orders, General Conditions, etc.
- Measure and document all completed construction daily with estimated quantities demolished, constructed, installed, etc.
- Measure and document all changes

- Document all on-site issues
- Set up separate folders for all on-site documentation.
  - Maintain a detailed Daily Diary. Include sketches as required.
  - Maintain a detailed Phone Diary.
  - A Critical Path Schedule to indicate exactly what work is required to be completed prior to proceeding to other work. Maintain this schedule as changes are made.
  - Maintain the Contractor's Bar Chart Schedule. Indicate the actual progress on the schedule as work is carried out.
  - Prepare Daily Reports. Include sketches as required.
  - Prepare Weekly Reports.
  - Prepare Monthly Reports.
  - Document all Health and Safety issues.
    - > Notify the Project Officer immediately of an incident or accident. Notify the Project Manager, if the Project Officer is not available
    - Prepare reports as required.
    - > Submit reports to office.
  - Directions to Site Inspector from office.
  - Directions given to Contractor.
  - Sketches and drawings for clarifications.
  - Revised drawings.
  - All original cross-sections and profiles of dredging, backfill, rock fill, armour stone, riprap, etc. if required. Maintain cross-sections and profiles with current information.
  - Shop drawings.
  - All daily, weekly and monthly documentation to the office.
  - Photos submitted to office for clarification.
  - Copies of Pre-Construction Meeting Minutes and all Project Progress Meeting Minutes.
  - On-site issues.
  - Contemplated Change Notices.
  - Change Orders.
- Take regular photographs and label as required.

#### Daily Contact with DFO Office (Where requested by the DFO Project Manager)

Phone call, either to the office phone or the cell phone, with brief report of construction status towards the end of day. Leave a message if the Project Officer is not available.

• Contact the Project Officer immediately as required in the event of issues that need to be addressed immediately.

#### Weekly Submission to DFO Office (Where requested by the DFO Project Manager)

- Submit Daily Inspector's Reports to office each Monday morning.
- Submit Weekly Inspector's Reports, with a copy of the current Contractor's Bar Chart Schedule, to office each Monday morning.
- The submissions each Monday can be done by either:
  - Scan and email
  - Fax
  - Copy and regular mail
- Submit construction photographs to office each Monday morning by email.
- All photographs to be labeled with the following

s.19(1)

- Location
- Project name
- Project number
- Description of each photograph
- Date photograph was taken
- Take at least two overview photographs of the site at the end of each week for submission on Monday morning.
- Submit quantities placed to date to office each Monday morning, completed on Unit Table.

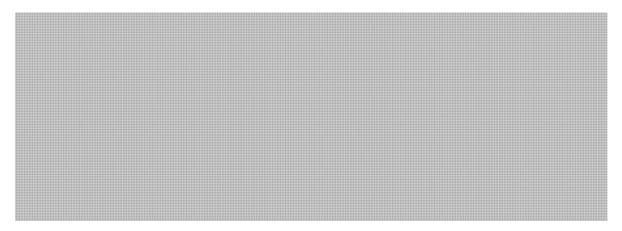
#### Submission to DFO Office - Every month (Where requested by the DFO Project Manager)

- Submit quantities for Progress Claims to office on the 28th of each month.
- Submit Monthly Inspector's Reports to office at the first day of each month.

#### General

- Forecast the requirements for the following to ensure we have the appropriate submissions, personnel, technical assistance on site to meet avoid construction delays. Advise the Project Officer if and as required.
  - Shop Drawings Submissions
  - Concrete Testing
  - Materials Testing
  - Diving Inspections
  - Cribseat Inspections
- Accurately document all downtime and delays. Record the following:
  - Start and end of downtime or delay.
  - Specific cause of downtime or delay.
  - Action taken by Contractor to mitigate downtime or delay if caused by Contractor.
  - Action taken by other parties to mitigate downtime or delay if caused by others.
- Submit quantities for Interim Certificate of Completion to office when required.
- Submit documentation for Interim Certificate of Completion to office when required.
- Ensure As-Built Drawings are prepared, checked and signed-off by both the Contractor's Superintendent and the DFO On-Site Inspector prior to submission by the Contractor.

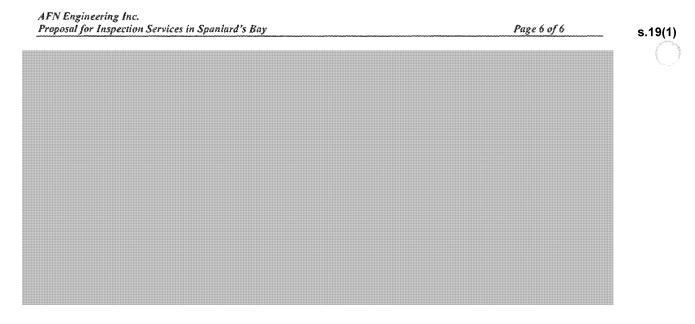
#### 4.0 RESUME OF PROPOSED INSPECTOR



AFN Engineering Inc. Proposal for Inspection Services in Spaniard's Bay

Page 5 of 6

s.19(1)



#### 5.0 CLOSING

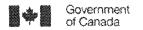
AFN is confident that we have an understanding of DFO's needs and expectations for service required under this request and has committed to meeting these needs throughout the project duration.



Samo	Contract Number / Numèro du contrat
-	F6140 - 181065
Samuelana	Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PARTA - CONTRACT INFORMATION PARTIE A	INFORMATION CONTRACTUELLE	
<ol> <li>Originating Government Department or Organization</li> </ol>		2. Branch or Directorate / Direction générale ou Direction
Ministère ou organisme gouvernemental d'origine	Fisheries and Oceans	Small Craft Harbours
B. a) Subcontract Number / Numéro du contrat de so	ius-traitance 3. b) Name and Addre	ss of Subcontractor / Nom et adresse du sous-traitant
N/A		AFN Engineering Inc. 29 Brad Gushue Cres. St. John's ,NL
<ol> <li>Brief Description of Work / Brève description du tr</li> </ol>	avail	
Construction inspection Services for the Small Boat Bas	in Development, Spaniards Bay, NL	
<ol><li>a) Will the supplier require access to Controlled G</li></ol>	00057	V No Yes
Le fournisseur aura-t-il accès à des marchandis		
5. b) Will the supplier require access to unclassified	military technical data subject to the provisi	
Regulations?		L <b>Y</b> Non L_J Oui
Le fournisseur aura-t-il accès à des données te	chniques militaires non classifiées qui sont	assujetties aux dispositions du Règlement
sur le contrôle des données techniques?		
<ol><li>Indicate the type of access required / Indiquer let</li></ol>	ype d'accès requis	
6. a) Will the supplier and its employees require acc	ess to PROTECTED and/or CLASSIFIED in	nformation or assets?
Le fournisseur ainsi que les employés auront-li	s accès à des renseignements ou à des bie	ns PROTÉGÉS et/ou CLASSIFIÉS? Mon Oui
(Specify the level of access using the chart in C		
(Préciser le niveau d'accès en utilisant le table:	au qui se trouve à la question 7, c)	
6. b) Will the supplier and its employees (e.g. cleans	rs, maintenance personnel) require access	
PROTECTED and/or CLASSIFIED information	or assets is permitted.	Non L
Le fournisseur et ses employés (p. ex. nettoyeu	irs, personnel d'entretien) auront-ils accès à	à des zones d'accès restreintes? L'accès
à des renseignements ou à des biens PROTÉC	ES eVou CLASSIFIES n'est pas autonsé	
6. c) Is this a commercial courier or delivery requirer		✓ No Yes
S'agit-il d'un contrat de messagerie ou de livrai	son commerciale <b>sa</b> ns entreposage de nuit	? L▼ Non L_JOui
7. a) Indicate the type of information that the supplie	r will be required to access / Indiquer le type	e d'information auquel le fournisseur devra avoir accès
Canada 🗔	NATO/OTAN	Foreign / Étranger
		(Vieigii) Eulaiigei
7, b) Release restrictions / Restrictions relatives à la	diffusion	
No release restrictions	All NATO countries	No release restrictions
Aucune restriction relative	Tous les pays de l'OTAN	Aucune restriction relative
à la diffusion		à la diffusion
[		
Not releasable		
A ne pas diffuser		y
Restricted to: / Limité à :	Restricted to: / Limité à :	Restricted to: / Limité à :
L		
Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pay:	s : Specify country(ies); / Préciser le(s) pays :
7. c) Level of information / Niveau d'information		
PROTECTED A	I NATO UNCLASSIFIED	TI PROTECTED A
		J PROTĖGĖA LJ
PROTÉGÉ A	NATO NON CLASSIFIÉ	
PROTECTED B	NATO RESTRICTED	PROTECTED B
PROTÉGÉ B	NATO DIFFUSION RESTREINTE	PROTÉGÉB
PROTECTED C	NATO CONFIDENTIAL	PROTECTED C
PROTÉGÉ C	NATO CONFIDENTIEL	PROTÉGÉ C
CONFIDENTIAL	NATO SECRET	CONFIDENTIAL
CONFIDENTIEL L_	NATO SECRET	CONFIDENTIEL L
SECRET	COSMIC TOP SECRET	SECRET
SECRET	COSMIC TRÈS SECRET L	J SECRET L
TOP SECRET		TOP SECRET
TRÉS SECRET L		TRÈS SECRET L
TOP SECRET (SIGINT)		TOP SECRET (SIGINT)
TRÉS SECRET (SIGINT)		TRÈS SECRET (SIGINT) LJ
**************************************		
TBS/SCT 350-103(2004/12)	Security Classification / Classification de	e sécurité
- ஊ. ஊ. வ. டி. அவகை கார். ஆகை இருக்கும் - ஊ. ஊ. கூ. வ. டி. அவகை கார். ஆகை இருக்கும்	and the second s	Canadii



Gouvernement du Canada Contract Number / Numéro du contrat F6140 - 181065 Security Classification / Classification de sécurité

Will the supple to fournisse If Yes, indicated to Dans l'affirm	nued) / PARTIE A (suite)  plier require access to PROTECTED an  ur aura-t-il accès à des renseignements  ate the level of sensitivity:  lative, indiquer le niveau de sensibilité :  plier require access to extremely sensiti	s ou à des biens COMSEC dé	signés PROTÉGÉS et/ou	I CLASSIFIËS?	✓ No Yes Oui
Le fournisse Short Title(s	ur aura-t-il accès à des renseignement: ) of material / Titre(s) abrégé(s) du mat	s ou à des biens INFOSEC de	nature extrêmement déli	icate?	V Non L Oui
PARTS PER	lumber / Numéro du document ; SONNEL (SUPPLIER) / PARTIE 8 - P el security screening level required / Niv				
	RELIABILITY STATUS COTE DE FIABILITÉ	CONFIDENTIAL CONFIDENTIEL	SECRET SECRET	TOP SEC	
	TOP SECRET – SIGINT TRÈS SECRET – SIGINT	NATO CONFIDENTIAL NATO CONFIDENTIAL	NATO SECRET	COSMICT	'NC' 'OP SECRET RÉS SECRET
	SITE ACCESS ACCÈS AUX EMPLACEMENTS	T MALO COMUDENTIEL	I MAIO SEGNET	COSMIC I	nes seone i
	Special comments:				
	NOTE: If multiple levels of screening ar	re Identified a Security Classific	ation Guide must be novi	itari	
	REMARQUE; Si plusieurs niveaux de creened personnel be used for portions	contrôle de sécurité sont requision the work?	uis, un guide de classific		foumi.
1	onnel sans autorisation sécuritaire peut ill unscreened personnel be escorted?	il se voir confier des parties d	u travail?		Non VOui
Dans l'a	ffirmative, le personnel en question sera				Mon ☐ Oui
·	EGUARDS (SUPPLIER) / PARTIE C ON / ASSETS / RENSEIGNEMENT		(FOURNISSEUR)		
premise	supplier be required to receive and stor s? isseur sera-t-li tenu de recevoir et d'ent				No Yes Non Oui
CLASSI	FIÉS?				
	supplier be required to safeguard COM isseur sera-t-il tenu de protéger des rer		DMSEC?		No Yes Non Oui
PRODUCTIO	N .				
occur at Les insta	roduction (manufacture, and/or repair an the supplier's site or premises? allations du foumisseur serviront-elles à la ASSIFIÉ?	•			No Yes Non Oui
INFORMATIC	IN TECHNOLOGY (IT) MEDIA / SUF	PORT RELATIF À LA TECHN	OLOGIE DE L'INFORMA	TION (TI)	
informat Le foum	supplier be required to use its IT systems ion or data? isseur sera-t-il tenu d'utiliser ses propres iements ou des données PROTÉGÉS et	systèmes informatiques pour tr			No Yes Non Oui
Dispose	e be an electronic link between the suppli ra-t-on d'un lien électronique entre le sys ementale?				No Yes Non Oui
TBS/SCT 35	0-103(2004/12)	Security Classification / Clas	sification de sécurité		Canadä

000226



of Canada

Government Gouvernement du Canada

Contract Number / Numéro du contral

F6140 - 181065

Security Classification / Classification de sécurité

APTC	7788	733	TA.	G - (Suife)												
For users comple site(s) or premise	s.					•					• ,		~			
Les utilisateurs q niveaux de sauve								le tableau réc	apitulatif	ci-dessou	s pou	rind	ique	r, pour chaque	e catégori	e, les
For users comple Dans le cas des t dans le tableau n	utilis	ateu	rs qu		le formula	aire en lig	ne (par Inter		ises aux	questions						aisies
Calegory PROTECTED Calegore PROTECE				ASSIFIED ASSIFIÉ	***************************************		NATO						COMSEC			
	A	В	С	CONFIDENTIAL	SECRET	Top Secret	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET		TECTI OTÉG		CONFIDENTIAL	SECRET	TOP SECRET
				Confidentie:		TRÉS SECRET	NATO DIFFUSION RESTREMTE	NATO CONFIDENTIE:		COSMIC TRES SECRET	٨	8	С	CONFIDENTIEL		TRES SECRET
information / Assets Renseignements / Biens Production																
IT Media / Support TI															<b>†</b>	
IT Link Lien älectronique																
12. a) Is the description La description If Yes, classif Dans l'affirma « Classification 12. b) Will the docu	du t y thi itive on d men	rava s fo , cla e sé tatio	il vis rm <b>t</b> ssif curi n att	é par la prése by annotating ier le présent té » au haut d ached to this	ente LVER I the top a I formulai et au bas SRCL be	IS est-elle and botto ire en ind du formu PROTEC	de nature P m in the are iquant le niv alaire. TED and/or (	ROTÉGÉE et a entitled "S reau de sécu CLASSIFIED?	/ou CLAS ecurity C rité dans	lassificat		÷e		t commands to the control of the con	V No Non	□Ye:
La documenta  If Yes, classif attachments Dans l'affirm « Classificati des pièces jo	tion y th (e.g. stive on d	asso is fo SE( , cla e sé	rm l CRE SSIf	à la présente by annotating T with Attach ier le présent	LVERS: the top: iments). tormulal	sera-t-elle and botto ire en ind	PROTÉGÉE im in the are liquant le niv	eVou CLASS a entitled "S reau de sécu	3IFIÉE? ecurity C rité dans	la case i	ntitul	ée			<b>Y</b> JNon	L_J <sub>O</sub> vi

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat F6140 - 181065 Security Classification / Classification do sécurité

Construction Inspection S	ervices at S <b>p</b> ania	ard's Bay S	Small Boat Basin		
ARMONAUMENTANTOSERANO  5. Organization Project Authority /					
Name (print) - Nom (en lettres moulé		Title - Titre		Signatuy6)	
John Doyle		Project Eng	ines:	1/2	h Abayli
Telephone No N° de téléphone 709 772-5058	Facsimile No. • N° de 709 772-4610		E-mail address - Adresse cou john.doyle@dfo-mpo.gc.ca	rried V	Date Nov 15, 2016
<ol> <li>Organization Security Authority /</li> </ol>	Responsable de la séc	urlib da l'orga	Maria		
Name (print) - Nom (en lettres moulé	<b>03)</b>	Tide - Tibe		Squature	Anna Garage
Scott Noseworthy		Regional	Security Officer		
Telephone No 11 <sup>2</sup> de 181éphone 709-772-7796	Facsimile No M° de	lé:écopieur	E-mail actives - Advesse cou scott.noseworthy@dfc-mp		Date Nov 16, 2018
<ol> <li>Are there additional instructions ( Dee instructions supplémentaires</li> </ol>				t elles johtes	
16. Procurement <b>Officer /</b> Agent <b>d'</b> ap	provisionnement				
Name (print) - Nort (en lettres moulé	83)	Titto - Titre		Sgreture	
Tetephone No N° de téléphone	Facsariae No <b>W</b> de	Military	E-mail address - Adresse co	Antal	Date
17. Contracting Security Authority / A	Morité contractante en	matière de sé	Curi 16	***************************************	
Name (print) - Nom (en lettres moulé	<b>es)</b>	Tige - Titre		Squature	
claphona No <b>N</b> da létéphona	Facsimile No - N' de	b/copeur -	E-mail address - Adressa co	unio:	

See attached Annex A

TBS/SCT 300-103(2004/12)

Security Classification / Classification de sécurité

Canadă

Page 229
is a duplicate of
est un duplicata de la
page 92

Fisheries and Oceans Pêches et Océans Canada Pêches et Océans

#### REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



						\.W
Contrac	t Number:	F6140-1	81065			***
Type of	Contract:		⊠ Service	О	Construction	
NOTE:			quired for Call-Up' ce Contracts less t		ding Offer Agreements, Grants & Contribution tax excluded).	
SPECIA	LRESTRICT	TONS:			***	***************************************
he follow	wing table pro Public O Legal Se Tempora amendma Procurar Researci Printing Contract Expert W	ovides a list pinion Rese prices (Dep ary Help Ser lents over the ment of Fire and Develler goods corting with For Witness (Res	of some of the restri arch (PWGSC); t. of Justice); vices (S.O max. o is time); arms; lopment (PWGSC); itracts; mer Public Servants glonal Materiel Man	cted items that your cted items that you seeks with the common of the cted items of	of some types of goods and services. ou must be aware of:  RCM's signature, Senior Mgt signature required for  riel Management);	
			the following F&A 1: a/ENGLISH/Corpac		urg/restrict/restrict.htm).	
CAUTIO	NS:					
	ng office if you Aircraft o Vessel o Diving - I Employe	u are enterii charters; harters; Department re/Employer	ng into a contract for al Diving Safety Prod relationship;	these services -	ng list is a sample of a few, Please consult with your regi	onal

11. Is this within the Department's mandate & Program objectives?  22. Complete Statement of Work with clearly identified stages of work to be carried out;  Title  Start & Completion dates (incl. Multi-Year contract)  Background Statement  Clear description (objectives to be attained)  Description of scope of work + existing resource material  Phases of work  Details of any constraints Imposed (i.e. policies, standards)	0 0000000	0 0000000	
work to be carried out:  Title  Start & Completion dates (incl. Multi-Year contract)  Background Statement  Clear description (objectives to be attained)  Description of scope of work + existing resource material  Phases of work  Details of any constraints imposed (i.e. policies, standards)	000000	000000	
Start & Completion dates (incl. Multi-Year contract)  Background Statement  Clear description (objectives to be attained)  Description of scope of work + existing resource material  Phases of work  Details of any constraints imposed (i.e. policies, standards)	000000	000000	
Background Statement  Clear description (objectives to be attained)  Description of scope of work + existing resource material  Phases of work  Details of any constraints imposed (i.e. policies, standards)	00000	0000	
Clear description (objectives to be attained)  Description of scope of work + existing resource material  Phases of work  Details of any constraints imposed (i.e. policies, standards)	0000	0 0 0	
Description of scope of work + existing resource material	0	0 0	
Phases of work	0	<b>⊙</b>	-
Details of any constraints imposed (i.e. policies, standards)	Ō	•	
	~		
Considerable control of the control	0		
Departmental support required (i.e., use of assets or work on site)		<b>⊙</b>	
Specific details re responsibilities of the client & contractor	0	0	
Requirements for progress meetings	0	•	
Deliverables to be provided (e.g. progress report, milestone, etc.)	0	0	
Estimate of anticipated level of effort required	0	0	
Time schedule for completion of each stage of the work	0	0	
Location of work (on or off site)	0	0	
Recommended sources (vendor),	0	0	
33, 1s it a Non-competitive(Sole:source contract?	•	О	
If so, clear justification note must be decumented in file consistent with TB policy	0	0	
04. Has the obligation been entered into Abacus?	0	0	to be completed
ys, Have Official Languages issues been considered in accordance with Part IV of the Official Languages Act?	0	•	
X6. If security issues are applicable:			
Has a SRCL been completed?	0	0	
Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file. http://www.tbs-sct.gc.ca/tbsf-fsct/dwnld/350-103.pdf	0	0	

.32

	Yes	No	NA	Comments
Have Risk Management issues being addressed by Project Authority?     Does the Company/Individual have:	<b></b>	Marian de la companya		
Workmen's compensation	0	0	0	to be provided
Insurance requirements occurrences reconstruction and administration of the contraction o	0	0	0	to be provided
Bonds/Security deposit required	0	0	•	
Accident Disability Insurance	O	O	•	
Environmental Assessment, if required, on file	ō	ō	•	
OSH (i.e. safety briefings, copy of contractor's certifications)	Ō	ō	•	
Qualifications (i.e. copy of resume, confirmation of educational/professional requirements, etc.).	O	O	•	
08. Competitive Constract - list of potential suppliers, copies of proposals, quotes.	0	0	8	competitive
Da. Copy of Signed Contract?	0	0	0	to be provided
10. Supporting Documentations and Location:		***************************************	<del>-</del>	
Copies of Progress Reports in file #	0	0	•	
Copy of Final Report in file #	0	0	•	
Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting.	0	Ō	0	
AMENDMENT TO CONTRACT:     (ie. increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)				
Clear rationale is documented on file	0	0	0	
Obligation in Abacus	0	0	0	
Amendment to contractor for signature	0	0	0	
Signed copy on file	Ō	0	0	

Project Authority's Signature:	Johlsoyle	Date:	Nov 15, 2018
RCM Signature:	Paul Curu	Date:	N. V 16/18

#### \* REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per T8 policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest;
- the estimated expenditure does not exceed:
  - \$25,000; or
  - \$20,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work;
     the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or only one person or firm is capable of performing the contract (i.e. patent or copyright).

Pages 232 to / à 245 are duplicates of sont des duplicatas des pages 20 to / à 33

## Fisheries and Oceans Pâctes et Océans Canada Cenada

#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada thereinsafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinsafter referred to as "Fisheries and Oceans Canada") and the supplier (as named hereis).

SUPPLIER - FOURNISSEUR

AFN ENGINEERING 29 BRAD GUSHUE CRES

#### COMMANDE D'ACHAT

Cette commande d'achan est faire en date d'octroi de contrat ci dessous entre Sa Majesté la Reine du chef du Carada (é-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Carada (e-après appelé "Pêches et Océans Canada") et le Fouraisseur (tel qu'indiqué dans les présentes).

IMPORTANT The Contract No. Aust appear on involces, 84., pecking fairs, correspondence and outside containers. Le also, de contract dols also indignal sur les sockures, les commissements, les l'asses d'embellage. la correspondence et à l'assérieur des commissements.

ST. JOHN'S, NL A1H 0A3 Canada	Contract No./ No. de contrat.	F6140-180041
	Amend. No/No. de modif	0
ISSUED BY - PRÉPARÉ PAR	Contract Award Date/ Date d'octrol de contrat	20-NOV-2018
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5X1	Address Enquiries to - Addresser soute d	iemande à
Tel: 709 772-7026 E-mail: leighann.saunders@dfo-mpo.gc.ca	Tel: E-mail:	

SHIP TO/ F6140 EXPÉDIER À:	BILL TO OF O involcing-facturation MPO (Section da.ca) FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: SAUNDERS,LEIGHANN

Departmental Fin	ancial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport						
18410-610-284-08)	0-10372-6	Contract End Date - Date de fin du contrat						
FOB-FAR	PST No Nº de TVP Exemption	HSTAGST - 1787 TVH EXTRA	Estimated Total Cost - Prix total prévu 17,100.00 CAD (Ten cathology) Tens exches					

Continued/ suite...

## Canadä

	Fisheries and Oceans Canada	Péches et Océans Canada	Page	2	ofids	3
		PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT			
		P.O. No Nº de command	le		<u></u>	
			\$*************************************		F6140	-180041
			Amend. No Nº de modif	•		

The Vendor agrees to provide to Februics and Ocean Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order

Le Fournesseur accepte de foursur Pêches et Oceans Canada les biens ou services identifics dans les présentes en cantinuaité avec les prix specifiés et avec les modalisés de ocate commande d'achat.

Continued/ suite...

0

lien no. No Article	Description Description	Delivery Case Dase de livraison	Quantity Quantité	U de D	Unis Price Priceminise	Extended Cast Prix total právu
*	722613003 - Inspection Services for Shoreline Protection - Parsons Pond (As per Assoched Statement of Work)	26-NOV-18	17100	EA ICH-EACHIC HACUN	1.80	17,100.90

Canadă

	·	
PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT (Suite)	
	P.O. No Nº de commande	
		F6140-180041
	Amend. No Nº de modif.	***************************************
		o
The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:	Les documents ci-joints font partie intégri Fournisseur convient et accepte tous les te cette demande, incluant:	
		Continued/ suite
General Conditions (Professional Services)		
FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature / / / / / / / / / / / / / / / / / / /	Witness - Temoin	Nov. 2-1/3
Print or type - Imprimer to ducty lographics	Positioa inle - Titre du poste	
1/4.1 4.5	Presido	2
Signature	Witness - Teason	Date
Print or type - Imprimer on dactylographier	Position bile - Titre du poste	
		······
APPROVED FOR THE MINISTER - APPROUVÉ POUR I	E MINISTRE	······································
Signature	Position title - Time du poste	Cas
Paul Curry	Regional Engineer Small Craft Harbours	Nova/18
Print or type - Imprimer ou ductylographier Paul Curran	Newfoundizord and Labrador Re	

Canadă

Fisheries and Oceans Pâches et Océans Canada Canada

Pêches et Océans Canada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3	IMPORTANT  The Contract No. must appear on Invoices, S.A., packing lists, correspondence and outside containers.  Le No, de contrat doit étre indiqué sur les factures, les connaissements, les listes d'emballage, la correspondence et à l'extérieur des contenants.		
Canada	Contract No./ No. de contrat.	F6140-180041	
	Amend. No/No. de modif	0	
ISSUED BY - PRÉPARÉ PAR	Contract Award Date/ Date d'octroi de contrat	20-NOV-2018	
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1	Address Enquiries to - Adresser toute d ROSE, SAMUEL GLEN	emande à	
Tel: 709 772-7026 E-mail: leighann.saunders@dfo-mpo.gc.ca	Tel: E-mail:		

SHIP TO/ F6140	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca
EXPÉDIER À:	FACTURER A:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL A1C 5X1 Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Aun: SAUNDERS,LEIGHANN

Department	l Financial Codes - Codes financiers ministériel	Freight Terms - Coi	nditions pour les frais de transport	
18410-610-284-0810-10372-6		Contract End Date - Date de fin du contrat		
FOB FAR	PST No Nº de TVP Exemption	HST/GST-TPS/ TVH EXTRA	Estimated Total Cost - Prix total prévu 17,100.00 CAD (Tax excludat)/(Taxe exclus)	

Continued/ suite...

Fisheries and Oceans Canada

Péches et Océans Canada Page

٢	2	of/de	3

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

F6140-180041
0

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Pêches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite...

Item no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of l U de D	Unit Price Prix unitaire	Extended <b>C</b> oss Prix total prévu
1	72261 3003 - Inspection Services for Shoreline Protection - Parsons Pond (As per Attached Statement of Work)	26-NOV-18	17100	EA ICH-EACHIC HAC <b>U</b> N	1,00	17,100.00

	Fisheries Conada	and	Ocean:
--	---------------------	-----	--------

Péches et Océans Canada

Page

3	of/de	1 3
₩		

PUI	RCHA	SE O	RDER

(Continuation sheet)

(suite)

P.O. No Nº de commande	
	F6140-180041
Amend, No Nº de modif.	
***	0

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR			
Signature	Witness - Témoin	Date	
Print or type - Imprimer ou dactylographier	Position title - Titre du poste		
Signature	Witness - Témoin	Date	
Print or type - Imprimer ou dactylographics	Position title - Titre du poste		
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MINISTRE			
Signature Paul Curu	Position title - Titre du poste  Regional Engines  Small Craft Harbours  Newfoundland and Labrador Regi	Now 20/18	
Print or type - Imprimer ou dactylographier Paul Curran	Newfoundland and Labrador Regi		

### Statement of Work

Project Title:

**Inspection Services** 

Parson's Pond. NL

Contract Number: F6140-180041

IPI Number: 722613-003

Consultant:

AFN Engineering Inc.

29 Brad Gushue Crescent

St. John's, NL A1H 0A3

Anticipated Start Date: 26 November, 2018

Anticipated Completion Date: 21 December, 2019

Location of Work: Parson's Pond, NL

Background Statement: DFO (SCH) requires Resident Inspection Services for

Shoreline Protection at Parson's Pond.

Scope of Work: Resident site inspection on site at Parson's Pond, NL.

Conditions of Work: Inspection Services to be performed at Parson's Pond,

NL.

#### Deliverables:

- Monitor the work and provide written confirmation of work inspected on site via daily and weekly reports.
- Take pictures of the work as the project progresses.
- Track quantities for progress payments.
- Advise of discrepancies to contact documents if they should arise.
- Engineering support

Method of Payment: The Consultant will be paid for work completed and submission of invoices to DFO (SCH).

Cost: The total cost of this contract is: \$17,100.00 (+ HST) (see attached table for cost breakdown).

Note: Any change to project scope or cost to be approved by DFO (SCH) project manager prior to initiation of change or cost to project.

Payment Terms: Net 30 days

DFO (SCH) Project Manager:

Glen Rose

**Engineering Technician** Tel. (709) 772-4667

# AFN Engineering Inc. - Nov./18

# Parson's Pond Inspector

s.20(1)(b) s.20(1)(c)

ltem	Rate	total for item	Total
Inspector time - Oliver Short			
Hotel allowance			
Meal allowance			
Travel (2 return trips, based on expected 10/4 contractor schedule			
Engineering support (shop drawing review, querries, as-builts, rock testing, etc.			
		TOTAL: (excluding tax)	\$17,100.00



of Canada

Government Gouvernement du Canada

Name and Address of the Owner, where	Contract Number / Numéro du contrat
September 1	722613
	Security Classification / Classification de sécurité Unclassified

A constitution of the control of t	
Ministère ou organisme gouvernemental d'origine   Piataries and Coeara Canada   Small Craft Harbours   3. a) Subcontract Number / Numbro du contrat de sous-traitance   3. b) Name and Address of Subcontractor / Nome at desses du sous-traitant   4. Brief Description of Work / Breve description du travail  Provide inspection services for Shorelline Protection at Parson's Pond, NL, as per attached statement of work.  5. a) Will the supplier require access to Controlled Goods?  Le fournisseur aura-t-la accès à des marchandisses controlées?  5. b) Will the supplier require access to Unclassified military technical data subject to the provisions of the Technical Data Control Regulations?  5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?  6. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?  7. Indicate the type of access require dechniques?  8. Indicate the type of access require dechniques?  8. Indicate the type of access require access to PROTECTED and/or CLASSIFIED information or assets?  9. Indicate the type of access require access to PROTECTED and/or CLASSIFIED information or assets?  9. Indicate the level of access en utilisant let tableaut qui se trouve à la question 7. c)  9. Professer in viveau d'accès en utilisant let tableaut qui se trouve à la question 7. c)  9. Professer in viveau d'accès en utilisant let tableaut qui se trouve à la question 7. c)  10. b) Will the supplier and its employes (p. ex. neitoyeurs personnel d'entretien) auront-ils accès à des renables provises (p. ex. neitoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renablements ou de des bliens PROTECTED and/or CLASSIFIED information aurouel le fournisseur dever avoir accès PROTECTED andre CLASSIFIED andre CLASSIFIED million aurouel le fournisseur devra avoir accès s'agit d'un contrat de messagement de l	4.4
3. a) Subcontract Number / Numéro du contrat de sous-traitance  3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant AFN Engineering / St. John's Nt.  4. Brief Description of Work / Brève description du travail  Provide inspection services for Shoreline Protection at Parson's Pond, Nt., as per attached statement of work.  5. a) Will the supplier require access to Controlled Goods?  Le fournisseur aura-th acces à des marchandises controvées?  5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control  Regulations?  Le fournisseur aura-th acces à des données techniques militaires non classifiées qui sont assujetitées aux dispositions du Règlement sur le contrôté des données techniques?  6. Indicate the type of access required / Indiquer le type d'accès requis  6. a) Will the supplier and its employees require access to PFOTECTED and/or CLASSIFIED information or assets?  Le fournisseur ainsi que les employées auron-lis accès à des renseignements ou à des biens PROTECTES et ou CLASSIFIES?  (Specify the level of access using the chart in Question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu ultisant le tableaur qui se trouve à la question 7. c)  (Préciser le niveau d'accès eu d'accès restreintes? L'accès à des zones d'accès restreintes? L'accès	
AFM Engineering / St. John's NL  A Brief Description of Work / Breve description du travail  Provide inspection services for Shorelline Protection at Parson's Pond, NL, as per attached statement of work.  5. a) Will the supplier require access to Controlled Goods?  Le fournisseur aura-t-il accès à des marchandises contrôlees?  5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?  Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujeties aux dispositions du Règlement sur le controllée des données techniques?  6. a) Will the supplier and its employes require access to PROTECTED and/or CLASSIFIED information or assets?  6. a) Will the supplier and its employes access to PROTECTED and/or CLASSIFIED information or assets?  6. a) Will the supplier and its employes access to PROTECTED and/or CLASSIFIED information or assets?  6. a) Will the supplier and its employes access to PROTECTED and/or CLASSIFIED information or assets?  6. a) Will the supplier and its employes access to PROTECTED and/or CLASSIFIED information or assets is employed access access using the chart in Question 7. c)  6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted.  6. c) is bit a commercial courier or delivery requirement with no overnight storage?  7. b) Release restrictions and the supplier will be required to access / Indiquer is type d'information aucquel le fournisseur devra avoir accès a des renargiements ou d'accès restrictions.  7. b) Release restrictions / Restrictions relatives à la diffusion  Not release restrictions / Restrictions relatives à la diffusion  Not release restrictions / Restrictions relatives à la diffusion  Not release restrictions / Restrictions / Restricted to: / Limile a: Restricted to: / Limile a: Specify country(ies): / Préciser le	
Provide inspection services for Shoreline Protection at Parson's Pond, NL, as per attached statement of work.  5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôées?  5. b) Will the supplier require access to unclassified military technical data subject to the previsions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujettes aux dispositions du Règlement sur e contrôle des données techniques?  6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employées auron-lis accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIES? (Specify the level of access using the chart in Question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7,	
S. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-li accès à des marchandises controlées?  5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-li accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le controlée des données techniques?  6. Indicate the type of access required / Indiquer le type d'accès requis  6. a) Will the supplier and its employees require accès to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employées accès to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employées cacès à des renseignements ou à des biens PROTEGES et/ou CLASSIFIES? (Specily the level of access using the chart in Question 7. c)  6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information access to PROTECTED and PROTECTED and PROTECTED and PROTECTED BORD And DEVENTION Accesses access to PROTECTED BORD And DEVENTION Accesses access to PROTECTED BORD And DEVENTION Accesses access to PROTECTED BORD And DEVENTION ACCESSIFIED INTORNATION Accesses access to PROTECTED BORD And DEVENTION Accesses access to	•••••••••••••••••••••••••••••••••••••••
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-1-il accès à des marchandises controlées?  5. b) Will the supplier require access to Unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-1-il accès à des données techniques militaires non classifiéers qui sont assujetties aux dispositions du Règlement sur le controlde des données techniques?  6. Indicate the type of access required / Indiquer le type d'accès te PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employées require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employées cacès à des renseignements ou à des biens PROTEGES et/ou CLASSIFIES? (Specify the level of access unitigant te tableau que set trouve à la question 7. c) (Précèser le invieue d'accès en utilisant le tableau que set trouve à la question 7. c)  6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTE and/or CLASSIFIED information access to restricted access areas? No access to PROTECTE en and/or CLASSIFIED information access to restricted access areas? No access to PROTECTE and/or CLASSIFIED information access to restricted access areas? No access to PROTECTE CE and/or CLASSIFIED information access to PROTECTE CE and/or CLASSIFIED and/or CLASSIFIED information access acces	
Le fournisseur aurai-t-il accès à des marchandises contròlees?  5 b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?  Le fournisseur aurai-t-il accès à des données techniques military technical data subject to the provisions of the Technical Data Control Regulations?  Le fournisseur aurai-t-il accès à des données techniques?  6 a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets?  Le fournisseur ainsi que les employées auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS?  (Specify the level of access using the chart in Question 7. c)  6 b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets?  6 c) bit this access au disposition to the provision of the Technical Data Control (Préciser le inveue d'accès en utilisant le tableau qui as et vouve à la question 7. c)  6 b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information aurait le tableau qui as et vouve à la question 7. c)  6 c) Is this a commercial course of elevery requirement with no overnight storage?  6 c) Is this a commercial course of elevery requirement with no overnight storage?  7 c) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès Canada  Nato / Otah  No release restrictions / Restrictions relatives à fa diffusion  No release restrictions / Restriction relative  A la diffusion  No release restrictions / Restriction relative  A la diffusion  No release restriction relative  A la diffusion  No release restriction / Restriction relative  A la diffusion  No release restriction / Restricted to: / Limité à :  Specify country(ies): / Préciser l	k.
Regulations?  Le fournisseur aura-l-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôte des données techniques?  6. a) Will the supplier and its employees require à cocès cess to PROTECTED and/or CLASSIFIED information or assets?  Le fournisseur ainsi que les employés auront-lis accès à des renseignements ou à des biens PROTEGÉS et/ou CLASSIFIÉS?  (Specify the level of access suign the chart in Question 7, c)  (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c)  (Pyéciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c)  6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnell) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted  Le fournisseur et ses employées (e.g. cleaners, maintenance personnell) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information average access to extracte access areas? No access to PROTECTED and/or CLASSIFIED information auront-lis accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECES et dou CLASSIFIES n'est pas autorisé acces restrictions? PROTECTED and/or CLASSIFIED auront auront-lis accès a des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECES et dou CLASSIFIES n'est pas autorisé accès restreinles? L'accès à des renseignements ou à des biens PROTECES et de l'Alloure des restrictions acces restretaines? L'accès à des renseignements ou à des biens PROTECES et de l'Alloure restriction auront-lis accès des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECES et de l'Alloure restriction auront-lis accès des zones d'accès restreinles? L'accès à des zones d'accès restrein	1 4 3 1 1 1 1
Le fournisseur aura-t-il acotés à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?  6. Indicate the type of access required / Indiquer le type d'accès requis  6. e) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets?  Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS?  (Specify the level of access using the chart in Question 7. c)  (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)  PROTECTED and/or CLASSIFIED information or assets is permitted.  Le fournisseur et ses employés (e.g., deaners, maintenance personnell require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted.  Le fournisseur et ses employés (e.g., deaners, maintenance personnell require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted.  Le fournisseur et ses employés (e.g., deaners, maintenance personnell require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECTED sersonnel d'entretlen) auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECTED sersonnel d'entretlen) auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECTED sersonnel d'entretlen) auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECTED and nontration de des biens PROTECTED and nontration de des biens PROTECTED and nontration de des biens PROTECTED and nontration auront-ils accès à des zones d'accès restreinles? L'accès à la diffusion al des biens PROTECTED and nontration de l'acces ances d'accès areas? No access to estreinles et l'acces ances d'	771 No Yes
Sur le contrôle des données techniques?  6 a) Will the supplier and its employes require accès so PROTECTED and/or CLASSIFIED information or assets?  Le fournisseur ainsi que les employés auroni-lis accès à des renseignements ou à des biens PROTECES et/ou CLASSIFIES?  (Specify the level of access suising the chart in Question 7, c)  (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c)  (b) Will the supplier and its employees (e.g. cleaners, maintenance personnell) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted  Le fournisseur et ses employès (p. ex. nettoyeurs, personnel d'entretien) auront-lis accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECES et dou CLASSIFIES n'est pas autorisé  6. c) Is this a commercial courier or delivery requirement with no overnight storage?  S'agit-li d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions  Aucune restrictions relative à la diffusion  No release restrictions  Aucune restriction relative à la diffusion  Not release testrictions  Aucune restriction relative à la diffusion  Not release all fusion / Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  PROTECTED A  PROTECTED A  PROTECTED A  PROTECTED A  PROTECTED B  PROTECTED B  PROTECTED C  PROTÉCÉ C  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO CONFIDENTIAL  PROTECTED C  PROTÉCÉ C  PROTÉCÉ C  PROTÉCÉ C	
6. Indicate the type of access required / Indiquer le type d'accès requis 6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employées auront-its accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIES? (Specify the level of access using the chart in Question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) 6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted Le fournisseur et ses employés (p. ex. nettoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECÉS ét/ou CLASSIFIES n'est pas autorisé 6. c) Is this a commercial courier or dévery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? 7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions Aucune restriction relative a la diffusion  Not releasable A ne pas diffuser  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays :  PROTECTED A NATO UNCLASSIFIED NATO WINCLASSIFIED NATO CONFIDENTIEL PROTECTED C PROTÉCÉE B NATO CONFIDENTIEL PROTÉCÉE C PROTÉCÉE C PROTÉCÉE C	ent
6 a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets?  Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTEGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c)  (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)  6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIEI information or assets is permitted  Le fournisseur et ses employés (p. ex. nettoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTEGÉS et/ou CLASSIFIES n'est pes autorisé  6. c) Is this a commercial courier or detivery requirement with no overnight storage?  S'agit-il d'un contrat de messagene ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  No release restrictions / Restrictions relatives à la diffusion  Not release restrictions / Restrictions relatives à la diffusion  Not release restriction relative à la diff	
Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS?  V Non (Specify the level of access using the chart in Question 7. c) (Précèser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c) (Précèser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)  6. c) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTÉCÉD and/or CLASSIFIED information or assets is permitted.  Le fournisseur et ses employés (p. ex. nettoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé  6. c) is this a commercial courier or delivery requirement with no overnight storage?  S'agit-il d'un contrat de messagorie ou de lurraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à fa diffusion  No release restrictions / Restrictions relatives à fa diffusion  Not releasable  A ne pas diffuser  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays  7. c) Level of information / Niveau d'information  PROTECTED A  PROTÉGÉ A  NATO UNCLASSIFIÉ  NATO CONFIDENTIAL  NATO RESTREINTE  PROTECTED B  NATO LORFIDENTIAL  PROTÉCÉE D  PROTECTED C  PROTÉCÉE D  PROTECTED C  PROTÉCÉE C  PROTÉCÉE C  PROTÉCÉE C  PROTÉCÉE C  PROTÉCÉE C	
(Specify the level of access using the chart in Question 7. c)  (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)  (b) Will the supplier and its employees (e.g. cleaners, meintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employées (p. ex. hetioyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé  6. c) Is this a commercial courier or detivery requirement with no overnight storage?  S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions / Restrictions relatives à la diffusion  Not releasable  A ne pas diffuser  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  PROTECTED A  NATO UNCLASSIFIÉ  NATO UNCLASSIFIÉ  NATO UNCLASSIFIÉ  NATO UNCLASSIFIÉ  NATO NON CLASSIFIÉ  NATO NON CLASSIFIÉ  NATO CONFIDENTIAL  PROTECTED C  PROTÉGÉ C	
(Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)  6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restrictéd access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted  Le fournisseur et ses employés (p. ex. nettoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé  6. c) is this a commercial courier or delivery requirement with no overnight storage?  S'agit-it d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions  Aucune restriction relative a la diffusion  Not releasable A ne pas diffuser  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIE  NATO DIFFUSION RESTREINTE  PROTÉGÉ A  PROTÉGÉ A  PROTÉGÉ A  PROTÉGÉ A  PROTÉGÉ C  NATO CONFIDENTIAL  NATO CONFIDENTIAL  NATO CONFIDENTIAL  NATO CONFIDENTIAL  NATO CONFIDENTIAL  PROTÉGÉ C  PROTÉGÉ C	Limit 1900 Limit Offi
PROTECTED and/or CLASSIFIED information or assets is permitted.  Le fournisseur et ses employés (p. ex. nettoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreinles? L'accès à des renseignements ou à des biens PROTECES et/ou CLASSIFIES n'est pas autorisé  6. c) Is this a commercial courier or delivery requirement with no overnight storage?  S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à fa diffusion  No release restrictions / Restrictions relatives à fa diffusion  Not releasable  An expas diffuser  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays:  Restricted to: / Limité à:  Restricted to: / Limité	
Le fourmisseur et ses employés (p. ex. nettoyeurs personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTEGÉS et/ou CLASSIFIÉS n'est pas autorisé  6. c) Is this a commercial courier or delivery requirement with no overnight storage?  S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions Aucune restriction relative à la diffusion  Not release restrictions Aucune restriction relative à la diffusion  Not releasable À ne pas diffuser  Restricted to: / Limité à:  Specify country(ies): / Préciser le(s) pays :  NATO UNCLASSIFIED  PROTECTED A  PROTECTED A  PROTECTED A  PROTECTED B  PROTECTED C  PROTEGÉ C  NATO CONFIDENTIAL  NATO CONFIDENTIAL  NATO CONFIDENTIAL  PROTECTED C  PROTECTED C  PROTEGÉ C	
à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé  6. c) Is this a commercial courier or detivery requirement with no overnight storage?  S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à fa diffusion  No release restrictions Aucune restriction relative à la diffusion  Not releasable À ne pas diffuser  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  PROTECTED A PROTÉGÉ A  NATO UNCLASSIFIÉ  NATO OCAPSIGETION  NATO UNCLASSIFIÉ  PROTÉGÉ B  NATO DIFFUSION RESTREINTE PROTÉGÉ B  PROTÉGÉ B  NATO CONFIDENTIEL  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C	Lill Non Lill Out
S'agit-ii d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auguel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Étranger  7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions  Aucune restriction relative à la diffusion  Not releasable À ne pas diffuser  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Specify country(ies): / Préciser le(s) pays :  Specify country(ies): / Préciser le(s) pays :  RATO UNCLASSIFIED  NATO UNCLASSIFIED  NATO UNCLASSIFIÉ  PROTECTED A  PROTECTED A  PROTECTED B  PROTECTED C  NATO NATO CONFIDENTIAL  NATO CONFIDENTIAL  NATO CONFIDENTIAL  NATO CONFIDENTIAL  PROTECTED C  PROTECED C	#\$
S'agil-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?  7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  Canada  NATO / OTAN  Foreign / Êtranger  7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions Aucune restriction relative a la diffusion  Not releasable A ne pas diffuser  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  PROTECTED A PROTECTED A PROTÉGÉ A  NATO UNCLASSIFIED NATO DIFFUSION RESTREINTE PROTECTED B PROTECTED B PROTECTED C PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C	771 No TYES
Canada   NATO / OTAN   Foreign / Étranger	1 4 1 1 1
Canada   NATO / OTAN   Foreign / Étranger	
7. b) Release restrictions / Restrictions relatives à la diffusion  No release restrictions Aucune restriction relative à la diffusion  Not releasable A ne pas diffuser  Restricted to: / Limité à : Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays : PROTECTED A PROTECTED A PROTECTED B PROTECTED B PROTECTED C PROTÉGÉ C  PROTECTED C PROTÉGÉ C  NATO CONFIDENTIAL NATO CONFIDENTIAL NATO CONFIDENTIEL  NO release restrictions Aucune restrict	g000000000)
No release restrictions Aucune restriction relative à la diffusion  Not releasable An epas diffuser  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Specify country(ies): / Préciser le(s) pays :  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Specify country(ies): / Préciser le(s) pays :  Restricted to: / Limité à :  Specify country(ies): / Préciser le(s) pays :  Specify country(ies): / Préciser le(s) pays :  PROTECTED A PROTECTED A PROTECTED A PROTECTED B PROTECTED B PROTECTED B PROTECTED B PROTECTED C PROTÉGÉ C  PROTÉGÉ C  PROTECTED C PROTÉGÉ C	ger
Aucune restriction relative à la diffusion  Not releasable A ne pas diffuser  Restricted to: / Limité à : Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays	
à la diffusion  Not releasable À ne pas diffuser  Restricted to: / Limité à : Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays : Specify country(ies): / Pr	
Not releasable À ne pas diffuser  Restricted to: / Limité à : Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays : Specify country(ies): / Préciser le(s) pay	# LJ
A ne pas diffuser  Restricted to: / Limité à : Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays : Specify cou	
Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays : Specify coun	
Specify country(ies): / Préciser le(s) pays : Specify country(ies):	
Specify country(ies): / Préciser le(s) pays : Specify country(ies):	<b>r</b>
7. c) Level of information / Niveau d'information  PROTECTED A PROTECTED A PROTECTED B PROTECTED B PROTÉGÉ B PROTÉGÉ B PROTECTED C PROTÉGÉ C PROTÉGÉ C PROTÉGÉ C PROTÉGÉ C  PROTECTED C PROTÉGÉ C PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C  PROTÉGÉ C	
PROTECTED A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ B PROTÉGÉ B PROTÉCTED C PROTÉGÉ C	áciser le(s) pays :
PROTECTED A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ B PROTÉGÉ B PROTÉCTED C PROTÉGÉ C	
PROTECTED A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ B PROTÉGÉ B PROTÉCTED C PROTÉGÉ C	
PROTECTED A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ A PROTÉGÉ B PROTÉGÉ B PROTÉCTED C PROTÉGÉ C	
PROTÉGÉ A NATO NON CLASSIFIÉ PROTÉGÉ A  PROTECTED B NATO RESTRICTED PROTÉGÉ B PROTÉGÉ B  PROTECTED C NATO CONFIDENTIAL PROTÉGÉ C  PROTÉGÉ C NATO CONFIDENTIAL PROTÉGÉ C	
PROTECTED B PROTÉGÉ B PROTÉGÉ B PROTÉGÉ B PROTÉGÉ B NATO CONFIDENTIAL PROTÉGÉ C	
PROTECTED C NATO CONFIDENTIAL PROTECTED C PROTÉGÉ C PROTÉGÉ C	
PROTÉGÉ C L NATO CONFIDENTIEL PROTÉGÉ C L	
CONCIDENTIAL CONTRACTOR CONTRACTO	
CONFIDENTIEL MATO SECRET CONFIDENTIEL	
SECRET COSMIC TOP SECRET SECRET	
SECRET LI SECRET LI	
TOP SECRET TOP SECRET	
TRÊS SECRET L	
TOP SECRET (SIGINT) TOP SECRET (SIGINT)	
TRÈS SECRET (SIGINT) L.J	

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Canadä



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat

#### 722613

Security Classification / Classification de sécurité Unclassified

For users complisite(s) or premisites utilisateurs or riveaux de sauv	es. (ui n ega:	empi rde r	lisse equi	nt le formulain s aux installati	: manual ons du fo	iement d umisseur	olvent utiliser		apitulatif	ci-desso.	ıs pot	ar inc	1 que	er, pour chaqu	e catégor	
Dans le cas des dans le tableau r	uilli	sate:	#3 Q		le formul	aire en lig	ane (par lipte)		nses aux	questions						saisies
Catagor; Cadogora		oresi Ores			ASSIFIED ASSIFIÉ			KATO		•••••		•••••	***************************************	COMSEC		***************************************
	4	Ta	Tc	Cowerce what	Secret	Yor Secret	NATO RESTRICTED	NATO Cowreans	NATO SECRET	CCSAWC TOP		otect potes		Commenta	Secret	Yor Secret
	***************************************	***************************************		Contractmen		Tres Secret	NATO DIFFUSION Restreense	NATO Confidenties		SECRET COSMIC TRES SECRET	A	8	C	COMPRESSOR		TRES Secret
Vornabon / Assers en englerneres / Brens roduction			ļ									<b>!</b>			<u> </u>	<b>***********</b>
Ve3a   		<del> </del>				-		<u> </u>	<u> </u>		+	ļ	-			ļ
LVR / en Bestovice	*******	1	1			1	***************************************	***************************************	***************************************			<b>!</b>		<b>!</b>	<b>†</b>	<b> </b>
La) is the descrip La description If Yes, classif Dans Paffirma « Classification La documental	du l y th: thvs in d	rava Es fo , cla a sé latio	il vis rm b saifi curii n alt	é par la prèse ny <b>a</b> nnotaling ner le présent l <b>é » a</b> u haut e ached to this S	nie LVER the top a formulai t au bas SRCL be i	S est-eile ind botto re en lind du formu PROTEC	de nature Pi m in the are. iquant is niv lairs. TEO and/or C	ROTÉGÉE et s entitled "Se sau de sécui XASSIFIEO?	ou CLAS rewitty Cl itá dana	lassificati		bo			2 no 1 no 2 no 1 non	
if Yes, classif attachments ( Dans Faffirma « Classificatio des pièces jo)	e.g. Uve n d	SEC , cla e sé	RE' SSIN	ľ with Attachi er le présent	nents). formulali	re en Ind	iquant le niv	eau de sécur	ité dans i	la case in	ititulé					

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Undassified

Canadä



Government Gouvernement of Canada du Canada

Co	itract Number / Numéro du contrat
	<b>72</b> 2613
curity	Classification / Classification de sécurité
	Unclassified

PARTIDI AUTHORIZATION (PART 13. Organization Project Authority (							
Name (print) - Nom (en lettres moulé	Title - Titre		Signature				
Glen Rose		Engineerin	ng Technologist	L.	la Re		
Telephone No <b>N°</b> de têlêphone (709) 772-4667	Facsimile No N° 6c (709) 772-4610		E-mail address - Adresse cou glen.rose@dfo-mpo.gr	niel C.Ca	On Nov 19, 2019		
14. Organization Security Authority /	Responsable de la <b>sé</b> c	urité de l'organ	300	***************************************			
<b>Na</b> me (print) - Nom (en lettres moulé	es)	Title - Titre		Signature			
Jeff Foster		Department	al Security Officer				
Telephone No N° de léléphone 613-091-4413	Facsimile No N° de	telécopieur	E-mail address - Adressa cou jeft foster@dfo-mpo.gc.ca	riei	Date		
<ol> <li>Are there additional instructions ( Des instructions supplémentaires</li> </ol>				I-elles jointes	? LING LING		
6. Procurement Officer / Agent d'ap	provisionnement	•		*******************************			
Name (print) - Nom (en leitres modé	<b>es)</b>	Title - Title		Signature			
Telephone No <b>N</b> ° de léléphone	Facsimile No <b>N°</b> de	télecopieur	E-mail address - Adresse co	urrei	Date		
17. Contracting Security Authority / Autorité contractante en matière de sécurité							
Name (print) - Nom (en lettres moulé	es)	Title - Titre		Signature			
Jeff Foster			ental Security Office				
Telephone No <b>N°</b> de téléphone 613-991 <b>-</b> 4413	Facsimile No, - № de	lélécopie a	E-mail address - Adresse co jeff.foste <b>r@d</b> fo-m		Dave .		

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Canadă

Page 257
is a duplicate of
est un duplicata de la
page 19



Fisheries and Oceans Pêches et Océans

Canada

#### REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



<b>~</b>	6 N					
Jontrac	t Number:	F6140-1800	)41			
Type of	Contract:	D	Service     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■     ■		Construction	
IOTE:			uired for Call-Up' e Contracts less t			nts, Grants & Contribution
PECIA	RESTRICT	IONS:		······································		

#### S

Special restrictions have been placed on the purchase, rental, or lease of some types of goods and services.

The following table provides a list of some of the restricted items that you must be aware of:

- Public Opinion Research (PWGSC);
  - Legal Services (Dept. of Justice);
- Temporary Help Services (S.O. max. of 20 weeks with RCM's signature, Senior Mgt signature required for
- amendments over this time); Procurement of Firearms;
- Research and Development (PWGSC);
- - Printing goods contracts; Contracting with Former Public Servants (Regional Materiel Management);
- Expert Witness (Regional Materiel Management).

(More information can be found at the following F&A 101 website:

http://w02intra01.ncr.dfo-mpo.gc.ca/ENGLISH/Corpacct/E&A101/procure/restrict/restrict.htm).

#### CAUTIONS:

The Department has put cautions/special policies in place. The following list is a sample of a few. Please consult with your regional contracting office if you are entering into a contract for these services Aircraft charters;

- Vessel charters;
- Diving Departmental Diving Safety Procedures;
  - Employee/Employer relationship;
  - Long term leasing of capital assets, office/warehouse space and real property.

		Yes	No	N/A	Comments
01.	Is this within the Department's mandate & Program objectives?	<b>©</b>	0	0	
02.	Complete Statement of Work with clearly identified stages of work to be carried out:		ALL		
	Title	•	0	0	
	Start & Completion dates (incl. Multi-Year contract)	0	0	0	
	Background Statement	<b>③</b>	0	0	
	Clear description (objectives to be attained)	0	0	0	
	Description of scope of work + existing resource material	•	0	0	
	Phases of work	0	0	0	
	Details of any constraints imposed (i.e. policies, standards)	0	0	•	
	Departmental support required (i.e. use of assets or work on site)	0	0	•	
	Specific details re responsibilities of the client & contractor	•	0	0	
	Requirements for progress meetings	O	0	•	
	Deliverables to be provided (e.g. progress report, milestone, etc.)	•	0	0	
	Estimate of anticipated level of effort required	<b>(</b>	0	0	
	Time schedule for completion of each stage of the work	•	0	0	
	Location of work (on or off site)	•	0	0	
	Recommended sources (vendor)	0	0	•	
03.	Is it a Non-competitive/Sole-source contract?	<b>©</b>	0	0	
	If so, clear justification note <u>must be documented</u> in file consistent with TB policy	•	0	0	
04.	Has the obligation been entered into Abacus?	0	0	0	to be completed
	Have Official Languages issues been considered in accordance with Part IV of the Official Languages Act?	0	0	•	
06.	If security issues are applicable :				
	Has a SRCL been completed?	•	0	0	
	Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file.  http://www.tbs-sct.gc.ca/tbsf-fsct/dwnld/350-103.pdf	•	0	0	



.32

	Yes	No	N/A	Comments
07. Have Risk Management issues being addressed by Project Authority?				
Does the Company/Individual have:	_	_		to be provided
Workmen's compensation		0	0	to be provided
Insurance requirements		0	0	
Bonds/Security deposit required		0	0	
Accident Disability Insurance	0	0	•	
Environmental Assessment, if required, on file	0	0	•	
OSH (i.e. safety briefings, copy of contractor's certifications)	0	0	•	
Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.).	0	0	0	
08. Competitive Contract - list of potential suppliers, copies of proposals, quotes.	0	0	•	
09. Copy of Signed Contract?	0	0	0	to be provided
10. Supporting Documentations and Location:	}		1	
Copies of Progress Reports in file #	0	0	0	
Copy of Final Report in file #	0	0	0	
Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
AMENDMENT TO CONTRACT:     (ie. increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)				to be completed, if required
Clear rationale is documented on file	0	0	0	
Obligation in Abacus	0	0	0	
Amendment to contractor for signature	0	0	0	
Signed copy on file	Ō	Ō	Ō	
		<del></del>		
Project Authority's Signature:			Date	»: Nov 20/18
RCM Signature:			Date	$\frac{N_{e} \sqrt{20/18}}{N_{e} \sqrt{20/18}}$

# \* REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest; the estimated expenditure does not exceed:
  - - \$25,000; or
  - \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work; the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or only one person or firm is capable of performing the contract (i.e. patent or copyright).

Pages 260 to / à 273

are duplicates of

sont des duplicatas des

pages 20 to / à 33

# PARTIAL PAYMENTS

CODING: 18410-610-284-0810-10403
CONTRACTOR: AFN
CONTRACT/CONSIGNEE #: F6140 - 180019
IPI# <u>7207\9003</u>
AMOUNT: \$47,500.00

PAYMENT DATE	INVOICE #	AMOUNT	BALANCE
Nov 21/18	2101	\$47,500.00	٥
	·		
	***************************************		



Fisheries and Oceans Pêches el Océans Canada Canada

SUPPLIER - FOURNISSEUR

#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Caneda (hordinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Occars (hereinafter referred to as "Fisheries and Occars Canada") and the supplier (as named

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majeral la Reine du chef du Canada (ci-après appelée "Sa Majeral) représenté par le Ministre des Péches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indequé dans les présenies).

AFN ENGINEERING 29 BRAD GUSHUE CRES	ISAPORTANT  The Contract Ho, must appear an Involvies, 8.1., packing lists, correspondence and outside containers.  La Mo, de contract dolt fire Indiqué sur les lectures, les correspondences et l'emballage, la correspondence et a l'existence des contanents					
ST. JOHN'S, NL A1H 0A3 Canada	Contract No./ No. de contrat. F6140-180					
	Amend. No/No. de modif	0				
ISSUED BY - PRÉPARÉ PAR	Contract Award Date/ Date d'octroi de contrat	14-AUG-2018				
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1	Additess Enquirles to - Adresser toute d	lemande à				
Tel: 709 772-7026 E-mail: leighann,saunders@dfo-mpo.gc.ca	Tel: 709 764-2658 E-mail: Sheila hogarth@dfo-mr	O.GC.CA				

SHIP 10/ EXPÉDIER À: F6140 SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOIIN'S,NL AIC 5XI Canada		BILL TO/ DFO.invoicing-jacannation.MPO@canada.co FACTURER À:			
		DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON, NB E3B 5G4 Canada Alta: SAUNDERS, LEIGHANN			
Departmental F	inancial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport		
18410-610-284-0810-10403-6		Contract End Date - Date de fin du contrat			
FOB - FAR	PST No Nº de TVP Exemption	HSTASST TPS / TVH	Estimated Total Cost - Prix total prévu 47,500.00 CAD		

Continued/ suite...

# Canadă

*** ~	***	Fisheries : Canada
	. 222	POWNORS:
## <b>**</b>	3888	Marine de
***	900	varaca

and Oceans Péches et Océans Cenade

Page

2	ntina	3
<b>%</b> -	1	1 ~
	1	1

#### PURCHASE ORDER (Continuation sheet)

COMMANDE D'ACHAT (suite)	
P.O. No N° de commande	
	F6140-180019
Amend. No Nº de modif.	
	0

The Vendor agrees to provide to Fisheries and Octaes Casade the gloods or services identified at the specified praces and an accordance with all terms and conditions of this Purchase order.

Le Fournesseur accepte de fournir Péciaes et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix agénifiés et evet les modalisés de come commande d'actag.

Continued/ suite...

liem na. No Ardole	Description Description	Deilvery Dass Dase de livroison	Qыяпу Дэшнай	Udfi Ude D	Unit Price Prix unitaire	Extended Cost Prix total prävu
	720719003 - Luspecuon Services for Marginal Wharf Reconstruction - Port de Grave (As per Asached Statement of Work)	27 NOV-18	47300	EA KH-EACHK HACUN	1.00	47,300,00

Canadă

	******	
PURCHASE ORDER (Continuation sheet)	COMMANDE D'A CHAT	
	P.O. No N° de commande	***************************************
		F6140-1800)
	Amend. No N° de modif.	······································
	W 1	
The following documents form part of this Purchase Order. The supplier congrues and agrees to all terms and conditions art out in this request, adulting:	Les documents ci-joints font partie inség Fournisseur convient et accepte tous les s cette demande, l'aclusse:	
		Continued/ suite.
eneral Conditions (Professional Services)		
OR THE SUPPLIER - POUR LE POURNISSEUR		
Politic	Without - Témore	Det
22/1/2	014	Aus HIR
of or type Sayamer of Gerylandhar	Position title - Tuha Diposte	
Plant Hotal	Private	
E a manut	Vikiss-Times	Desc.
iat or type - Imprimer ou dectylogra <b>phie</b> r	Position lide - Tare du posite	
PPROVED FOR THE MINISTER - APPROUVÉ POUR	IF VINISTOR	
	Position title - Tare du poste	T Date
Paul Cyrra.	Regional Engineer Small Craft Harbours	in Aug 14/18
I WY WY		ical Ytua T//O

Page

ofide

Canadă

Fisheries and Oceans Pédies et Océans Canada Canada

Pêches et Océans Canada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER – FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

# ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL A1C 5X1

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pèches et Océans Canada (ci-après appelé " Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT  The Contract No, must appear on invoices, B.A., packing lists, correspondence and outside containers.  Le No, de contrat doit être indiqué sur les factures, les connaissements, les listes d'embellage, la correspondence et à l'extèrieur des contenants.				
Amend. No/No. de modif	0			

Contract Award Date/
Date d'octroi de contrat

Address Enquiries to - Adresser toute demande à

Tel: 709 764-2658

HOGARTH, SHEILA

E-mail: SHEILA.HOGARTH@DFO-MPO.GC.CA

SHIP TO/ F6140	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca
EXPÉDIER À:	FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL A1C 5X1 Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Aun: SAUNDERS,LEIGHANN

***************************************	Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport
	18410-610-284-0810-10403-6	Contract End Date - Date de fin du contrat
	FOB - FAR PST No Nº de TVP Exemption	HST/GST - TPS / Estimated Total Cost - Prix total prévu 47,500.00 CAD (Tax excluded)/Taxe exclus)

Continued/ suite...

# Canada

Fisheries and Oceans Canada

Péches et Océans Canada

Page

2	nf/rta	3
8	1 ~~~~	1 ~

# PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

Limital	
P.O. No Nº de commande	
	F6140-180019
Amend. No Nº de modif.	
	0

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Péches et Océans Canada les hiens ou services idensifés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite...

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	Uoji Ude D	Unii Price Prix unisaire	Extended Casi Prix total prévu
4.	720719003 - Inspection Services for Marginal Wharf Reconstruction - Port de Grave (As per Attached Statement of Work)	27-NOV-18	47500	EA ICH-EACHIC HACUN	1,00	47,500.00

•	Fisheries Canada	and	Oceans
---	---------------------	-----	--------

Pêches et Océans Canada Page

3	of/de	3

P	UR	CHA	SE	OR.	DER	

(Continuation sheet)

(suite)

-180019
0

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR					
Signature	Witness - Témoin	Date			
zulltreum n.c.	** 1111000 - 1 01110011	Car.			
Print or type - Imprimer ou dactylographier	Position title - Titre du poste				
Signature	Witness - Témoin	Date			
*					
Print or type - Imprimer ou dactylographics	Position title - Titre du poste				
	18 (1/8/18/8 8/)	***************************************			
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN					
Signature	Position title - Titre du poste	Date			
$\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}_{\mathcal{L}}}}}}}}}}$	Regional Engineer				
1) \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Small Craft Harbours	I A			
I and herry	Newfoundland and Labrador Region	Aug 14/18			
	Newtonogram and rangmin vehice	1 '' ''			

Canadä

Print or type - In

# Statement of Work

Project Title:

Inspection Services - Marginal Wharf Construction

Port de Grave, NL

Contract Number: F6140-180019 (720719-003)

Consultant:

AFN Engineering

29 Brad Gushue Crescent

St. John's, NL A1H 0A3

Anticipated Start Date: September 4, 2018

Anticipated Completion Date: November 27, 2018

Location of Work: Port de Grave, NL

Background Statement: DFO (SCH) requires Part-time Inspection Services for

Marginal Wharf Construction in Port de Grave, NL.

Scope of Work: Part-time resident inspection services on site at Port de Grave,

NL.

Conditions of Work: Inspection Services to be performed at Port de Grave, NL.

Deliverables: Written confirmation of work inspected on site.

Method of Payment: The Consultant will be paid for work completed and

submission of invoices to DFO (SCH).

Cost: The total cost of this contract is: \$47,500.00 (+ HST) (see attached cost

breakdown).

Note: Any change to project scope or cost to be approved by DFO (SCH) project

manager prior to initiation of change or cost to project.

Payment Terms: Net 30 days

DFO (SCH) Project Manager:

Sheila Hogarth

**Engineering Technician** 

Tel. (709) 764-2658



# Request for Engineering Services

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

# Scope of Work

Small Craft Harbours is requesting that an engineering consultant provide parttime resident inspection services for marginal wharf construction in Port de Grave, NL.

The detailed scope of work includes the following:

- Site inspection services to ensure contractor compliance with the Construction Documents of Contract #F5211-180298. The inspector will monitor the work and advise the Contractor of any non-compliance and report back to Designated Representative (DR) with any issues.
- Prepare daily site reports and photographs detailing equipment and personnel on site each day and summarizing daily work activities.
   Inspectors are required to be supplied with a digital camera that can produce clear photographs to be used in SCH reports. All photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the
  work, materials and equipment conform to the contract documents and
  supplementary conditions. The inspector shall advise the Contractor of
  any deficiencies or unapproved deviations via memorandum and report to
  the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.





- Communicate with the DR, either by phone or email, on a regular **b**asis **t**o provide construction status updates.
- Coordinate special testing and inspection work as required.
- Verify contractor's as-built drawings.
- Attend meetings as required.
- Other tasks as requested by the DR.

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

SCH will be responsible for management of the project.

All work to be in metric units.

Deliverables: Daily and weekly reports and photographs from site and record of contract quantities.

The construction completion date is November 27, 2018.



4.84	2	1	Ç	
*	•	-	19	١
b	dig	Ó	Ŕ	
4		ř	•	

sheries Peches id Oceans et Oceans

	Inspector's Name		
	Calculated Yotal	547,580,00	
	Fixed Allowance for Designer (RFFs, submittals + Concrete Coordination & Testing)		
rvices	Calculated		
nspection Se	Proposed Hourly Rate		
Construction Inspection Services	Keep Fixed & Proposed 50 hours/week Hourly Rate		
	Antiopated Duradon (weeks)		
	Anticipated Start Date	August 27, 2018	
	Description	Port de Grave Marginal Wharf Construction	

s.19(1) s.20(1)(b) s.20(1)(c)

Notes. I Projects, Anticipated Start Dates and Anticipated Durations are subject to change.
2. Commetor to provide Inspector's room and board and on the office per project specification. Therefore, these costs should not be included by consultant.

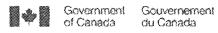
s.19(1) s.20(1)(b) s.20(1)(c)

Fisheries Péches and Oceans et Océans

Construction Inspection Services

Inspector's Name		
Calculated		
Fixed Allowance for Designer (RFI's, submittals + Concrete Coordination & Testing)		
 Calculated		
Keep Fixed © Proposed Calculated 50 hours/week Hourly Rate Subtotal		
Keep Fixed @ 50 hours/week		
Anticipated Duration (weeks)		
Anticipated Start Date	August 27, 2018	
Description	Port de Grave Marginal Wharf Construction	
E	-	

Notes: 1. Projects, Anticipated Start Dates and Anticipated Daradions are subject to charge.
2. Contractor to provide inspector's room and board and onsite office per project specification. Therefore, these costs should not be included by consultant.



Contract Number / Numero du contrat
F6140-180019
Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)

CATION DES EXIGENCES RELATIVE		
ion /	2. Branch or Directorate / Direction gén	érale ou Direction
Fisheries and Oceans	Small Craft Harbours	
ous-traitance 3. b) Name and Addre	ss of Subcontractor / Nom et adresse du	sous-traitant
AFN Engineering	29 Brad Gushue Cres., St. John's, I	VL. ATH DA3
e Grave Cove, NL, as per altached statement of w	ork	
		<b>7</b> № 11 %
		1¥V// L V
military technical data subject to the provision	ons or the Technical Data Control	
echniques militaires non classifiées qui sont	assuletties aux dispositions du Régiemei	L
type d'accès requis		
		7 No 7 Ye
	ns PROTÉGÉS eVou CLASSIFIÉS?	
	in motivited deeper mage? Nin perser i	0 [7] No [ ]
	10 103870100 000033 8) 0803   110 800033 1	°╚╗╚╬
	des zones d'accès restreintes? L'accès	
GÉS et/ou CLASSIFIÉS n'est pas autorisé		
		- [7] № [T] <u>Y</u>
		Non LO
r will be required to access / indiquer to type	e d'information auquet le fournisseur devr	a avoir accès
NATO / OTAN	Foreign / Étrang	37
diffusion		
All NATO countries	No release restrictions	
Tous les pays de l'OTAN	Aucune restriction relative	
	a la dinusión	
	***************************************	
		LJ
Specify country(les): / Préciser le(s) pay:	Specify country(les): / Préd	aser le(s) pays
NATO UNCLASSIFIED	11	
§		
	11	
	11	
		-==
	i lišecret	一一
COSMIC TRÈS SECRET	JI SECRET	L
	TOP SECRET	
	TRÉS SECRET	LJ
	TOP SECRET (SIGINT)	
	lon / Fisheries and Oceans  Dus-traitance   3 b) Name and Addre AFN Engineering ravail e Grave Cove, NL, as per attached statement of w Goods? ses contrôlées? military technical data subject to the provision echniques militaires non classifiées qui sont hype d'accès requis less to PROTECTED and/or CLASSIFIED in its accès à des renseignements ou à des bies duestion 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au qui se trouve à la question 7 c) au fine se trouve à la question 7 c) au fine se trouve à la question 7 c) au difference personnel d'entretien) auront-its accès à 3ÉS el/ou CLASSIFIÉS n'est pas autorisé urs personnel d'entretien) auront-its accès à 3ÉS el/ou CLASSIFIÉS n'est pas autorisé urs will be required to access / indiquer le typi NATO / OTAN  Restricted to: / Limité à :  Specify country(les): / Préciser le(s) pays de l'OTAN  Restricted to: / Limité à :  Specify country(les): / Préciser le(s) pays de l'OTAN  Restricted to: / Limité à :  NATO UNCLASSIFIED NATO NON CLASSIFIED NATO NON CLASSIFIED NATO NON CLASSIFIED NATO RESTRICTED NATO CONFIDENTIAL NATO CONFIDENTIAL NATO CONFIDENTIAL NATO CONFIDENTIAL NATO SECRET COSMIC TOP SECRET	Separation of Directorate /

TBS/SCT 350-10x(2004/12)

Canadä



Contract Number / Numero du contrat	٠.,
F6140-180019	
Security Classification / Classification de sécurité	6600

8 Will the sup	offer require access to PROTECTED an	d/or CLASSIFIED COMSEC	information or assets?	A	7 No. Yes
	our aura-t-ll accès à des renseignements ate the level of sensitivity:	s ou a des biens COMSEC de	isignes PKO I EGES el/ou	CLASSIFIES?	L <b>⊻_i</b> Non LlOui
Dans l'affire	native, indiquer le niveau de sensibiillé :				
	plier require access to extremely sensiti our aura-t-il accès à des renseignements			cate?	
	s) of material / Titre(s) abrégé(s) du mat- lumber / Numéro du document :	žrie) :			
	el security screening level required / Ni				
	RELIABILITY STATUS COTE DE FIABILITÉ	CONFIDENTIAL CONFIDENTIAL	SECRET SECRET	TOP SE	CRET
	TOP SECRET - SIGINT TRÈS SECRET - SIGINT	NATO CONFIDENTIAL NATO CONFIDENTIAL	NATO SECRET		TOP SECRET
	SITE ACCESS		tomand 39771 W William 1		1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
	ACCÈS AUX EMPLACEMENTS				:
	Special comments: Commentaires spéciaux :				
	NOTE: If multiple levels of screening a	e identified, a Security Classifi	cation Guide must be provi	ded.	
	REMARQUE : Si plusieurs niveaux de	contrôle de sécurité sont rec			
	screened personnel be used for portions onnel sans autorisation sécuritaire peut		fu travail?		
1 ,	vill unscreened personnel be escorted?				71 No 77es
Dans l'a	ifirmative, le personnel en question seri	a-t-il escorté?			l¥ J Non LOui
	ECUARDS (SUPPLIER) PARTIE C				
INFORMATI	ON/ASSETS / RENSEIGNEMENT	3/BIENS			
	supplier be required to receive and stor	e PROTECTED and/or CLAS	SIFIED information or as:	ets on its site or	✓ Mo □ Y*s
premise	is? bisseur sera-t-il tenu de recevoir et d'ent	ranceur eur ribre dae rancaic	noments au des hiens Pi	POTECES MINN	LY J Non LJOu
CLASS	FIÉS?	oposo en kara arriva	3		
11 51 1058 950	supplier be required to safeguard COM	SEC information or assets?			r 71 No r 7Yes
	nisseur sera-t-il tenu de protéger des rer		OMSEC?		V Non Lou
PRODUCTION	<b>X</b>				
11 c) Will the	xoduction (manufacture, and/or repair an	d/or modification) of PROTECT	ED and/or CLASS/FIED n	valerial or equipment	[7] No []Yes
occur al	the supplier's site or premises? allations du fournisseur serviront-elles à la				
	ALAIGAS CO TOUTHISSEUT SETVITOR EN ESTA C ASSIFIÉ?	i baccacaras francisarvas entra s	abaranni akni ii waacan	Was more serving in the	
INFORMATIO	ON TECHNOLOGY (FT) MEDIA / SUF	PORT RELATIF À LA TECHI	IOLOGIE DE L'INFORMA	ΤΙΟΝ (ΤΙ)	
					**************************************
	supplier be required to use its IT systems	to electronically process, produ	ice or store PROTECTED	and/or CLASSIFIED	V Non Cui
Le fourr	ion or data? isseur sera-t-il tenu d'utiliser ses propres		rader, produire ou slocker (	iectroniquement des	Security
renseig	rements ou des données PROTÉGES et/	ou CLASSIFIES?			
II ALVAIDA	e be an electronic link between the suppli	er's IT systems and the ower	ment decartment or acro-	y?	[7] No [7] Yes
Dispose	ra-Lon d'un lien électronique entre le sys	ème informatique du fournisse	ur et cetui du ministère ou	de l'agence	L⊈ Non L_JOu
gouverr	ement/87			•••••••••••••	***************************************
**********	A. 469/2664/471	Security Classification / Cla	ecification da câmeité		
100136130	0-103(2004/12)	occurry Ossanivanon I Old	SOUNDOUG SECONE		Canadä
		i .			Landud



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat

F8140-180019

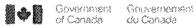
Security Classification / Classification de sécurité

For users comple site(s) or premise Les utilisateurs q niveaux de sauve For users comple	is. ul re igan ting	impli de re The	isser equi:	nt le formulaire s aux installats s online (via th	a manueli ons du lo se Interna	lement do urnisseur. t), the sur	ivent utiliser	ie tableau réc s automatical	apitutatii/ ty populat	ci-dessou: led by you	i pou	r Indi	quer es to	, pour chaque previous que	e catégori silons.	e, les
Dans le cas des u dans le tableau n				J# remp∥ssent		•		net), les repoi		•	prece	(den	las s	ont automate	wement :	aisles
Catagory Catagore		orec Orec			ASSIFIED (ASSIFIE			HATO	······	***************************************		•••••	•••••	COMSEC		
	۸	3	C	CONFIDENTIAL CONFIDENTIAL	Secret	TOP SCCARI TRES SECRET	NATO RESTRICTED NATO DEFICISION	NATO COMORNIA NATO COMORNIES	NATO Secret	COSMAC TOP SECMET COSMAC TRES		71 E C 11 C 1804		Confidential	Secret	Top Secret: Tres Secret
Yormabon / Assets lenseignements / Biens rockscion		ļ					RESIMENCE.	<u> </u>		SECMET						
Massa / pppor Ti																
2. a) is the description										SIFIÉE?					ZI No.	
If Yes, classif Dans l'affirms  Classification  (b) Will the document	itive on d	, cla e sé	sssif curi	ier le présent té » au haut d	t formula et au bas	ire en ind du formi	liquant le niv alaire.	reau de sécu	ritė dans			še		r	310	<b>Г</b>
La documenta	tion	2350	ociée	e à la présente	LVERS	sera-(-elle	PROTÈGÉE	E eVou CLASS	SIFIEE?					ļ	∠l'Non	LJ <sub>0</sub>
If Yes, classif attachments ( Dans l'affirma « Classification des pièces jo	e.g. Itive on d	. SEI r, cla le sé	CRE ISSII	T with Attact <b>ier le p</b> résent	iments). I formula	ire en Ind	liquant le ni	veau de sécu	ritë dans	la case li	ıtituk	έο				

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä



Contract Number / Numéro du contrat Security Glassification / Classification de sécurité Unclassified

FARL C. VARIAGE BY A ROSE FAR 13 Organization Protect Authority / C					
Name (print) - Norn (en lettres moulé	*	yarrarra   Yola - Tore		Signature	
(C) (C) (C) (C)	ww/	77000 - 1700		77.	
Sheila Hogarth		Engine	ering Technician	Uhi	The Hogalth.
elephone No • N° de téléphone	Facsimile No · Nº de	télécop:eur	E-mail address - Adressa coul	16	Dake //
709-764-2658	709-772-461	0	sheila.hogarth@dfo-mpo	o.gc.ca	Augb\$t 14, 2018
4 Organization Security Authority /	Responsable de la séc	unité de l'organ	isne		
Name (print) - Nom (en lettres moulé	es)	Tide - Tibe		Signature	
Jeff Foster		Oepartmon	tal Security Officer		
elephone No · N° de 16/6 phane 613-991-4413	Facsimile No. • <b>N</b> ° de	(elecopieus	E-mail address - Adressa cou julf boda @dfo-mpo gc <b>ca</b>	riel	Os'x
15 Are there additional instructions Des instructions supplémentaires	e g. Security Gode, Se t (p. ex. Gode de sécu	curty Classifi Ré: Guide de :	tation Guide) attachad? tiassification de la sécurité) son	f <b>el</b> es jonles	7 LJ Yes
16 Procurement Officer / Agent d'ep	provisionnement	w		***************************************	· · · · · · · · · · · · · · · · · · ·
Name (print) - Nom (en lettres moule	es)	Title - Titre		Signature	
elephona No - N de léléphona	Facsimile No · N° de	telecopeur	E-mail address - Adressa co	uniel	Date
7 Contracting Security Authority //	utonié contractante en	matière de sé	canié		
kame (print) - Nom (an lethes mould	(03)	Tide - Thre		Signature	$\langle a \rangle$
Jeff Foster		Departm	nental Security Office	į.	
Telephone No N° de leléphone 613-991-4413	Facsimile No • <b>N</b> de	. Telecopæur	E-mail address - Adresse co jeff.foster@dfo-m		Ď318

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Vinclassified

Canadă

Page 290
is a duplicate of
est un duplicata de la
page 19



Fisheries and Oceans Pêches et Océans Canada

#### REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



Contract Number:	F6140-180019	9 (720719-	003)		
Type of Contract:		Service		П	Construction

NOTE: This checklist is not required for Call-Up's Against Standing Offer Agreements, Grants & Contribution Agreements nor Service Contracts less than \$1,000.99 (tax excluded).

#### SPECIAL RESTRICTIONS:

Special restrictions have been placed on the purchase, rental, or lease of some types of goods and services. The following table provides a list of some of the restricted items that you must be aware of:

- Public Opinion Research (PWGSC);
- Legal Services (Dept. of Justice);
  - Temporary Help Services (S.O. max. of 20 weeks with RCM's signature, Senior Mgt signature required for amendments over this time);
- Procurement of Firearms;
- Research and Development (PWGSC);
- Printing goods contracts;
  - Contracting with Former Public Servants (Regional Materiel Management); Expert Witness (Regional Materiel Management).

(More information can be found at the following F&A 101 website; http://w02intra01.ncr.dio-mpo.gc.ca/ENGLISH/Comacct/F&A101/procure/restrict/htm).

#### CAUTIONS:

The Department has put cautions/special policies in place. The following list is a sample of a few. Please consult with your regional contracting office if you are entering into a contract for these services -

- Aircraft charters;
- Vessel charters:
  - Diving Departmental Diving Safety Procedures;
- Employee/Employer relationship;
- Long term leasing of capital assets, office/warehouse space and real property.

		Yes	No	NIA	Comments
01.	Is this within the Department's mandate & Program objectives?	0	0	0	
02.	Complete Statement of Work with clearly identified stages of work to be carried out:				
	Ti60	0	0	0	
	Start & Completion dates (incl. Multi-Year contract)	0	0	0	
	Background Statement	0	0	0	
	Clear description (objectives to be attained)	0	0	0	The state of the s
	Description of scope of work + existing resource material	0	0	0	
	Phases of work	0	0	0	
	Details of any constraints imposed (i.e. policies, standards)	0	0	0	
	Departmental support required (i.e. use of assets or work on site)	0	0	0	
	Specific details re responsibilities of the client & contractor	0	0	0	
	Requirements for progress meetings	0	0	0	
	Deliverables to be provided (e.g. progress report, milestone, etc.)	0	0	0	
	Estimate of anticipated level of effort required	0	0	0	
	Time schedule for completion of each stage of the work	0	0	0	
	Location of work (on or off site)	0	0	0	
	Recommended sources (vendor).	0	0	0	equation of the second
03.	is it a Non-competitive/Sole-source contract?	0	0	0	
	If so, clear justification note <u>must be documented</u> in file consistent with TB policy.	0	0	0	
04.	Has the obligation been entered into Abacus?	0	0	0	to be completed
05.	Have Official Languages issues been considered in accordance with Pert IV of the Official Languages Act?	0	0	0	
06.	If pecurity issues are applicable :			i	
	Has a SRCL been completed?	0	0	0	establishing
	Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file	0	0	0	

	Yes	No	N/A	Comments
07. Have Risk Management issues being addressed by Project Authority?  Does the Companylindividual have:				
Workmen's compensation	0	0	0	to be provided
Insurance requirements	0	0	0	to be provided
Bonds/Security deposit required	0	0	0	
Accident Disability Insurance	0	0	0	<b>198</b>
Environmental Assessment, if required, on file	0	0	0	500
OSH (i.e. safety briefings, copy of contractor's certifications)	0	0	0	print cools
Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.).	0	0	0	
08. Competitive Contract - list of potential suppliers, copies of proposals, quotes.	0	0	0	in the file
09. Copy of Signed Contract?	0	0	0	to be provided
10. Supporting Documentations and Location:				
Copies of Progress Reports in file #	0	0	0	
Copy of Final Report in file #	0	0	0	
Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
AMENDMENT TO CONTRACT:     (ie. increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)		*		
Clear rationale is documented on file	0	0	0	
Obligation in Abacus	0	0	0	
Amendment to contractor for signature	0	0	O	
Signed copy on file.	0	0	Õ	

Project Author	orthy's Signature: Shula abouth	Date: Aug. 14/18
RCM Signatu	Paul Car	Date: Aug 14/18

## \* REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest;
  the estimated expenditure does not exceed:
   \$25,000; or
   \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work;
  the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or
- only one person or firm is capable of performing the contract (i.e. patent or copyright),

Pages 293 to / à 306 are duplicates of sont des duplicatas des pages 20 to / à 33



#### AFN ENGINEERING INC.

s.24(1)

Mailing Address: 29 Brad Gushue Crescent, St. John's, NL, A1H 0A3 Ph; (709) 748-7175 Fax: (709) 368-6377

> INVOICE # 2101 PROJECT: 6-024

20 November 2018

Fisheries and Oceans Canada John Cabot Building, 10 Barter's Hill P.O. Box 5667 St. John's, NL, A1C 5X1

Attention: DFO Finance - Leighann Saunders

RE: Marginal Wharf-Port De Grave, NL - Inspection Services

- · Project Officer Sheila Hogarth
- DFO Order No. F6140-180019
- Departmental Financial Code: 18410-610-284-0810-10403-6

Invoice for engineering services related to the above noted project.

To Upset Limit of contract.....\$47,500.00

**II.** S. T. (15%): \$7,125.00

**TOTAL THIS INVOICE: \$54,625.00** 

Account Due When Rei HST#	ndered
Mailine Address:	29 Brad Gushue Crescent, St. John's, NL, A1H 0A3

#### 1.0 INTRODUCTION

This proposal is submitted by AFN Engineering Inc. (AFN) in response to a request for resident inspection services for marginal wharf reconstruction site in Port De Grave, NL.

AFN Engineering Inc. (AFN) is a marine/civil engineering firm licensed by PEG-NL to practice engineering in the Province of Newfoundland and Labrador (2018 permit number F0292). The resources of AFN have internal expertise in civil design, structural design, site development, scheduling, time and cost control, project management and contract administration. The firms assignments encompass many aspects of the rehabilitation and new construction of built works marine infrastructure including pre-design services, schematic design, design development, preparation of construction documents, tender call, bid evaluation, construction contract award, construction & contract administration & post construction warranty review, resident & construction supervision and risk management. AFN has worked closely with DFO and PWGSC over the past fifteen (15) years having managed marine infrastructure projects on behalf of DFO and PWGSC with a combined construction value in excess of \$150,000,000.

#### 2.0 DEMONSTRATED UNDERSTANDING OF THE SCOPE OF SERVICES

## 2.1 Resident Inspection Services

AFN understands the intent of the project is to provide resident inspection services for a marginal wharf reconstruction project in Port De Grave, NL. The purpose of the inspector is to:

- Monitor the work and advise the Contractor of any non-compliance and report back to DR with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each day and summarizing daily work activities. Inspectors are required to be supplied with a digital camera that can produce clear photographs to be used in SCH reports. All photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress Claims to the office on the 29th of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and equipment
  conform to the contract documents and supplementary conditions. The inspector shall advise the
  Contractor of any deficiencies or unapproved deviations via memorandum and report to the DR
  any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- Coordinate special testing and inspection work as required.
- Verify contractor's as-built drawings.
- Attend meetings as required.
- Other tasks as requested by the DR.

The inspector will maintain daily records while on site, of all construction work placed (and report directly to DFO). In general, the resident inspector will inspect all phases of the work in progress, for the purpose of documenting discrepancies between the work, the contract documents and accepted construction procedures. This would include inspections related to rock mattress placement (if applicable), treated timber cribwork, structural timber (wheelguard, wheelguard blocking, coping, fenders and ladders), concrete deck, mooring cleats, etc. The resident inspector will keep a daily log of such inspections and issue daily/weekly written reports to DFO. While changes in the work can be anticipated for this work, it is understood that the resident inspector shall not authorize or order any change in the work which will constitute a change in design or in the value of the contract, except as delegated by DFO.

### 2.2 <u>Communication Protocols for the Resident Inspector</u>

The resident inspector will:

- Convey DFO's instructions regarding the required standards of workmanship to the Contractor(s).
- Check specifications, confer and obtain guidance on these findings with DFO.
- Contact DFO immediately when it is apparent that information or action is required of DFO.
- Accompany DFO representatives on inspections and provide reports of the inspections as required by DFO.
- Consider and evaluate any suggestions or modifications to the documents advanced by the Contractor and immediately report these to DFO with comments.
- Ensure that DFO are notified promptly when key pieces and/or components of materials and equipment are delivered, so that these parties can arrange for the appropriate personnel to have an opportunity to inspect same prior to installation.

#### 2.3 Inspector Deliverables

The resident inspector will keep a daily log while on site. The daily log will record the following:

- weather conditions, particularly unusual weather relative to construction activities;
- major material and equipment deliveries;
- daily activities and major work done;
- number of workers on site (full day or part day) and trade represented;
- start, stop or completion of activities;
- presence of inspection and testing firms, tests taken, results, etc.;
- unusual site conditions experienced;
- significant developments, remarks, etc. and special visitors on site;
- authorities given Contractor to undertake certain or hazardous works;
- environmental, safety or other notable incidents;
- reports, instructions from appropriate Authorities Response Actions.

It is understood that based on site/project specific conditions, the items recorded in the daily log may expand or be reduced. The log is the personal property of the inspector and copies of the log book (certified as copies), can be provided at the end of the project to DFO. In addition, Weekly Records will be maintained by the resident inspector, and include: progress relative to schedule; major activities commencing or completed during the week; main activities now in progress; major deliveries of materials and/or equipment; difficulties which may cause delays in completion; materials and labour needed immediately; cost estimates of work completed and materials delivered (cost plus contracts); outstanding information or action required; work force, weather and other applicable remarks; accidents on site or safety hazards caused by the work, the Contractor or his agents.

The inspector will physically mobilize to site at the onset of work and perform the work to the date of Certificate of Substantial Performance. The resident inspector will be provided with a digital camera; personal protective equipment; office supplies required to perform services; cell phone or other acceptable means of communication; and a laptop computer.

#### 3.0 INSPECTOR WORKING DOCUMENTS

All inspectors employed by AFN follow the guidelines commonly used by DFO for resident inspection services. The project in Port De Grave will be no different, with the following being adhered to:

- Review the contract documents to ensure full knowledge of and familiarity with the required work. This includes Plans, Specifications, Addenda, Change Orders, General Conditions, etc.
- Measure and document all completed construction daily with estimated quantities demolished, constructed, installed, etc.
- Measure and document all changes
- Document all on-site issues
- Set up separate folders for all on-site documentation.
  - Maintain a detailed Daily Diary. Include sketches as required.
  - Maintain a detailed Phone Diary.
  - A Critical Path Schedule to indicate exactly what work is required to be completed prior to proceeding to other work. Maintain this schedule as changes are made.
  - Maintain the Contractor's Bar Chart Schedule. Indicate the actual progress on the schedule as work is carried out.
  - Prepare Daily Reports. Include sketches as required.
  - Prepare Weekly Reports.
  - Prepare Monthly Reports.
  - Document all Health and Safety issues.
    - Notify the Project Officer immediately of an incident or accident. Notify the Project Manager, if the Project Officer is not available
    - > Prepare reports as required.
    - > Submit reports to office.
  - Directions to Site Inspector from office.
  - Directions given to Contractor.
  - Sketches and drawings for clarifications.
  - Revised drawings.
  - All original cross-sections and profiles of dredging, backfill, rock fill, armour stone, riprap, etc. if required. Maintain cross-sections and profiles with current information.
  - Shop drawings.
  - All daily, weekly and monthly documentation to the office.
  - Photos submitted to office for clarification.
  - Copies of Pre-Construction Meeting Minutes and all Project Progress Meeting Minutes.
  - On-site issues.
  - Contemplated Change Notices.
  - Change Orders.
- Take regular photographs and label as required.

Page 4 of 4

s.	1	9	(1	)

# 4.0 RESUME OF PROPOSED INSPECTOR

For this request, we are nominating to perform the role of resident inspector. is well known to DFO, having performed the role of resident inspector at DFO sites throughout the Province for the past 30+ years on numerous marine, building and heavy civil related infrastructure projects (wharves, breakwaters, slipways, launchways, floating docks, warehouses, etc.).
As per the Terms of Reference, we have listed three (3) representative projects below, complete with a brief description, construction value and reference.
1.       2.       3.
For the Client's consideration, additional projects where provided resident inspection services is listed below. Detailed descriptions of these projects can be provided if requested by the Client:

## 5.0 CLOSING

AFN is confident that we have an understanding of DFO's needs and expectations for service required under this request and has committed to meeting these needs throughout the project duration.

s.20(1)(b) s.20(1)(c) s.19(1)

Unspector's Name 47500 Calculpased Total Fitted Allowance for Designer (RFFs, submittals+Concrete Coordination & Testing) Calculated Subtotal Construction Inspection Services Proposed Mounty Rate Keep Hined @ 50 hours/week Amikapated Duration (weeks) Amthopaged Start Date August 27, 2018 Port de Grave Marginal Whard Consmission Description

Fraheries Péches and Oceans et Océans

m

Notes: 1. Projects, Aertejamed State Bates and Austripated Durations are subject to discuss. Therefore, these cores should not be included by compalator.
2. Commetor to provide imperior's room and board and oratic office per project specification. Therefore, these cores should not be included by compalator.

# **PARTIAL PAYMENTS**

CODING: 18410-610-284-0810-10231
CONTRACTOR: AFN
CONTRACT/CONSIGNEE #: F6140 - 180020
IPI# 722615004
AMOUNT: \$ <u>40,640.00</u>

PAYMENT DATE	INVOICE #	AMOUNT	BALANCE
Nov 22/18	2100	\$40,640.00	0
			•
	***************************************		
	······		
***************************************			

#### Pâches et Océans Carada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as asseed herein).

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL AIH 0A3 Canada

#### COMMANDE D'ACHAT

Cette commande d'achai est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Camada (ci-après appolée "Sa Mayesté) représenté par le Ministre des Péches et Océans Canada (ci-après appelé " Péches et Océans Canada") et le Fournisseur (tet qu'indiqué dans les présentes).

IMPO	TMANT
consiners.	BA., packing lats, correspondence and outside stures, les conneitsements, les leans d'emballage, nands.
Contract No./ No. de contrat.	F6140-180020
Amend. No/No. de modif	7

ISSUED BY - PREPARÉ PAR

Contract Award Date/
Date d'octroi de contrat

SCH ENGINEERING & IFHP
JOHN CABOT BLDG., 10 BARTER'S HILL
PO BOX 5667
ST JOHN'S, NL AIC 5X1

Tel: 709 772-7026
E-trail: Leighann Saunders@dfo-mpo.gc.ca

Contract Award Date/
Date d'octroi de contrat

Address Enquirles to - Adress er toute demande à
HOGARTH, SHEILA

Tel: 709 764-2658
E-mail: SHEILAHOGARTH@dfo-mpo.gc.ca

SHIP TOV F6140 EXPÉDIER À:	BILL TO/ DFO invoicing-factura itan MPOQcarada .ca FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC SXI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: SAUNDERS,LEIGHANN

***************************************	Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport
000000000000000000000000000000000000000	18410-610-284-0810-10231-6	Contract End Date - Date de fin du contrat
Polyment College Contracting College	FOB - FAR PST No Nº de TVP Exemption	HST/GST - TPS / Estimated Total Cost - Prix total prévu 40,640.00 CAD (Tm excluse Cost)

Continued/ suite...

17-AUG-2018

### Canadă

	Fisheries Canada	and	Oceans
--	---------------------	-----	--------

Páches et Océans Canada

Page

2	of/de	3
	1	1 ~
	. [	1

#### PURCHASE ORDER (Continuation sheet)

COMMANDE D'ACHAT

(suite) P.O. No. - Nº de commande F6140-180020 Amend. No. - N° de modif. 1

The Vendor agrees to provide to Fisherers and Oceans Canada the goods or services fidentiated at the specified prices and accordance with all terms and conditions of this Partitions order.

Le Fournesseur accepte de fournir Péches et Océans Canada les bems ou services adentifiés dans les présentes en conformaté avec les prix spécifiés et avec les avoidables de cette commande d'achat.

Continued/ suite...

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantity	Udi Udi D	Unit Price Prix unimire	Estended Casi Prix total práviu
,	722615004 - Inspection Services for Conress Launchway Construction - Harbour Breson (As per Assoched Statement of Work)	07-DEC-18	34790	CH-EACH/C HACUN	1 00	34,700.00
<b>2</b>	722615004 - Amendment due to Additional Work - See Attacked	07-DEC-18	5940	ICH EACH C HACUN	1.00	5,940,00

# Canadă

ol/de

Page

COMMANDE D'ACHAT

P.O. No. - Nº de commande

Amend, No. - Nº de modif.

(suite)

3

F6140-180020

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions act out in this request, including:	Les documents ci-joints forn partie intégral Fournisseur convient et accepte tous les ten cette demande, incluant:	
	•	Continued/ suite
General Conditions (Professional Services)		
Delicial Columnia (Fiolessional Services)		
FOR THE SUPPLIER - POUR LE FOURMISSEUR		
Signature	Wilness - Terson	Des
52/Wh	0 85	Nov. 8/18
Print or type - Impromer ou dad ylographite	Position title Titre du poste	7.7
<u> </u>	1/125.44.	<b>*</b>
Signalina	T Wines - Tenon	l'One
Of the second se	44.160.0000 4.8.000.0003	····
Print or type - Impremer ou dactylographier	Position title - Title du posite	
\$ 25 COS PAL 43 A. A. Excellentation was manufacturable and committee	1 0000000	
APPROVED FOR THE MINISTER - APPROUVÉ POUR L		
\$ <b>\$\$\$\$</b> \$	Position trial Take do poste	Lw:
~ ~) Za = ¥4 0 i	Regional Director	m - m + 8
William Walden	Small Craft Harksons Warforgulland and Labrador Regions	N, , 8, 2218
Print or type - Imprimer ou Sect/Logischie		
William Goulding		

Canadā

Fisheries and Oceans Pâches et Océans Canada

**PURCHASE ORDER** 

(Continuation sheet)

### Canada

#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

IMPOR	ITANT
containers.	M., packing lists, correspondence and outside dures, les connaissements, les fistes d'emballage, tants.
Contract No./ No. de contrat.	F6140-180020
Amend. No/No. de modif	7

ISSUED BY - PREPARE PAR SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5XI

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/ Date d'octroi de contrat	17-AUG-2018
Address Enquiries to - Adresser toute a	lemande à

709 764-2658 E-mail: SHEILA.HOGARTH@DFO-MPO.GC.CA

SHIP TO/ F6140 EXPÉDIER À:	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca FACTURER Å:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: SAUNDERS,LEIGHANN

	Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport
	18410-610-284-0810-10231-6	Contract End Date - Date de fin du contrat
***************************************	FOB - FAR PST No. + Nº de TVP Exemption	HST/GST - TPS 1 Estimated Total Cost - Prix total prévu  TVII 40,640.00 CAD  EXTRA (Tax cuclus)

Continued/ suite...

# Canada

Fisheries and Oceans Pêches et Océans Canada Canada

Page

2	of/de	3
		1

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE	D'ACHAT

louismi

P.O. No N° de commande	
	F6140-180020
Amend, No Nº de modif.	
	1

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Pêches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite....

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of I U de D	Unit Price Prix unitaire	Extended Cost Prix total prévu
,	72261 StN4 « Inspection Services for Conrete Launchway Construction « Harbour Breton (As per Atlached Statement of Work)	07-DEC-18	34700	EA ICH-EACHIC HAC <b>U</b> N	1.00	34,700.00
2	722613004 - Amendment due to Additional Work - See Attached	07+DEC-18	5940	EA ICH-EACHIC HAC <b>U</b> N	1.00	5,940,00

	Fisheries Canada	and	Ocean
--	---------------------	-----	-------

Pêches et Océans Canada Page

r	~~~~~~		
1	૭	01/08	3
ı			
1		1	

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No Nº de commande	
	F6140-180020
Amend. No Nº de modif.	
	) m

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
Signature	Witness - Témoin	Date
	***************************************	
	****	
Print or type - Imprimer ou dactylographier	Position title • Titre du poste	
e some me Alba sooks concer no man I will wheneve	7.0000000000000000000000000000000000000	
	<u></u>	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	/ICTOR	
Signature Signature	Position title - Titre du poste	Date
	Regional Director	2000
	No. 531-1-	
Wille Holl La	Small Craft Harbours	Nov 8,2018
//www	enfoundland and Labrador Region	1/4"
Print or type - Imprimer ou dactylographier		
William Goulding		
		······································

Fisheries and Oceans Pêches et Océans Canada Pâches

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans. (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

#### ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5XI

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

#### COMMANDE D'ACHAT

Ceste commande d'achas est faite en date d'ocnoi de contrat ci-dessous entre Sa Majessé la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé "Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les

MPOR	TANT
containers.	ik., padwing liets, correspondence and outside sures, les connelssements, live listes d'embellege 446.
Contract No./ No. de contras.	F6140-180020
Amend. No/No. de modif	0

Contract Award Date/ Date d'octrol de contrat	17-AUG-2018		
Address Enquiries to - Adresser toute demande à			
HOGARTH, SHEILA			

709 764-2658 Tel:

E-mail: SHEILA HOGARTH@OFO-MPO.GC.CA

SHIP TO/ F6140 EXPÉDIER À:	BILL TO/ DFO invoicing-facturation.MPO@canado ca FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada
Canada	Aun; SAUNDERS, LEIGHANN

Departmental Fin	ancial Codes - Codes financiers ministériel	Freight Terms - Co	ndisions pour les frais de transport
18410-610-284-081	0-10231-6	Contract End Date - Date de fin du contrat	
FOB - FAR	PST No Nº de TVP Exemption	HST/GST - TPS / TVH EXTRA	Estimated Total Cost - Prix total prévu 34,700.00 CAD (Ym sachded/Yme maket

Continued/ suite ...

# Canadă

	Fisheries Canade	and	Oceans
200 .4. 800	Canada		

Páchas el Océans Carada

Paga

	773
Omas	1 2
1	i
	ol/de

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No. - N° de commande

F6140-180020

Amend. No. - N° de modif.

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified graces and an accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fourner Pêches et Océana Canada les biens ou services identifiés dans les présentes en conformué avec les pres apéculiés et avec les modalités de cente commande d'aches.

Continued/ suite ...

liem na. No Arricle	Description Description	Deiwery Date Date de Invalsos	Quantity Quantité	Uaji UdeD	Unis Price Prix unimire	Extended Cost Prox total prévu
,	722615D04 - Inspection Services for Conrete Launchway Construction - Horbour Breton (As per Anached Statement of Work)	07-DEC-18	34700	EA ICH-EACHIC HACUN	7.00	34,100.00

	Fisheries and Oceans Canada	Pêches et Océans Cenada	Page	[3	Olika	3
		PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT			
			P.O. No Nº de command	le	***************************************	***************************************
					F6	140-180020
			Amend. No N° de modil	*	***************************************	×*************************************
						0
	Zcs and agrees to all terms a	t of this Purchase Order. The supplier and conditions set out in this request,	Les documents ci-joints font partie in Fournesseur convient et accepte tous le cette demande, jacksunt:			
					Cor	vinued/ suits
Genera	al Conditions (Profe	ssional Services)				
FOR 1		DUR LE FOURNISSEUR			***************************************	
Ž	221	RO	Witness - Térroin	Date	D. 171	18
Print or 1	fype - Imprimer ou dad ylog . / ` i	7879 A-	Position title / Titre du poste	*	3 /	
				Д		
Signatur	*		Wilness - Temom	Date		
Print or I	Type - Imprimer ou discrylog	radia .	Position title - Titre du poste		••••••••••	
L					***************************************	
APPRO		VISTER - APPROUVÉ POUR L				
J Space	% 		Position title - Titre du poste	O.	(C	
1 P.	0		Regional Engineer Small Coali Harbours		Λ :-	1
Print or i			Newtonodized and Labrador	(arical	Aus17/	118
	Paul Ci	ПаП	1157.0177.777.77		*	

Canadă

#### ns Påches et Océans Canada

#### PURCHASE ORDER

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# AFN ENGINEERING 29 BRAD GUSHUE CRES

ST. JOHN'S, NL A1H 0A3 Canada

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

#### IMPORTANT

The Contract No. must appear on invoices, 8A., packing lists, correspondence and outside containers.

La No. de contrat d'oit être indiqué sur les factures, les contraissements, les listes d'emballage. la correspondence et à l'exterieur des contenants.

Contract No./ No. de contrat.	F6140-180020
Amend. No/No. de modif	0

#### ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP
JOHN CABOT BLDG., 10 BARTER'S HILL
PO BOX 5667
ST JOHN'S, NL A1C 5X1

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/	
Date d'octroi de contrat	17-AUG-2018

Address Enquiries to - Adress er toute demande à

HOGARTH, SHEILA

Tel: 709 764-2658

E-mail: Sheila, Hogarth@dfo-mpo.gc.ca

SHIP TO/ F6140 EXPÉDIER À:	BILL TO/ DFO.invoicing-facturation,MPO@canada.ca FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL A1C 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Aun: SAUNDERS,LEIGHANN

Departmental Fi	nancial Codes - Codes financiers ministériel	Freight Terms - Co	nditions pour les frais de transport
18410-610-284-08	10-10231-6	Contract End Date	• Date de fin du contrai
FOB - FAR	PST No Nº de TVP Exemption	HST/GST - TPS / TVH EXTRA	Estimated Total Cost - Prix total prévu 34,700.00 CAD (Yax esciudo)/(Taxe ex clus)

Continued/ suite...

## Canadă

Fisheries and Oceans Pêches et Océans Canada Canada

Page

of/de

#### **PURCHASE ORDER**

(Continuation sheet)

COMMANDE	D'ACHAT

(suite)

P.O. No Nº de commande	
	F6140-180020
5 8 8 8 8 7 A 8 8 8 8 8	
Amend. No Nº de modif.	
Amend. No N° de modil.	

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Péches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suita...

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of 1 U de D	Unit Price Prix unitaire	Extended Cost Prix total pr <del>é</del> vu
**	722615004 - Inspection Services for Conrete Launchway Construction - Harbour Breton (As per Attached Stutement of Work)	07-DEC-18	34700	EA ICH-EACHIC HACUN	1.00	34,700.00

	Fisheries Canada	and	Oceans
--	---------------------	-----	--------

Pêches et Océans Canada

Page

3	of/de	3				

#### **PURCHASE ORDER**

(Continuation sheet)

COMMANDE D'A	ACHA7
--------------	-------

(suite)

P.O. No Nº de commande	
	F6140-180020
Amend. No Nº de modif.	
	0

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR						
Signature	Witness - Témoin	Date				
Print or type - Imprimer ou dactylographier	Position title - Titre du poste					
Signature	Witness - Témain Dale					
Print or type - Imprimer ou dactylographier						
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE					
Pour Curu Print or type - Paul de Classifian	Position title - Titre du poste  Regional Engineer  Small Craft Harbours  Newfoundland and Labrador Region	Aus 17/18				

#### Statement of Work

Project Title:

Inspection Services - Concrete Launchway Construction

Harbour Breton, NL

Contract Number: F6140-180020 (722615-004)

Consultant:

**AFN Engineering** 

29 Brad Gushue Crescent

St. John's, NL A1H 0A3

Anticipated Start Date: September 4, 2018

Anticipated Completion Date: December 7, 2018

Location of Work: Harbour Breton, NL

Background Statement: DFO (SCH) requires Part-time Inspection Services for

Concrete Launchway Construction in Harbour Breton, NL.

Scope of Work: Part-time resident inspection services on site at Harbour

Breton, NL.

Conditions of Work: Inspection Services to be performed at Harbour Breton,

NL.

Deliverables: Written confirmation of work inspected on site.

Method of Payment: The Consultant will be paid for work completed and

submission of invoices to DFO (SCH).

Cost: The total cost of this contract is: \$34,700.00 (+ HST) (see attached cost

breakdown).

Note: Any change to project scope or cost to be approved by DFO (SCH) project

manager prior to initiation of change or cost to project.

Payment Terms: Net 30 days

DFO (SCH) Project Manager:

Sheila Hogarth

Engineering Technician

Tel. (709) 764-2658



#### Request for Engineering Services

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

#### Scope of Work

Small Craft Harbours is requesting that an engineering consultant provide parttime resident inspection services for concrete launchway construction in Harbour Breton, NL.

The detailed scope of work includes the following:

- Site inspection services to ensure contractor compliance with the Construction Documents of Contract #F5211-180360. The inspector will monitor the work and advise the Contractor of any non-compliance and report back to Designated Representative (DR) with any issues.
- Prepare daily site reports and photographs detailing equipment and personnel on site each day and summarizing daily work activities. Inspectors are required to be supplied with a digital camera that can produce clear photographs to be used in SCH reports. All photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and equipment conform to the contract documents and supplementary conditions. The inspector shall advise the Contractor of any deficiencies or unapproved deviations via memorandum and report to the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.





- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- Coordinate special testing and inspection work as required.
- Verify contractor's as-built drawings.
- Attend meetings as required.
- Other tasks as requested by the DR.

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

SCH will be responsible for management of the project.

All work to be in metric units.

Deliverables: Daily and weekly reports and photographs from site and record of contract quantities.

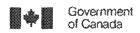
The construction completion date is December 7, 2018.



Document Released Under the Access to
Information Act / Document divulgué en vertu
de la Loi sur l'accès à l'information.

s.19(1) s.20(1)(b) s.20(1)(c)	Calculated Inspector's Total Name	0	
	Fixed Allowance for Designer (RSTs, submittals + Concrete Coordination & Testing)		
rvices	Calculated		
Inspection Se	Kemp Fixed @ Proposed 50 hours/week Hourly Rate		
Canstruction inspection Services	Keep Fixed @ 50 hours/week		
	Amticipated Duration (weeks)		
	Anticipated Start Oate	September 4, 2018	
Fübenes Pöches and Oceans et Oceans	Description	2 Constete Launchwey Constituctions, herbown Bustons, N1 September 4, 2018	
000 000	Rem	1	

Modes: 1. Projects, Anthoposed Start Brites and Andidosted Durations are subject to change.
2. Contractor to provide inspecies's room and based and onabre office preject specification. Therefore, these costs should not be included by consultant.



Gouvernement du Canada

Contract Numi	per / Numéro du contrat
Ft Ft	140-180020
Security Classification	on / Classification de sécurité
<u> </u>	

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFI	CATION DES EXIG	ENCES REL	ATIVES À LA SI		
PARTA CONTRACT INFORMATION / PARTIE A				or Directorate / Direction génér	ralo ou Direction
Originating Government Department or Organizati     Ministère ou organisme gouvernemental d'origine			1	· · · · · · · · · · · · · · · · · · ·	on vu unechui)
B. a) Subcontract Number / Numéro du contrat de so	0 X (0 X ) (0 X X X X X X X X X X X X X X X X X X			<u>raft Harbours</u> Nractor / Nom et adresse du se	n scherk, and
		AFN Engine		inaciur i Norri et auresse un si d Gushue Cres., St. John's, Ni	
4. Brief Description of Work / Brève description du tr	avail		, , , , , , , , , , , , , , , , , , , ,		
Provide part-time resident inspection services at Harbou	ir Breton, NL, as per altac	hed statement (	of work.		
5. a) Will the supplier require access to Controlled G	oods?	***************************************		······································	77 No. 17 Ye
Le fournisseur aura-t-il accès à des marchandis					₩ Non L J Ou
5. b) Will the supplier require access to unclassified.	military technical data	subject to the	provisions of the To	chnical Data Control	No Ye
Regulations?	w w. 9	464			L <b>Y</b> Non L □ Ou
Le fournisseur aura-t-il accès à des données te sur le contrôle des données techniques?	conniques militaires nor	) classinees q	ui soni assuletties i	iux dispositions au Regiement	
5. Indicate the type of access required / Indiquer let	voe d'accès requis				
	**		CICO informator	may at 62	F-132 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7
6. a) Will the supplier and its employees require acc Le fournisseur ainsi que les employés auront-its	soo IV FRUIEUIEU 81 s accès à des renseinn	icceus nus : 6 in strama	r icu miormanon () des hiens PAOTÉG	#S el/ou CLASSIFIÉS?	
(Specify the level of access using the chart in C		with the control of the control	more despected to a specification	more may octate attacked and places.	pinnenne 120016 [
(Préciser le niveau d'accès en utilisant le tables	au qui se trouve à la qu	restion 7. c)	***************************************		***************************************
6. b) Will the supplier and its employees (e.g. cleans		nnel) require	access to restricted	access areas? No access to	V No L Ye
PROTECTED and/or CLASSIFIED information Le fournisseur et ses employés (p. ex. nettoye.		ans necessaria	ande dein some	d'annàs matrajaina adana d	LL Non L Ou
à des renseignements ou à des biens PROTEC				u acces restrentes r.c. acces	
6. c) Is this a commercial courier or delivery requirer			LW3 947 W.		7 No TYe
S'agit-il d'un contrat de messagene ou de livrai			de nuit?		✓ Non L Out
7. a) Indicate the type of information that the supplie	r will be required to acc	cess / Indique	r le tvoe d'informatie	m auguel le fournisseur devra	avoir accès
Canada	NATO/	\$	A	Foreign / Étranger	***************************************
		UIAA	.,,	Loisiðii / Etialiða:	
7. b) Release restrictions / Restrictions relatives à la					
No release restrictions Aucune restriction relative	All NATO countries Tous les pays de l'O	TAN T		No release restrictions Aucune restriction relative	
à la diffusion	1003 (63 pays 00 10	//// L		à la diffusion	L
Not releasable					
A ne pas diffuser					<b></b>
Restricted to: / Limité à :	Restricted to: / Limit	ıėà:		Restricted to: / Limité à :	
	Specify country(les)	L	l lel nove :	Specify country(ies); / Précis	or late! nave :
Specify country(ies): / Préciser le(s) pays :	Sherrik mornikites	, rricusci io	(s) hals	openiy ownykos), / resis	ser refor hery a .
	<u></u>			<u> </u>	
7. c) Level of information / Niveau d'information	\$ 81870 118101 800c			TOONTENTEN	
PROTECTED A	NATO UNCLASSIF			PROTECTED A PROTÉGÉ A	
PROTECTED B	NATO RESTRICTE	***************************************	一一	PROTECTED B	Ħ
PROTÉGÉ B	NATO DIFFUSION		: LJ	PROTÉGÉ B	
PROTECTEO C	NATO CONFIDENT	***************************************		PROTECTED C	TT
I PROTEGÉ C	NATO CONFIDENT			PROTÉGÉ C	Ш
CONFIDENTIAL	NATO SECRET	***************************************		CONFIDENTIAL	
CONFIDENTIEL	NATO SECRET	2000/00/00		CONFIDENTIEL	
SECRET	COSMIC TOP SEC			SECRET	
SECRET	COSMIC TRÈS SE	CRET	الــا	SECRET	_ <u></u> _
TOP SECRET				TOP SECRET	
TRÉS SECRET				TRÉS SECRET	
TOP SECRET (SIGINT)				TOP SECRET (SIGINT) TRÊS SECRET (SIGINT)	
TRÉS SECRET (SIGINT) LJ	1			I IUES SECUE! (SIRINI)	
TBS/SCT 350-103(2004/12)	Security Classificat	ion / Classific	ation de sécurité	1	



Contract Number / Numéro du contrat
F6140-180020
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)	
8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?	No Yes
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  If Yes, Indicate the level of sensitivity:	✓ Non L_JOui
Dans l'affirmative, Indiquer le niveau de sensibilité :	
9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?	No Yes
Short Title(s) of material / Titre(s) abrégé(s) du matériel :  Document Number / Numéro du document :	***************************************
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)	
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis	
RELIABILITY STATUS CONFIDENTIAL SECRET TOP SECI	
	OP SECRET RÉS SECRET
SITE ACCESS ACCÈS AUX EMPLACEMENTS	
Special comments: Commentaires spéciaux :	
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont reguls, un guide de classification de la sécurité doit être	fourni.
10. b) May unscreened personnel be used for portions of the work?  Ou personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?	No Ves
If Yes, will unscreened personnel be escorted?	77 No FTYes
Dans l'affirmative, le personnel en question sera-t-il escorté?	✓ Non L_lOui
PARTIC - SAFEGUARDS (SUPPLIER) / PARTIEIC - MESURES DE PROTECTION (FOURNISSEUR)	
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS	
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or	[7] No [7]Yes
premises?	L <b>*</b> l Non LlOui
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?	
11. b) Will the supplier be required to safeguard COMSEC information or assets?	רקו No רדוןYes
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	V Non Loui
PRODUCTION	
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?	No Tages
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ	1J
eVou CLASSIFIÉ?	
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)	
44 (5.386) 46	[7] No [7]Yes
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?	✓ Non Jou
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?	
14 at 1848 there he are algebrain but business for expeditor's TT protector and the animomenal decomposation are annual	「フ No 「TYes
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?	<u> Livon Liour</u>
TRS/SCT 350-10 V2004/12) Security Classification / Classification de sécurité	

TBS/SCT 350-103(2004/12)



Gouvernement du Canada Contract Number / Numéro du contrat

F6140-180020

Security Classification / Classification de sécurité

For users comple site(s) or premise		the	form	manually us	e the sum	mary cha	rt below to in	dicate the cat	egory(ies	) and level	l(s) ol	sale	guar	ding required	l at the su	pplier's
Les utilisateurs qu	ui re							le tableau réc	apitulatif	ci-dessou	s pou	r indi	quer	, pour chaque	e catégori	e, les
niveaux de sauve	gar	de re	equis	aux installati	ons au loi	JMISSEUF.										
For users comple																
Dans le cas des dans le tableau ré				a rempussen:							preci	egeni	1855	oni automatic	luement s	aisies
					SI	JMMARY	CHART /	TABLEAU F	IÉCAPITI	JLATIF						
	T	**********				·	T	. ( ) 20.00	***************************************		T				***************************************	
Category Catégorie		otect Otec			ASSIFIED ASSIFIÉ			NATO						COMSEC		
	_	T <sub>B</sub>	Tc	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFERNIAL	NATO SECRET	COSMIC TOP	PROTECTED PROTECE			CONFIDENTIAL	SECRET	TOP SECRET
				COMMENTIEL		TRES SECRET	NATO DIFFUSION	NATO Conferniel		SECRET COSMIC TRÈS	۸	8	С	COMPIDENTIEL		THES SECRET
formation / Assets		<del> </del>	-		-	-	RESTREMIE		<b>-</b>	SECRET	+-				<b>+</b>	<b> </b>
enseignements / Biens roduction	-	+	<del> </del>			<del> </del>					+				<b>+</b>	
Media_/	-	+	+		-	+			<b>-</b>		+					<u> </u>
uppart Ti Link 7	-	╁─	┼~			-	<b></b>		1		╫				-	<b> </b>
en Meckoréque	<u></u>	ــــــــــــــــــــــــــــــــــــــ	J	<b>!</b>	1	<u> </u>	<u></u>	<u>i</u>	J	<u> </u>						i
. a) is the descrip	Xlon	of t	he w	ork contained	within thi	s SRCL P	ROTECTED	and/or CLAS	SIFIED?					ſ	7]No	П
La description	du I	Irava	iil vis	è par la prése	ente LVEF	lS est-elle	e de nature P	ROTÉGÉE et	/ou CLAS	isifiée?				L	<u></u> Non	LJO
If Yes, classif																
Dans l'affirma « Classification								reau de sácu	rité dans	la case h	ntitul	<del>ó</del> e				
					.,			~ ~n						*		,
. b) Will the docu La documenta	mer tion	1181x; 888;	on <b>a</b> t ociék	lachec lo lhis : à la présenti	SHOL be LVERS:	PROTEC sera-t-elle	PROTĖGĖI	CLASSIFIED : E eVou CLASS	, SIFIÉE?					www.	$\prod_{No}^{No}$	L O
If Yes, classif	y th	is fo	orm I	y annotating	the top					lassificat	lon" .	and i	indic	ate with		
attachments ( Dans l'affirma	e.g	SE	CRE	T with Attach	iments).	ira na Ind	Namat la mi	onnii da aării	ritá dana	Incasai	n+(+,,)	án				
« Ciassification des pièces jo	on d	le sé	curi	té » au haut :	et au bas	du formi	Jaire et indi	quer qu'il y a	des pièc	es jointe	s (p.	øx. S	ECR	(ET avec		
¥				······································	***************************************								************		······	

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité



Government Gouvernement of Canada du Canada

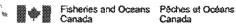
 Contrac! Number / Numéro du contrat	~
ecurity Classification / Classification de sécurité	_
l Inclass/Seet	

PARTICIPATION (AT 19AR)	(E.C. SUTCR SATIO					
13 Organization Project Authority / C	hargê de projet de l'org	ganisme				
Name (print) - Nom (en lettres moulées)		Tøs - T@s		Signally		
Sheila Hogarth		Engine	Engineering Technician		was Hogarth.	,
elephone No - N° de léléphone	Facsimile No - N° do	lélécopieur	E-mail address - Adresse courriel		Date	
709-764-2658	709-772-461	····	sheila.hogarth@dfo-mpo	.gc.ca	Augu <b>š</b> t 16, 2018	
14 Organization Security Authority /	Responsable de la séc	uritë de Forgan	ane			
<b>Name (</b> print) - Nom (en <b>le</b> ttres moulé	ēs)	Ti <b>ce - T</b> itre		Signature		
Jeff Foster		Department	al Security Officer			
Telephone No - N° de téléphone	Facsinele No - <b>M</b> de	télécopieur	E-mail address - Adresse couriel		Date	otton Construction and State Construction and
813-991-4413			jeff foster@dfo-mgo.gc.ca			
5 Are there additional instructions Des instructions supplémentaires				t-elies (cintes	s? L	J og
18 Procurement Officer / Agent d'ep	provisionnement	***************************************				*******
Name (print) - Nom (en lettres moulé	es)	Twe-Tive		Signature		
elephone No - <b>N</b> de téléphone	Facsimile No - N° de	<b>l</b> élécopieur	E-mail address - Adresse co	uriel	Cate	x
7 Contracting Security Authority //	lutorité contractante en	matière de séc	trite	····	<b></b>	West and the control of the second
Name (pnnt) - Nom (en lettres modées)		Trie - Titre		Signature	$-\alpha$	
Jeff Foster Depart		Departm	ental Security Office	•		
relephone No - M de léléphone 613-991-4413	Facsimile No - N° de	. Ne ecopieur	E-mail address - Adresse co jeff foster@dfo-m		Oale	

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Page 334
is a duplicate of
est un duplicata de la
page 19



#### REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY

Long term leasing of capital assets, office/warehouse space and real property.



Contrac	1 Number:	F6140-18002	0 (722615-004)			
Type of	Contract:	8	Service	О	Construction	
NOTE:			red for Call-Up's Contracts less th		ling Offer Agreements, Grants & Contribution tax excluded).	
SPECIA	RESTRICT	DONS:	······	***************************************		***************************************
	ving table pri Public O Legal Sc Tempori amendir Procured Researd Printing Contract	ovides a list of a opinion Research ervices (Dept. of any Help Service ment of breams th and Developin goods contract ting with Former	ome of the restrict (PWGSC); Justice); s (S.O max. of ; me); s; sent (PWGSC); ts;	ed items that yo 20 weeks with F Regional Mater	of some types of goods and services.  ou must be aware of:  RCM's signature, Senior Mgt signature required for the signature requ	DF .
			following F&A 101 YGLISH(Corpaccu		re/restockiestrict Nm).	
AUTION	iS:					
	g office if yo Aircraft ( Vesse) o Diving -	xu are entering in charters; charters;	lo a contract for thi	ese services - Î	ig list is a sample of a few. Please consult with yo	ur regional

		Yes	No	NA	Comments
)1. Is this within the Department's	mandate & Program objectives?	0	0	0	
72 Complete Statement of Work work to be carried out:	with clearly identified stages of				
Title		•	0	0	
Start & Completion dates	(incl. Multi-Year contract)	①	0	0	
Background Statement	ngangagyagh aga aci ni jenyiyygji nghagyakkajakkaka MAXXXXXX aki aki kaka XXXXXXXXXXXXXXXXXXXX	⊕	0	0	
Clear description (objecti	ves to be attained)	0	0	0	
Description of scope of w	od: + existing resource material	0	0	0	
Phases of work	Lakara kamanan kama kala da mana kala sa kala kala kala kala da	0	0	0	
Details of any constraints	imposed (i.e. policies, standards)	0	0	0	
Departmental support rec	puired (i.e. use of assets or work on site)	0	. 0	Θ	
Specific details re respon	sibilities of the client & contractor	•	0	0	
Requirements for progres	is meetings	О	0	0	
Deliverables to be provid	ed (e.g. progress report, milestone, etc.)	•	0	0	
Estimate of anticipated le	wei of effort required	0	0	0	
Time schedule for comple	ellon of each stage of the work	①	0	0	
Location of work (on or o	(	•	0	0	
Recommended sources	VEO 300	0	0	0	
3. Is it a Mon-competitive/Sole-	eurse senirasi?	0	0	0	
	te must be documented POSystems communications		0	0	
X. Has the obligation been entere	d into Abacus?	O	0	0	to be completed
	es been considered in accordance pages Act?	0	0	0	
X. It pecualty because are applica	ole :				
		0	0	0	
verifying approved clears	te or e-mail from DFO security noe is required on file	0	0	•	



.32

		Yes	No.	THA	Comments
<b>07</b> .	Have Risk Management issues being addressed by Project Authority? Does the Companyfledividual have:				
	Workmen's compensation (secretaristics) (secretaristics)	0	0	0	to be provided
	Insurance requirements	0	0	0	to be provided
	Bonds/Security deposit required	0	0	0	
	Accident Obsetity Insurance	0	0	0	
	Environmental Assessment, if required, on the	0	0	0	
	OSH (i.e. safety briefings, copy of contractor's certifications)	Ō	Ō	0	
	Qualifications (i.e. copy of résumé, confirmation of aducational/professional requirements, atc.)	0	0	0	
98.	Competitive Contract - list of potential suppliers, copies of proposals, quotes.	0	0	Θ	
09.	Copy of Signed Contract?	0	0	0	to be provided
10	Supporting Documentations and Location:		***************************************	***************************************	
	Copies of Progress Reports in Sie #	0	0	0	
	Copy of Final Report in file 8	Ö	Ō	Ō	
	Vendor Performance & Evaluation Report on file or sent to Contracting If awarded by Contracting	0	Ō	Ō	P000
11.	AMENDMENT TO CONTRACT: (iii. Increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)				
	Clear rationale is documented on file	0	0	0	
	Chigainn in Absort markensens recommendation of the construction o	ŏ	Ō	ō	
	Amenament to contractor for signature	-	Õ	ō	
	Signed copy on the parameters of the parameters	~	ō	Õ	

Project Authority's Signature	" Shell thigath	Date:	aug 16/18
RCM Signature:	Paulle	Dete:	A 16/18

#### REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest; the estimated expenditure does not exceed:
- - \$25,000; or
  - \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the
    planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work;
     the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or
    only one person or firm is capable of performing the contract (i.e. patent or copyright).

Canada

Pages 337 to / à 350 are duplicates of sont des duplicatas des pages 20 to / à 33

# ENGINIERINO)

#### AFN ENGINEERING INC.

Mailing Address: 29 Brad Gushue Crescent, St. John's, NL, A1H 0A3 Ph: (709) 748-7175 Fax: (709) 368-6377

s.24(1)

INVOICE # 2100 PROJECT: 6-026

20 November 2018

Fisheries and Oceans Canada John Cabot Building, 10 Barter's Hill P.O. Box 5667 St. John's, NL, A1C 5X1

Attention:

DFO Finance - Leighann Saunders

RE: Concrete Launchway - Inspection Services - Harbour Breton, NL

- Project Officer Sheila Hogarth
- DFO Order No. F6140-180020
- Departmental Financial Code: 18410-610-284-0810-10231-6

Invoice for engineering services related to the above noted project.

To Upset Limit of contract......\$40,640,00

**H.** S. T. (15%): \$6,096.00

TOTAL THIS INVOICE: \$46,736.00

Account Due When Ken	idered			
HST#				
Mailing Address:	29 Brad Gushue	Crescent. St.	John's, N	L. AIH 0A.

Dooument Released Under the Access Information Act / Document divulgué e de la Loi sur l'accès à l'information.

s.20(1)(b) s.20(1)(c)

s.19(1)

AFN Engineering Inc.

Fisheries Péches and Oceans et Océans

Construction Inspection Services

Inspector's Name Calculated Total 34700 Flued Allowance for Designer (RFI's, submittals + Concrete Coordination & Testing) Calculated Proposed Hourly Rate Keep Rixed @ Anticipated Duration (weeks) 11 Concrete Launchway Construction, Harbour Breton, NL September 4, 2018 Anticipated Start Date to NOV 16/4 Description 300

Notes: 1. Projects, Anticipated Start Dates and Anticipated Durations are subject to change.
2. Contractor to provide inspector's noon and board and oneits office per project specification. Therefore, these costs should not be included by consultant.

Orginal contract of 34,700 Amount to Amend: # 5,940 New Tatal & 40,640

# PARTIAL PAYMENTS

CODING: 18410-610-784-0810-10085
CONTRACTOR: AFN
CONTRACT/CONSIGNEE #: F6140~180014
IPI# <u>726473003</u>
AMOUNT: \$ 51,680.00

PAYMENT DATE	INVOICE #	AMOUNT	BALANCE
Nov 23/18	2,03	\$51,680.00	0
		* '	
<b>*************************************</b>			



#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Quoes in Right of Carada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL AIH 0A3 Canada

#### ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5XI

Tel: 709 772-7026

E-mail: Leighann saunders@dfo mfo.cc.ca

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appetée "Sa Majesté) représenté par le Ministre des Péches et Océans Canada (ci-après appeté " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT						
The Contract No. must appear on involces, 84., packing tals, correspondence and outside containes. Let be free missing the factories are contained to attend of embasings, be connected to the first indique and be factories, les connected enter the free free factories, les connected enter de factories de						
Contract No./ No. de contrat.	F6140-180014					
Amend. No/No. de modif	7					

Contract Award Date/			
Date d'octroi de contrat	30-JUL-201		
Address Enquiries to - Adresser COLLINS, MICHAEL S.	toute demande à		

Tel: 709 682-3237

E-mail: Michael Collins2@dfo-capo.gc.ca

SHIP TO/ F6140 EXPÉDIER A:	BILL TO/ DFO.invoicing-facturation.MPO@comada.ca FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 STJOHN'S,NL AIC 5X1	DFO-ACCOUNTS PAYABLEMPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada
Canada	Aun: SAUNDERS, LEIGHANN

Departmental Financial Codes - Codes financiers ministeriel		Freight Terms - Conditions pour les frais de transport		
18410-610-284-0810-10085-6		Contract End Date - Date de fin du contrat		
FOB - FAR	PST No Nº de TVP Exemption	HSTAGST - TPS / TVH EXTRA	Estimated Total Cost - Prix total prévu 51,680 00 CAD (Tux eschabage Taux mobile	

Continued/ suite...

## Canada

Fisheries and Oceans Péches et Océans Canada

Page

73	-424-	
*	{ O:\\000	( 3
	1	1
	1	1

#### PURCHASE ORDER

(Construation sheet)

COMMANDE D'ACHAT

(suite) P.O. No. - Nº de commande F6140-180014 Amend. No. - Nº de modif.

The Vendor agrees to provide to Fisheries and Occars Canada the goods or services schemified as the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fourint Pêches et Océans Canada les bases ou services idensifés dans les présentes en conformité avec les prix spécifiés et avec les modalisés de cette communde d'aches.

Continued/ suite...

lien no. No Article	Description Description	Deirvery Date Date de livration	Quarinty Sumitik	091 140	Unit Price Prix unitarre	Extended Cost Pria total právo
,	720473003 - Inspection Services for Canal Wall Reconstruction - Calvert	05-OCT-1#	34400	EA ICH-EACHIC HACUN	1.00	34,400.00
2	720473003 - Awendment Due to Additional Work - As per Details Atlached	15-NOV-18	17280	EA ICH-EACHIC HACUN	1.00	17,280.00

Canadă

PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT (suite)	
	P.O. No Nº de commande	
		F6140-180014
	Amend. No N° de modif.	
		*
The following documents form part of this Furchase Order. The supplier recognizes and agrees to all lemms and conditions set out in this request, including:	Les docurrients ci-joints font purile intég Fournisseur convient et accepte tous les cette demande, incluant:	rale de cette commande d'achai. Le termes et conditions tells que décrits dans
		Continued/ suits
General Conditions (Professional Services)		
FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Waless - Temom	Desc
571100	1950	Nov. 7/18
Print of type - Implimey ou dectylaparation	Position tyle - Time du poste	//
	Witness - (Empun	Oute
	***************************************	
Print or type - Imprimer ou dauylographier	Possion tale - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR	I A MINISTRA	
	Position like - Time de posie	T Date

Page

Rejud Dieser Seit Cell Rebus

Nov 1/18

01/04

3

Canadă

Fisheries and Oceans Pêches et Océans Canada Canada

Canada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Pêches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

#### SUPPLIER - FOURNISSEUR IMPORTANT The Contract No. Must appear on invoices, S.A., packing libral, correspondence and outside AFN ENGINEERING comments. Les fix de contrat doit être indiqué sur les factures, les connaissements, les fistes d'emballage, la correspondence et à l'extérieur des contenants. 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Contract No./ No. de contrat. F6140-180014 Canada Amend. No/No. de modif 1 ISSUED BY - PREPARE PAR

SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5X1

Tel: 709 772-7026

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/ Date d'octroi de contrat	30-JUL-2018
Address Enquiries to - Adresser toute d	emande à
COLLINS, MICHAEL S.	

SHIP TO/ F6140 EXPÉDIER À:	BILL TO/ DFO.invoicing-facturation.MPO@canada.ca FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL NORTWEST ATLANTIC FISHERIES CENTRE PO BOX 5667 ST.JOHN'S,NL AIC 5XI Canada	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Canada Attn: SAUNDERS,LEIGHANN
Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport

Tel:

709 682-3237 E-mail: Michael.Collins2@dfo-mpo.gc.ca

Departmental Financial Codes - Codes financiers ministériel	Freight Terms - Conditions pour les frais de transport
18410-610-284-0810-10085-6	Contract End Date - Date de fin du contrat
FOB = FAR PST No № de TVP Exemption	HST/GST - TPS / Estimated Total Cost - Prix total prévu  TVII 51,680.00 CAD  (Tax excluded)/(Taxe exclus)

Continued/ suite...

# Canadă

Fisheries and Oceans Cenada

Pêches et Océans Canada

Page

·····		
1 2	of/de	1 3
1	1	
1	1	1

#### **PURCHASE ORDER**

(Continuation sheet)

COMMANDE D'ACHAT

P.O. No Nº de commande	
	F6140-180014
Amend. No N° de modif.	
	3

The Vendor agrees to provide to Fisheries and Oceans Canada the **goods or** services identified at the specified prices and in accordance with **all** terms and conditions of this Purchase order.

Le Fournisseur accepte de fournir Péches et Océans Canada les biens ou services identifiés dans les présentes en conformité avec les prix spécifiés et avec les modalités de cette commande d'achat.

Continued/ suite...

liem no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of I U de D	Unit Price Prix unitaire	Extended Cost Prix total prévu
1	720473003 - Inspection Services for Canal Wall Reconstruction - Calvert	05-OCT-18	34400	EA /CH-EACHIC HAC <b>U</b> N	1,00	34,400,00
2	720473003 - Amendment Duc to Additional Work - As per Details Attached	15-NOV-18	/7280	EA ACH-EACHIC HAC <b>U</b> N	1,00	17,280.00

	Fisheries Canada	and	Oceans
--	---------------------	-----	--------

Péches et Océans Canada Page

3	of/de	3
	1	1

#### PURCHASE ORDER

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No Nº de commande	
	F6140-180014
Amend. No Nº de modif.	
	1

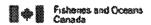
The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

#### General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographicr	Position title - Titre du poste	
Signature	Witness - Témoin	Date .
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN		
Signature  Mul Lolling  Print or type - Imprimer ou dactylographier	Position title - Titre du poste Regional Director Small Craft Harbours Newfoundland and Labrador Region	Nov 1/18
William Goulding		



Pêchas et Océans Carada

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Quoen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named herein).

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroi de comrat ci-dessous entre Sa Mayesté la Retine du chef du Canada (ci-agrès appelée "Sa Mayesté) représenté par le Ministre des Pèches et Océans Canada (ci-après appelé " Pèches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPOR	TANT
cortainers.	(4., packing lists, correspondence and outside durus, lies connaissements, les fistes d'amballage, airlis.
Contract Na./ No. de contrat.	F6140-180014
Amend. No/No. de modif	0

SCH ENGINEERING & IFHP
JOHN CABOT BLDG., 10 BARTER'S HILL
PO BOX 5667
ST JOHN'S, NL AIC 5X1

Tel: 709 772-7026

E-mail: Leighann.saunders@dfo-mpo.gc.ca

ISSUED BY - PREPARÉ PAR

Contract Award L Date d'octroi de c		30-JUL-201
Address Enquiries (	o - Adresser toute	e demande à
COLLINS, MICI	YAEL S.	
Tel: 709 682-	3237	
F-mail Manue	Alima 7/30 Alimania an	* **

SHIP TOV F6140	BILL TOV DFO.uwoicing-facturation.MPO@cavada.oa
EXPÉDIER À:	FACTURER À:
SMALL CRAFT HARBOURS EASTERN-NL	DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE
NORTWEST ATLANTIC FISHERIES CENTRE	PO BOX 1901, STN A / CP 1901, STN A
PO BOX 5667	FREDERICTON,NB E3B 5G4
STJOHN'S,NL AIC 5XI	Canada
Canada	Alln: SAUNDERS, LEIGHANN

Departmental Financial Codes - Codes financiers ministériel		Freight Terms - Conditions pour les frais de transport		
18410-610 284 0810-10085 6		Coniraci End Daie - Daie de fin du contrai		
		HSUGST-TPS!   Estimated Total Cast - Prix total arrivu		
***************************************	FOB - FAR PST No Nº de TVP Exemption	HST/GST - TPS / Estimated Total Cost - Prix total prévu 34,400.00 CAD		
***************************************		EXTRA (Televiside)(Televiside)		

Continued/ suite...

# Canada

	Fisheries Canada	and	Oceans
BY B	Canada	****	

s Pâches el Océans Cenada

,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	~~~~	***************************************
12	of/de	1 3
I -	1	1
1	1.	}
1	1	}

#### PURCHASE ORDER (Continuation theet)

COMMANDE D'ACHAT

P.O. No Nº de commaz	ide
550000	F6140-180014
Amend. No N° de mod	4.
	0

The Vendor agrees to provide to Fisheries and Oceans Causes the goods or services identified at the specified prices and is accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepte de fournis Péches et Océans Casada les biens ou services salentifies dans les princapas en conformable avec les princapacifiés et avec les modalatés de cette commande d'actae.

Continued/ subs...

lian no. No Artic		Delivery Date Quantity Date de Iteraison Quantité		U de D U de D	Unis Price Prix missire	Extraded Casi Prix total právu	
,	720473003 - Inspection Services for Canal Wall Reconstruction - Calvert	03-OCT-18			1.00	34,409,00	

Canada.

•	Fisheries and Oceans Ceneda	Péches et Océans Cenada	Paga	3	0//04	3
		PURCHASE ORDER (Continuation sheet)	COMMANDE D'ACHAT			
			P.O. No Nº de command	<b>e</b>		***************************************
					F6	140-180014
			Amend. No Nº de modif.			(
	zes and agrees to all terms a	of this Purchase Order. The supplier and conditions set out in this request,	Les documents enjoints fout partie inté Fournisseur convient et accepto tous le cette demande, incluant			
					Cor	.etius \beund
Genen	al Conditions (Profes	ssional Services)				
FOR	THE SUPPLIER - PC	NIR LE FOURNISSEUR		***************************************		
Signalis		1/10	Winess - Temon	D:	5013	1)18
Print or	iyye - Imprimer ou esciylog L	in the	Position title - Titre du poste	\\ \	·	<i></i>
Signatu	£		Waness - Téracia	T On	<b>₹€</b>	
Print or	Type - Imprimer ou dactylog	18 y ft (s. r	Position Inle - Ture de posta		\$-\$\dots\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	
,						······································
APPRI Signatu		iister - approuvé pour i	.E.MINISTRE   Position title - Title & posite		eic	
Pa	ul Cura	(A/N)	Regional Engineer Small Craft Harbours		July 31	J18
Print or	Obe - abunua en partido.	m philos	Newfoundland and Labrador Re	gw]	1	•

# Canada

# Statement of Work

Project Title: Calvert - Canal Wall Reconstruction - Inspection

Completion Date: October 05, 2018

Location of Work: AFN Engineering Inc.

29 Brad Gushue Crescent

St. John's, NL A1H 0A3

Background Statement: See attached Request for Engineering Services.

Scope of Work: See attached Request for Engineering Services.

All equipment necessary to perform the work will be the responsibility of the contractor.

#### Conditions of Work:

- 1. Consultant must provide:
  - a. A Corporate Health and Safety Plan that outlines:
    - i. Corporate Policies and Procedures.
    - ii. Site Specific Safety Plan
  - b. Proof of Third Party Liability Insurance; and

**Deliverables:** The project deliverables will be the completion of the above work identified in the Request for Engineering Services.

**Method of Payment:** The Consultant will be paid upon submission of proper invoicing to Small Craft Harbours.

Pricing: The total of this lump sum contract is: \$34,400.00 (+HST) (See attached)

Payment Terms: Net 30 days

All applicable taxes (HST) to be listed and added separately

## Project Manager:

Mike Collins, P.Eng.

# Consultant:

Neil Hunt, P.Eng President & CEO AFN Engineering Inc. 29 Brad Gushue Crescent St. John's, NL A1H 0A3

**Telephone:** (709) 748-7175

Fax: (709) 368-6377



## Request for Engineering Services

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

# Scope of Work

Small Craft Harbours is requesting that an engineering consultant provide fulltime inspection services for canal wall reconstruction in Calvert, NL.

The detailed scope of work includes the following:

- Inspection to ensure contractor complies with the Construction Documents.
   Monitor the work and advise the Contractor of any non-compliance and report back to the Designated Representative (DR) with any issues.
- 2. Perform submittal/shop drawing reviews as required.
- 3. Preparation of site reports and photographs detailing any deficiencies and progress of construction.

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

SCH will be responsible for management of the project.

All work to be in metric units.

Deliverables: Site reports and photographs detailing progress, and reviewed submittals/shop drawings.

Work Scope is to be completed and accepted by Small Craft Harbours by October 05, 2018 which is the anticipated construction completion date.



Released Under the Access	/ Document divulgué en	information
	Information Act / Document divulgué	de la Loi sur l'accès à l'il

3
3
- 6
ŝ
-8
1
- 3
3
-3
- 3
1
4

Ę	Description	Amicipated Start Date	Amkripeled Duration (************************************	Kasp Fixed @ Proposed 60 hours/week Hourly Rate	Proposed Hourly Rate	2 2 2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	Fired Allowance for Designer (RFTs, submittats)		mgecto/ *****
	Canal Was Reconstruction - Caivert M. Ame, 1	*** 1						88	
									<b>,</b> ,,,,,,,,,,,,,,,,

s.19(1) s.20(1)(b) s.20(1)(c)

Nows. 3. Project, Anticipated Nate Dates and Anticipated Durations are subject to change. 3. Concultant to be paid for setual hours.

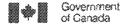


Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité Unclassified

	ECURIT REQUIREMENTS CRECK LIST (SRC :ATION DES EXIGENCES RELATIVES À LA S	
Originating Government Department or Organization     Ministère ou organisme gouvernemental d'origine		or Directorate / Direction générale ou Direction Traft Harbours
3 a) Subcontract Number / Numero du contrat de soi	7 10110170 2012 47000112 0312000	ntractor / Nom et adresse du sous-traitant
AFN Engineering Inc. 29 Brad Gus 4. Bref Description of Work? Breve description du tra	hue Crescent St. John's NLA1H 0A3	1100001 1 18011 Ct 010 C30C UV DVU3 (1 81001)
4. Bhei Description of World's Brave description du tra	vail	
To provide inspection services for a	canal walls reconstruction in Calvert, NL	
, v p; v * (00 t) (0p w w) (0) t v v * (0 w w v v v v v v v v v v v v v v v v v	was seen as seed the a see deposit on a seed to be a seen a see a seed as a seed of a seem	•
E 233262 Mars 200 E	- 1-2	
5. a) Will the supplier require access to Controlled Go Le fournisseur aura-t-il accès à des marchandis:		✓ Non ☐ Yes
5. b) Will the supplier require access to unclassified n	niktary technical data subject to the provisions of the T	
Regulations?		EURACE DATA CONTINA MON LIGHT TES
Le kournisseur aura-t-il accès à des données lec sur le contrôle des données techniques?	Aniques militaires non classifiées qui sont assujeties :	eux dispositions du Réglement
5. Indicate the type of access required / Indiquer is ty	pe diaccès requis	
a) Will the supplier and its employees require acce	sa to PROTECTED and/or CLASSIFIED information o	7 339@15?
	accès à des renseignements ou à des biens PROTÉC	iÉS evou Classifiés? L Non L Ou
(Specify the level of access using the chart in Or (Préciser le niveau d'accès en utilisant le tableau		
6. b) Will the supplier and its employees (e.g. cleaner	s, maintenance personnel) require access to restricted	laccess areas? No access to 7 No 7 Yes
PROTECTED and/or CLASSIFIED information of	ir assèts la permitted la, personnet d'entretien) auront-lis accès à des zones	Mon L_ Oul
à des renseignements ou à des biens PROTÈGI		Games (ear chara) Cames
6. c) is this a commercial courier or delivery requirem		Z No Yes
S'agit-11 d'un contrat de messagene ou de liwais		L Non L Out
7, a) Indicate the type of information that the supplier	will be required to access / Indiquer le type d'informati	on avquel le fournisseur devra avoir accès
Ceneda	NATO/OTAN	Foreign / Étranger
7, b) Release restrictions / Restrictions relatives à la c		
No release restrictions Aucune restriction relative	All NATO countries Tous les pays de l'OTAN	No release restrictions Aucune restriction relative
a la diffusion	1,000 to 5 huss on 10 less.	aladmusion
Not releasable A ne pas diffuser		
r-1		<u> </u>
Restricted to / Limité 8 :	Restricted to: / Limité à :	Restricted to / Limite a
Specify country(ses): / Préciser le(s) pays:	Specify country(ies) / Préciser le(s) pays	Specify country(ies) / Préciser le(s) pays :
7. c) Level of information / Niveau d'information PROTECTED A	NATO UNCLASSIFIED FT1	PROTECTED A
PROTÉGÉ A	NATO NON CLASSIFIÉ	PROTÉGÉ A
PROTECTED B	NATO RESTRICTED	PROTECTED 8
PROTÈGÉ B L	NATO DIFFUSION RESTREINTE LUI NATO CONFIDENTIAL	PROTÉGÉ 8 L
PROTEGÉ C	NATO CONFIDENTIEL	PROTEGÉ C
CONFIDENTIAL	NATO SECRET	CONFIDENTIAL
CONFIDENTIEL	MATO SECRET	CONFIDENTIEL
SECRET	COSMIC TOP SECRET  COSMIC TRÈS SECRET	SECRET
TOP SECRET	Ovamo inco sevice (	TOPSECAET
TRÊS SECRET		TRÊS SECRET
TOP SECRET (SIGINT)		TOP SECRET (SIGINT)
TRÉS SECRET (SIGINT) L		TRÊS SECRET (SIGINT) LJ
TBS/SCT 350-103(2004/12)	Security Classification / Classification de sécurité	
	Undassified	Canadä
	£	

000367



Government Gouvernement of Ganada du Canada

Č	onbad	Number	7 Numéi	o du co	ntrat	***************************************
ecuri	ly Class		/ Classifi	cation d	e sécurité	······································

	pler require access to PROTECTED en	AND OF A SSIERED COMPECT	niomatica ce secole?		-	, No Yes
	ur aura-t-li accès à des renseignements			CLASSIFIÈS?	-   √	/ Non Loui
If Yes, Indic	ate the level of sensitivity:				***************************************	
	vative, indiquer le niveau de sersibilité	n marea lata and			· · · · · · · · · · · · · · · · · · ·	
9 Will the sup	dier require access to extremely sensiti rur aura-t-il accès à des renseignements	re IN-USEU miormation of a out a dea biens INFOSEC de	i <b>se</b> ts / nature extrêmement déli	cate?	٧	No Yes
CC ICCITION	Si esta to fai mando te man seriorità increasive	. 42 B B B B W.W. 14 11 11 11 11 11 11 11		***************************************	<b>***</b> *********************************	
	) of material / Titre(s) abrégé(s) du mati	irlet:				
	lumber / Numéro du document :					
	el security screening level required ( Niv					
(O. #) F #15O(1)	e second social social	can no ramae do la servam	on becammen todan			
	RELIABILITY STATUS	CONFIDENTIAL	SECRET	r-1	TOP SECRET	
	COTE DE FIABILITÉ L	J CONFIDENTIEL	SECRET		TRÉS SECRET	
	TOP SECRET- SIGINT	NATO CONFIDENTIAL	NATO SECRET	r1	COSMIC TOP S	
	TRÊS SECRET - SIGINT	NATO CONFIDENTIEL	LL NATO SECRET		COSMIC TRÈS	SECRET
r	SITE ACCESS					
	ACCÉS AUX EMPLACEMENTS					
1	Provided an arms a stay					
	Special comments: Commentaires spéciaux					
	CA1117C110011C3 4/224000		***************************************	***************************************	***************************************	
	MATERIA DE LA MARIA DE LA CARRACIONE DE		malina. Crista an matter seems	44		
	NOTE: If multiple levels of screening ar REMARQUE: SI plusieurs niveaux de				rilê doit être fourni	i.
10 b) May un:	creaned personnel be used for portions					7 No   71Yes
	onnal sans autonsation sécuritaire peut		u travail?			Non 【 Out
Ií Yes, v	vill unscreened personnel be escorted?				· ·	T No [7]Yes
	iffirmative, le personnel en question ser:	I-I-li escorié?			L.	Non Y_O⊯
INFURMALI	ON / ASSETS / RENSEIGNEMENT	) ( Q(E,W.)				
11 al lASS INA	supplier be required to receive and stor	a pontenten and/or ni as	SICIEN Information or sec	ale on ite ella c	, r	71 No TTYes
premise			O11 10 0 0 11 01 01 01 01 00 00 00 00 00	10 to 011 1100 01100 1	" L	
		reposer sur place des rense <del>i</del> d	nements ou des biens Pi	OTÉGÉS evo	J	
CLASS						
I					****	
11 b) Will the	supplier de required to safeguard COM isseur sera 1-li tenu de protéger des rer	SEC information or assets?	Naccro		T,	7 Non Yes
re ionu	ACCION SOLS 1-1 MILLS OF PLANES AND CAST OF	Section is no on one ordina C	www.v:		£	
PRODUCTIO			·		**************************************	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
41 ALIACHINA	production (manufacture, and/or repair an	I'	EN andhaci accififn a	atadal or ani én	mant	TO NO TOTAL
	moduculon ( <i>irra</i> nuiaceura, andex repas air Line supplier's sile or premises?	IO HOGWANNI) O FROI EC	CO BROW OWNSON WAY	endien de décebi	4	/ Non Oui
	alletions du fournisseur servinont-alles à k	production (fabrication eVou r	sparation eVou modification	n) de matériel P	ROTÉGÉ -	
	ASSIFIÉ?					
INFORMATI	ON TECHNOLOGY (IT) MEDIA / SUF	PORT RELATIF A LA TECHI	OLOGIE DE L'INFORMA	TION (TI)		
	supplier be required to use its IT systems	to electronically process, produ	ce or slove PROTECTED	and/or CLASSII	FED [	71 No. [7] Yes
informa	ion or data?		and a contract of the second o	to execut		Non LOui
	iisseur sera-1-li tenu d'utiliser sea propres rements ou des données PROTÉGÉS eu		asser, produire ou stocker (	sectionsquenter	R C/93	
resseq	minoria de des destatos proviedes de	VV V//2V** 131				
11 a) 16/81 86	e be an electronic link between the suppli	ware at the sympleys II sha	mant darsrimant or seem	n	r	71 No [TTYes
	e actes economic and consecutive entre le sys					✓ Non Llow
	ententale?					
***************************************				·····		
TASKAT **	(0-103(2004/12)	Security Classification / Cla	ssification de «Artinit/			
100000110	.a. v noderanie sert		I		1	ML.a.
		Undassi	IMU		•	Canada

	٠	
. 800	2000	

Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat

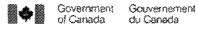
Security Classification / Classification de sécurité

								<b></b>				ung	es 596	1800	مناسعت در پاند	
For users compli site(s) or premis	eting	D.C.	form	o menually us	ia ine sur	mary chi	ri below to a	rdicate the ca	legory(ie:	) and leve	3( <b>5</b> ) (	l sal	egu:	rding require	d at the si	appler)
ne(s) or premie es ubbaalaurs ( iveaux da sauv	w.	de ri	lsse equ	nt le formulair » aux installat	e manuel ons du lo	koment d vinisteur	olvens utkise	r le lableau rê	capitulatif	'ci-desso.	is poi	ur inc	lique	r, pour chaqu	e catégor	ie, les
or users comple rans le cas des ans le tableau r	owi	3(&U	#3 Q	n online (via t ui rempliaseni	l le formul	aire on Ni	jne (par lide	is automatica mai), las repo TABLEAU I	nses aux	questions	ir res i préc	pons éder	es k Ves :	o převious que sont automalii	stions Quement	saives
Catagors Catagora	PRI PR	orect orec	eo it		assifed Ussife	,		OFAN	~~~				***********	CONSEC	·*************************************	
	Ą	T :	Ī	Cowesson	566#81	TOP SECRET	NATO PESIMENS	COPOSTU	NATO Secret	COSMIC TOP SECRET		01861 <b>5018</b> 0		Corrorvina	Sacret	Skore
				Confections		Into Secary	HATO DEFECTION RESIDENCE	NATO COMPRENTIES		CORMIC TINKS SECRET	1	8	c	COMPRESSOR		Tags Sacwa
79000/A1980 18000/1878/31   Bern 1800			<u> </u>								-					
eda / pom Yl					<b>†</b>	<u> </u>		<b></b>			1	<b></b>				
decvenae	L		L			<u></u>	<u> </u>	<u> </u>	l		1	<u> </u>			<u> </u>	<u> </u>
a) Is the descrip La description If Yea, classifi	ರಚ ಚ	ava	i vis	é par la prése	nte LVER	S esl-elle	de nature P	ROTÉGÉE eu	OU CLAS		on".			Service of the servic	7%	<u> </u>
Dans l'affirma « Classificatio	tivo	, cle	228	lar la présent	tonnulai	re en Ind	iquant la niv					90				
) Will the docur La documental															Z No.	
il Yes, classify attachmants ( Oans l'effirma « Classificatio des places joi	e.g. tivo. n di	SEC , cla: ! sé:	:RE1 ssili	ľ with Attach or le présent	ments). Tormulati	re en Indi	quant le niv	esu do sécur	Ké dana	ta caso in	ilitulé	<b>)</b> 0				

Tes/scr	360-	103(3004)	12)
---------	------	-----------	-----

Classification / Classification		
Undassified		

Canadä



Contract Number / Numéro du contrat Security Classification / Classification de sécurité Unclassified

Safetig Wastership at Richald card. 13. Organization Protect Authority / C					
Name (print) - Nom (en lattres modé		Titte - Titre		Signature	۸ ۸
Paul Curran			Engineer	Pau	d Curr
l elephone No - M <sup>e</sup> de léléphone 709-772-6660	Facsimile No Nº de 709-772-3765	têlécopieur	E-mail address - Adressa cour paul.curran@dfo-mpo.gc		Date July 27, 2018
14, Organization Security Authority /	Responsable de la séco	urité de l'organi	3170	·····	
Name (print) - Nom (en lettres moulé	23)	Title - Titre		Signature	
Jeff Foster		Department	al Security Officer		
Telephone Mo, - <b>N°</b> de lééphone 813-991-4413	Facalmile No N° do	léécopeus	E-mail address - Adresse cour jeft.losker@dfo-mpo.gc.ce	red.	Dia .
<ol> <li>Ara there additional instructions ( Dea instructions supplementaires</li> </ol>				l-elles jobiles	
16. Procurement Officer / Agent d'ap	provisionnement			***************************************	
Name (prini) - Nom (en lattres moulé	es)	Tille - Titre		Signature	
Telephone No • <b>If de Weleph</b> one	Facaimile No N° de	186copieur	E-mail address - Adresse co	arrei	Date
87 Contracting Security Authority / A	utorité contractante en	matière de séc	NATIO	***************************************	· · · · · · · · · · · · · · · · · · ·
Name (print) - Nom (en lettres moulé	es)	Tipe - Tibe		Signature	$\langle \alpha \rangle$
Jeff Foster		Departm	ental Security Office		
elephone No <b>N°</b> de telephone 613-991-4413	Facsimile No - N <sup>e</sup> de	(elecopieus	E-mail <b>eddress</b> - Adresse co jeff.foster@dfo-maj		

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité Unclassified

Canadä



Fisheries and Oceans Pâches et Oceans Canada

# REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



Contract Nun	iber:			90000.	****
Type of Contr	*CI: 🛛	Service		Construction	
	checklist is not requi ements nor Service (			ing Offer Agreements, Grants ax excluded).	& Contribution
SPECIAL RES	TRICTIONS:		***************************************		
The following ta Pt Le Te Pr Pr Co	ble provides a list of s /blic Opinion Research gal Services (Dept. of	ome of the restrict 1 (PWGSC). Justice); s (S.O max. of me); s: nent (PWGSC); ss. Public Servants ( at Materiel Mana	led isoms that yo 20 weeks with f (Regional Mater gement)	RCM's signature, Senior MgI sign	
				eliestrictiostrict htm).	
CAUTIONS:					
contracting offic Ai Vi Ci Er	t has put cautions/spe e if you are entering it craft charters; using - Departmental D inployee/Employer relie ung term leasing of cap	itic a contract for f iving Safety Proc itionship:	hese services - edures:	g list is a sample of a few. Pleas be and real property.	a consult with your regional

		706	ř4o	NIA	Comments
Q1.	Is this within the Department's mendate & Program objectives?	0	0	0	
02.	Complete Statement of Work with clearly identified stages of work to be carried out:				
	Title was the regional test and the control of the	(9)	0	0	
	Start & Completion dates (Incl. Multi-Year contract)	•	0	0	
	Background Statement	<b>②</b>	0	0	
	Clear description (objectives to be attained)	<b>③</b>	0	0	
	Description of scope of work + existing resource material	<b>②</b>	0	0	
	Phases of work and apply the source of the constitution of the second second	0	0	•	
	Details of any constraints imposed (i.e. policies, standards)	0	0	•	
	Departmental support required (i.e. use of assets or work on site)	<b>③</b>	0	0	
	Specific details re responsibilities of the client & contractor	<b>③</b>	0	0	
	Requirements for progress meetings	0	0	•	
	Deliverables to be provided (e.g. progress report, milestone, etc.)	0	0	0	
	Estimate of anticipated level of effort required	•	0	0	
	Time schedule for completion of each stage of the work	0	0	0	
	Location of work (on or off site)	•	0	0	
	Recommended sources (vendor).	0	0	0	
03.	Is it a Non-compatitive/Sole-source contract?	0	0	0	
	If so, clear justification note <u>must be documented</u> in file consistent with TB policy.	0	0	0	
Q4.	Has the obligation been entered into Abacus?	0	0	0	to be completed
05.	Have Official Languages issues been considered in accordance with Part IV of the Official Languages Act?	0	0	0	
06.	Management In the second and seco		***************************************		
	Has a SRCL been completed?	(1)	0	0	
	Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file.	•	0	0	
	http://www.tbs-sct.go/ca/tbsf-fsct/dwnld/350-103-pdf	~~~~			<u> </u>

Canada

FP-5081-E (2007-07)

	Yes	No	NA	Comments
07. Have Risk Managament issues being addressed by Project Authority? Does the Company/Individual have:	***************************************			
Workman's compensation	0	0	0	to be provided to be provided
Insurance requirements	0	0	0	<b>o</b> oa broardan
Bonds/Security deposit required	0	0	0	
Accident Disability Insurance	0	0	0	
Environmental Assessment, if required, on file	0	0	0	
OSH (i.e. safety briefings, copy of contractor's certifications)	0	0	•	
Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.)	0	0	0	
08. Competitive Contract - list of potential suppliers, copies of proposats, quoles.	0	0	0	
09. Copy of Signed Contract?	0	0	0	lo be provided
10. Supporting Documentations and Location:		***************************************	*******************	
Copies of Progress Reports in file #	0	0	0	
Copy of Final Report in the #	0	0		
Vandor Performanca & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
AMENDMENT TO CONTRACT:     (is, increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)				
Clear rationale is documented on file	0	0	0	
Obligation in Absorts	Ō	Ô	0	
Amendment to contractor for signature	Ō	O	O	
Signed copy on the an analysis and an analysis	ŏ	O	O	

Project Authority's Signature:	<i>p v</i> ()	Oata;	J. 1,27/18
RCM Signature:	Paul Curr	Date:	July 27/18

#### \* REMINDER ricia for Sola Sourca Juailfication

Please note that the following are the exceptions for sole source as per T6 policy:

- the need is one of pressing emergancy in which delay would be injurious to the public interest; the estimated expenditure does not exceed:

  - \$25,000; or
     \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work; the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or

only one person or limn is capable of performing the contract (i.e. petent or copyright).

Pages 373 to / à 386 are duplicates of sont des duplicatas des pages 20 to / à 33



# AFN ENGINEERING INC.

s.24(1)

Mailing Address: 29 Brad Gushue Crescent, St. John's, NL, A1H 0A3 Ph: (709) 748-7175 Fax: (709) 368-6377

> INVOICE # 2103 PROJECT: 6-020

23 November 2018

Fisheries and Oceans Canada John Cabot Building, 10 Barter's Hill P.O. Box 5667 St. John's, NL, A1C 5X1

Attention:

DFO Finance - Leighann Saunders

RE: Canal Wall Reconstruction - Calvert, NL - Inspection Services

- · Project Officer Mike Collins, P.Eng.
- DFO Order No. F6140-180014
- Departmental Financial Code: 18410-610-284-0810-10085-6

Invoice for engineering services related to the above noted project.

TOTAL THIS INVOICE: \$59,432.00

Account Due When Re HST#	endered			
Mailing Address:	29 Brad Gushue	Crescent, St.	John's, NL	AIH OA



Fisheries and Oceans Pêches et Océans Canada

# **PURCHASE ORDER**

This Purchase Order is reade as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her Majesty") represented by the Minister of Fisherics and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL AIH 0A3 Canada

#### COMMANDE D'ACHAT

Cette contanuede d'aclest est faire en date d'octroi de contrat ci-desaous entre Sa Majorté la Raine du thef da Canada (ci-après appetée "Se Majorté) représenté par la Ministire des Péches et Océans Canada (ci-après appeté " Péches et Océans Canada") et le Foundassur (tel qu'indiqué dans les présentes).

BAPOR	TANT				
The Contract No. short appear on invoices, S.A., packing fists, correspondence and outside coasial art. Let No. Se contract dost sink indigné auf and Sulfarde, les commissements, les index d'embellege, le comagnetaience et à l'autérieur des Curitaness.					
Contract No./ No. de contrat.	F6139-180079				
Amend. No/No. da modif	0				

ISSUED BY - PRÉPARÉ PAR SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5XI

Tel: 709 772-7026

E-mail: Leighann.saunders@dfo-mpo.cc.ca

Contract Award Date/	
Date d'octroi de cantrat	04-DEC-2018
Address Enquiries to - Adresser touts d	lemands à
DOYLE, JOHN A	
Tel: 709 772-5056	

SHIPTO/ F6139	BILL TO/ DFO invoicing-facturation.MPO@canada.ca
EXPRIMER A:	FACTURER A:
SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S,NL A1C 5X1 Canada	DFO-ACCOUNTS PAYABLEMPO-COMPTES PAYABLE PO BOX 1901, STN A / CP 1901, STN A FREDERICTON,NB E3B 5G4 Conada Atin: SAUNDERS,LEIGHANN

Departmental Financial Codes - Codes financiers ministèriel	Freight Terms - Conditions pour les frais de transport			
18239-618-120-0630-19491-6	Contract End Date - Date de fin du contrat			
FOB - FAR PST No Nº de TVP Exemption	HST/GST - TPS/ Estimated Total Cost - Prix total private NVH 83,000.00 CAD			
	EXTRA (Tu aciumo)(Tar acium			

Continued/ suite

# Canadă

Fatheries and Oceans Péthes et Océans Canada

Page

7	criticia.	1.3
	1	1 ~
1	1	. 1
1	1	I

# **PURCHASE ORDER**

(Continuation sheet)

COMMANDE D'ACHAT (suite)

P.O. No. - N° de commande F6139-180079 Amend. No. - Nº de modif. 0

The Vendor agrees to provide to Fisheries and Octars Canada the goods or services idead fied at the specified prices and as accordance with all terms and conditions of this Purchase order.

La Fournisseur excepte de foureur Péches et Coèstre Canada les burns ou scrvices identifiés dem les présentes en conformité avec les prox apécultes et avec les modalités de come communée d'achet.

Continued/ suite

Item no. No Article	Description Description	Deitrery Dase Date de livroison	Quantité Quantité	U gi V ge D	Unis Price Pris unimire	Extended Cost Prix total privru
1	722336002 - Construction Inspection Servicus - St. George's (Year 1 of 1) (As per assoched Seatement of Work)	08-MAY-19	31,000	EA ICH-EACHIC HACUN	1.00	58,0 <b>00 0</b> 0
2	72138002 - Contraction Inspection Services - St. George's (Year 2 of 2) (As Per attached Statement of Work)	01-APR-19	25000	EA ICH-EACHIC HACUN	1.00	23,000.00

# Canada

	Fisheries and Oceans Carreda	Paches et Océans Canada	Page	3	and.	3
		PURCHASE ORDER (Continuation skeet)	COMMANDE D'A CHAT			
			P.O. No Nº de commanc	<u>Je</u>		<b>~~~~</b>
					F	5139-18007
			Amend. No Nº de modif	*	***************************************	
						1
	zes and agrees to all terms i	t of this Purchase Order. The supplier and conditions set out in this request,	Les documents ci-joints font partis in Fournisseur convient et socepts tous l cette demande, incluant:			
					C	onlinued/ suite.
Gener	al Conditions (Profe	ssional Services)				
		OUR LE FOURNISSEUR				***************************************
Signatu	"Z	1/20	Witaeus - Témpin	D*	<u>Deis</u>	U.S.
Pries ga	type - terprinses ou durityb Me	14.5	Position little - Time de poste		,	
Signatu	······································		TVersa - Yeses	Tox	ě	
	.~					
Print or	type - Imprimer on dactylo	7*****	Position talle - Titre do poste		***************************************	
L					***************************************	
		NISTER - APPROUVE POUR	LE MINISTRE   Populson title - Titre da posts		<b></b>	
Signatu	***		rosavas une - 1 me da pose	l lu	M.C.	
10	9/.		Reject Copies		<b>N</b>	1
1	Olych Nachne Type - Imprimer ou dadylo		Transfer III a mark to the contract of the con	استسع.	Docs.	1 15 ·
roms of			Newfoundland and Labrador	C-Bry		

Canadā

#### **PURCHASE ORDER**

This Purchase Order is made as of the contract award date below between Her Majesty the Queen in Right of Canada (hereinafter referred to as "Her-Majesty") represented by the Minister of Fisheries and Oceans (hereinafter referred to as "Fisheries and Oceans Canada") and the supplier (as named tained

#### COMMANDE D'ACHAT

Cette commande d'achat est faite en date d'octroí de contrat ci-dessous entre Sa Majesté la Reine du chef du Canada (ci-après appelée "Sa Majesté) représenté par le Ministre des Péches et Océans Canada (ci-après appelé " Pêches et Océans Canada") et le Fournisseur (tel qu'indiqué dans les présentes).

IMPORTANT

# SUPPLIER - FOURNISSEUR AFN ENGINEERING 29 BRAD GUSHUE CRES ST. JOHN'S, NL A1H 0A3 Canada

sts, correspondence and outside independence.
F6139-180079
0

SCH ENGINEERING & IFHP JOHN CABOT BLDG., 10 BARTER'S HILL PO BOX 5667 ST JOHN'S, NL AIC 5X1

ISSUED BY - PREPARE PAR

709 772-7026 Tel:

E-mail: LEIGHANN.SAUNDERS@DFO-MPO.GC.CA

Contract Award Date/	
Date d'octroi de contrat	04-DEC-2018
Address Enquiries to - Adresser toute do	mande à

SHIP TO/ BILL TO/ DFO.invoicing-facturation.MPO@canada.ca F6139 EXPÉDIER À: FACTURER À: DFO-ACCOUNTS PAYABLE/MPO-COMPTES PAYABLE SCH ENGINEERING & IFHP PO BOX 1901, STN A / CP 1901, STN A JOHN CABOT BLDG., 10 BARTER'S HILL FREDERICTON, NB E3B 5G4 PO BOX 5667 ST JOHN'S, NL AIC 5XI Canada Canada Attn: SAUNDERS, LEIGHANN

Tel:

709 772-5056 E-mail: JOHN,DOYLE@DFO-MPO.GC.CA

Departmental Financial Codes - Codes financiers ministériel 18230-618-120-0630-10491-6		Freight Terms - Conditions pour les frais de transport  Contract End Date - Date de fin du contrat		

158,-25

Continued/ suite...

Canadă

Fisheries and Oceans Canada

Péches et Océans Canada

Page

2	of/de	3
		1

# **PURCHASE ORDER**

(Continuation sheet)

COMMANDE D'ACHAT

F6139-180079

The Vendor agrees to provide to Fisheries and Oceans Canada the goods or services identified at the specified prices and in accordance with all terms and conditions of this Purchase order.

Le Fournisseur accepts de fourris Pêches et Océans Carsada les biens ou services identifiés dans les présentes en conformité avec les prix apécifiés et avec les modalités de cette commande d'acher.

Continued/ suite...

item no. No Article	Description Description	Delivery Date Date de livraison	Quantity Quantité	U of I U de D	Unit Price Prix unitaire	Estended Cast Prix total pravu
,	722356002 - Construction Inspection Services - St. George's (Year 1 of 2) (As per attached Statement of Work)	08-MAY-19	\$8000	EA ICH-EACHIC HACUN	1.00	58,000.00
2	722356002 - Contruction Inspection Services - St. George's (Year 2 of 2) (As Per attached Statement of Work)	01-APR-19	23000	EA ICH-EACHIC HACUN	1.00	23,000.06

Canada

	Fisheries Canada	and	Oceans
--	---------------------	-----	--------

Péches et Océans Canada Page

3	of/de	3

<i>PURCHASE ORL</i>	)EK
---------------------	-----

(Continuation sheet)

COMMANDE D'ACHAT

(suite)

P.O. No Nº de commande	***************************************
	F6139-180079
Amend. No Nº de modif.	
	0

The following documents form part of this Purchase Order. The supplier recognizes and agrees to all terms and conditions set out in this request, including:

Les documents ci-joints font partie intégrale de cette commande d'achat. Le Fournisseur convient et accepte tous les termes et conditions tells que décrits dans cette demande, incluant:

Continued/ suite...

# General Conditions (Professional Services)

FOR THE SUPPLIER - POUR LE FOURNISSEUR		
Signature	Witness - Témoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
a sees we allow a randomerous con market entilentance	1 Omeron that - the Car best	
Signature	Witness • Témoin	Date
Print or type - Imprimer ou dactylographier	Position title - Titre du poste	
APPROVED FOR THE MINISTER - APPROUVÉ POUR LE MIN	ISTRE	
Signature	Position title - Titre du poste	Date
D. 10	Regional Engineer Small Crafi Harbours Newfoundland and Labrador Region	
raul turn	Smill Craft Harbours	Dec5/18
Print or type - Imprimer ou dactylographier	v _ doundland and Labration Region	/ //
	VCMIONIGIUM	

# Canadä

# Statement of Work

Project Title: Construction Inspection Services (2018-2019) -Small Boat Basin

Development, St. George's, NL

Contract Number: F6139-180079, IPI #722356-002

Consultant: AFN Engineering Inc.

29 Brad Gushue Cres.

St. John's, NL A1H 0A3

Completion Date: May 08, 2019

Location of Work: St. George's/Home Office

**Background Statement**: DFO (SCH) requires the provision of Construction Inspection Services for the Small Boat Basin Development, St. George's, NL.

Scope of Work: See attached Request for Construction Inspection Services.

All equipment necessary to perform the work will be the responsibility of the contractor.

Conditions of Work: Consultant must provide:

- a. A Corporate Health and Safety Plan that outlines:
  - i. Corporate Policies and Procedures,
  - ii. Site Specific Safety Plan
- b. Proof of Third Party Liability Insurance; and

**Deliverables:** The project deliverable will be the completion of the above work identified in Request of Engineering Services.

**Method of Payment:** The Consultant will be paid upon submission of proper invoicing to Small Craft Harbours.

**Pricing:** The total cost for this contract is: \$83,000.00 (+ hst) see attached proposal.

Payment Terms: Net 30 days

All applicable taxes (HST) to be listed and added separately

DFO (SCH) Project Manager: John Doyle/ Paul Curran

# Request for Engineering Services

Consultant to provide pricing to complete the scope of work in accordance with industry accepted standards and practices.

# Scope of Work

See the attached proposal from AFN Engineering Inc. Small Craft Harbors' is looking for the engineering consultant to provide construction inspection services to assist SCH with contract administration associated with the Small Boat Basin Development in St. George's, Newfoundland & Labrador.

The detailed scope of work is as per the attached request for Construction Inspection Services under the Scope of Services heading.

SCH will be managing the engineering consultant company.

All work to be in metric units.

Deliverables: Bi-weekly reports.

Consultant to provide a copy of safety plan.

The Work Scope is to be completed and accepted by Small Craft Harbours and covers the period from Dec 01, 2018 to May 08, 2019.

# Construction Inspection Services For Fisheries and Oceans Canada Small Craft Harbours

Small Craft Harbours seeks qualified firms to provide Construction Inspection Services for the construction phase of marine works in Newfoundland for 2018-2019.

# Scope of Services:

Provide field inspection services to ensure compliance with plans and specifications. Small Craft Harbours' Designated Representative (DR) will be responsible for management of the project.

Detailed responsibilities include:

- Monitor the work and advise the Contractor of any non-compliance and report back to DR with any issue.
- Prepare daily site reports and photographs detailing equipment and personnel on site each
  day and summarizing daily work activities. Inspectors are required to be supplied with a
  digital camera that can produce clear photographs to be used in SCH reports. All
  photographs to be labeled with the date the photograph was taken and a description.
- Track contracting quantities. Measure and document all construction completed daily with estimated quantities demolished, constructed, installed, etc. Submit quantities for Progress Claims to the office on the 29<sup>th</sup> of each month signed by both the contractor and inspector.
- Make site observations and check the work to determine whether the work, materials and
  equipment conform to the contract documents and supplementary conditions. The inspector
  shall advise the Contractor of any deficiencies or unapproved deviations via memorandum
  and report to the DR any of these on which the Contractor is tardy or refuses to correct.
- Report to DR if materials and equipment are being incorporated into the project prior to approval of relative shop drawings or samples.
- Assist in the preparation of all deficiency reports, interim, preliminary and final, in collaboration with the DR.
- Communicate with the DR, either by phone or email, on a regular basis to provide construction status updates.
- Coordinate special testing and inspection work as required.

- Verify contractor's as-built drawings.
- Attend meetings as required.
- Other tasks as requested by the DR.

#### Selection Process:

An evaluation panel composed of SCH staff will review and score the Proposals based on the following selection criteria:

#### Selection Criteria:

- Qualifications and experience of proposed inspectors including documented experience with performing construction inspection of marine works such as wharves and breakwaters.
- Ability to commit staff for the duration of each project with no change-out without approval of the DR.
- Proposed hourly rates for those providing inspection services and other charges. Consultant
  to provide pricing to complete the scope of work in accordance with industry accepted
  standards and practices. Rate is inclusive of all expenses, including any administrative
  costs. Rate excludes inspector's room and board and small office, both of which are
  provided by the Contractor per project specification.

#### Submittals:

Proposals must address the aforementioned selection criteria and include:

- Inspector's resume identifying experience, qualifications and expertise. Resume should include at least three projects demonstrating specific inspector experience. List projects with brief description, construction cost, and completion dates. Provide a reference for each project.
- Proposed personnel shall be able to perform all services listed in the Scope of Services.
- An interview may be requested before and/or after the submittal deadline date.

## Proposal Submittal Deadline:

Complete the Construction Inspection Services Table, attach the requested documentation and return before the deadline of **2 p.m. on November 26**, **2018**.

#### By email to:

Project Manager: John Doyle, Sr. Project Engineer

Fisheries and Oceans Canada

(709) 772-5056

Email address: john.doyle@dfo-mpo.gc.ca

and Oceans of Oceans

	inspector's Name		
	Calculated	\$83,000.00	
	Fixed Allowance for Designer (RFI's, submittals, Rock Testing & Coordination)		
ervices	Calculated		
nspection S	Proposed Hourly Rate		
Construction Inspection Services	Keep Fixed @ S0 hours/week		
	Anticipated Duration (weeks)		
	Anticipated Start Date	Oxember 3, 2018	
	Description		

s.20(1)(b) s.20(1)(c) s.19(1)

Note: 1. Projects, Anticloated Start Dates and Anticloated Durations are subject to change.
2. Consultant to be paid for actual hours.
3. Contractor to provide inspector's room and board and onsite office per project specification. Therefore, these costs should not be included by consultant 4. Fixed Allowance for Designer to include: Requests for Information (RTI), Beview submittals (shop drawings), Hire and coordination of materals lesting lab, Le. rock, etc.

#### 1.0 INTRODUCTION

This proposal is submitted by AFN Engineering Inc. (AFN) in response to a request for resident inspection services at a harbour development site in St. George's, NL. AFN Engineering Inc., is the design engineer of record for this project.

AFN Engineering Inc. (AFN) is a marine/civil engineering firm licensed by PEG-NL to practice engineering in the Province of Newfoundland and Labrador (2017 permit number F0292). The resources of AFN have internal expertise in civil design, structural design, site development, scheduling, time and cost control, project management and contract administration. The firms assignments encompass many aspects of the rehabilitation and new construction of built works marine infrastructure including pre-design services, schematic design, design development, preparation of construction documents, tender call, bid evaluation, construction contract award, construction & contract administration & post construction warranty review, resident & construction supervision and risk management. AFN has worked closely with DFO and DFO over the past fifteen (15) years having managed marine infrastructure projects on behalf of DFO and DFO with a combined construction value in excess of \$150,000,000.

#### 2.0 DEMONSTRATED UNDERSTANDING OF THE SCOPE OF SERVICES

#### 2.1 Resident Inspection Services

AFN understands the intent of the project is to provide resident inspection services for a harbour development project in St. George's, NL. The purpose of the inspector is to:

- inspect, coordinate and monitor all aspects of the work during key periods of the construction of the facility, and liaise with the contractor, DFO and other agencies as appropriate to the work;
- provide resident inspection during key periods of construction work and maintaining records of all construction work placed on behalf of DFO;
- ensure that a sufficient level of communication is maintained with DFO, and the Consultant/Contractor/other organizations where applicable (as determined by DFO).

The inspector will maintain daily records while on site, of all construction work placed (and report directly to DFO). In general, the resident inspector will inspect all phases of the work in progress, for the purpose of documenting discrepancies between the work, the contract documents and accepted construction procedures. This would include inspections related to rock mattress placement (if applicable), treated timber cribwork, structural timber (wheelguard, wheelguard blocking, coping, fenders and ladders), concrete deck, mooring cleats, armour stone, etc. The resident inspector will keep a daily log of such inspections and issue daily/weekly written reports to DFO. While changes in the work can be anticipated for this work, it is understood that the resident inspector shall not authorize or order any change in the work which will constitute a change in design or in the value of the contract, except as delegated by DFO.

## 2.2 Communication Protocols for the Resident Inspector

The resident inspector will:

- Convey DFO's instructions regarding the required standards of workmanship to the Contractor(s).
- Check specifications, confer and obtain guidance on these findings with DFO.
- Contact DFO immediately when it is apparent that information or action is required of DFO.
- Accompany DFO representatives on inspections and provide reports of the inspections as required by DFO.

- Consider and evaluate any suggestions or modifications to the documents advanced by the Contractor and immediately report these to DFO with comments.
- Ensure that DFO are notified promptly when key pieces and/or components of materials and equipment are delivered, so that these parties can arrange for the appropriate personnel to have an opportunity to inspect same prior to installation.

#### 2.3 Inspector Deliverables

The resident inspector will keep a daily log while on site. The daily log will record the following:

- weather conditions, particularly unusual weather relative to construction activities;
- major material and equipment deliveries;
- daily activities and major work done;
- number of workers on site (full day or part day) and trade represented;
- start, stop or completion of activities;
- presence of inspection and testing firms, tests taken, results, etc.;
- unusual site conditions experienced;
- significant developments, remarks, etc. and special visitors on site;
- · authorities given Contractor to undertake certain or hazardous works;
- environmental, safety or other notable incidents;
- reports, instructions from appropriate Authorities Response Actions.

It is understood that based on site/project specific conditions, the items recorded in the daily log may expand or be reduced. The log is the personal property of the inspector and copies of the log book (certified as copies), will be provided at the end of the project to DFO. In addition, Weekly Records will be maintained by the resident inspector, and include: progress relative to schedule; major activities commencing or completed during the week; main activities now in progress; major deliveries of materials and/or equipment; difficulties which may cause delays in completion; materials and labour needed immediately; cost estimates of work completed and materials delivered (cost plus contracts); outstanding information or action required; work force, weather and other applicable remarks; accidents on site or safety hazards caused by the work, the Contractor or his agents.

The inspector will physically mobilize to site at the onset of work and perform the work to the date of Certificate of Substantial Performance. The resident inspector will be provided with a digital camera; personal protective equipment; office supplies required to perform services; cell phone or other acceptable means of communication; and a laptop computer.

#### 3.0 INSPECTOR WORKING DOCUMENTS

All inspectors employed by AFN follow the guidelines commonly used by DFO for resident inspection services. The project in St. George's will be no different, with the following being adhered to:

## On-site Requirements

- Review the contract documents to ensure full knowledge of and familiarity with the required work. This includes Plans, Specifications, Addenda, Change Orders, General Conditions, etc.
- Measure and document all completed construction daily with estimated quantities demolished, constructed, installed, etc.
- Measure and document all changes

- Document all on-site issues
- Set up separate folders for all on-site documentation.
  - Maintain a detailed Daily Diary. Include sketches as required.
  - Maintain a detailed Phone Diary.
  - A Critical Path Schedule to indicate exactly what work is required to be completed prior to proceeding to other work. Maintain this schedule as changes are made.
  - Maintain the Contractor's Bar Chart Schedule. Indicate the actual progress on the schedule as work is carried out.
  - Prepare Daily Reports. Include sketches as required.
  - Prepare Weekly Reports.
  - Prepare Monthly Reports.
  - Document all Health and Safety issues.
    - Notify the Project Officer immediately of an incident or accident. Notify the Project Manager, if the Project Officer is not available
    - Prepare reports as required.
    - > Submit reports to office.
  - Directions to Site Inspector from office.
  - Directions given to Contractor.
  - Sketches and drawings for clarifications.
  - Revised drawings.
  - All original cross-sections and profiles of dredging, backfill, rock fill, armour stone, riprap, etc. if required. Maintain cross-sections and profiles with current information.
  - Shop drawings.
  - All daily, weekly and monthly documentation to the office.
  - Photos submitted to office for clarification.
  - Copies of Pre-Construction Meeting Minutes and all Project Progress Meeting Minutes.
  - On-site issues.
  - Contemplated Change Notices.
  - Change Orders.
- Take regular photographs and label as required.

#### Daily Contact with DFO Office (Where requested by the DFO Project Manager)

Phone call, either to the office phone or the cell phone, with brief report of construction status towards the end of day. Leave a message if the Project Officer is not available.

• Contact the Project Officer immediately as required in the event of issues that need to be addressed immediately.

#### Weekly Submission to DFO Office (Where requested by the DFO Project Manager)

- Submit Daily Inspector's Reports to office each Monday morning.
- Submit Weekly Inspector's Reports, with a copy of the current Contractor's Bar Chart Schedule, to office each Monday morning.
- The submissions each Monday can be done by either:
  - Scan and email
  - Fax
  - Copy and regular mail
- Submit construction photographs to office each Monday morning by email.
- All photographs to be labeled with the following

s.19(1)

- Location
- Project name
- Project number
- Description of each photograph
- Date photograph was taken
- Take at least two overview photographs of the site at the end of each week for submission on Monday morning.
- Submit quantities placed to date to office each Monday morning, completed on Unit Table.

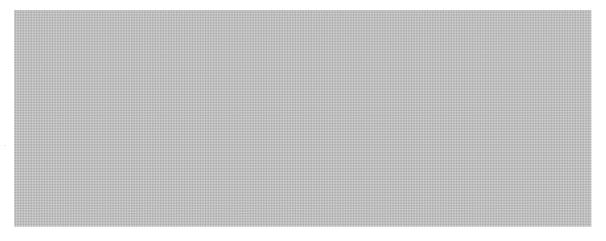
## Submission to DFO Office - Every month (Where requested by the DFO Project Manager)

- Submit quantities for Progress Claims to office on the 28th of each month.
- Submit Monthly Inspector's Reports to office at the first day of each month.

#### General

- Forecast the requirements for the following to ensure we have the appropriate submissions, personnel, technical assistance on site to meet avoid construction delays. Advise the Project Officer if and as required.
  - Shop Drawings Submissions
  - Concrete Testing
  - Materials Testing
  - Diving Inspections
  - Cribseat Inspections
- Accurately document all downtime and delays. Record the following:
  - Start and end of downtime or delay.
  - Specific cause of downtime or delay.
  - Action taken by Contractor to mitigate downtime or delay if caused by Contractor.
  - Action taken by other parties to mitigate downtime or delay if caused by others.
- Submit quantities for Interim Certificate of Completion to office when required.
- Submit documentation for Interim Certificate of Completion to office when required.
- Ensure As-Built Drawings are prepared, checked and signed-off by both the Contractor's Superintendent and the DFO On-Site Inspector prior to submission by the Contractor.

#### 4.0 RESUME OF PROPOSED INSPECTOR



AFN Engineering Inc.
Proposal for Inspection Services in St. George's

Page 5 of 5

s.19(1)

# CLOSING 5.0

AFN is confident that we have an understanding of DFO's needs and expectations for service required under this request and has committed to meeting these needs throughout the project duration.



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat
F6139- 180079
Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)

PART A - CONTRACT INFORMATION / PARTIE A	ATION DES EXIGENCES REL		UNITE (EVERO)	
Originating Government Department or Organization			Directorate / Direction généra	le ou Direction
Ministère ou organisme gouvernemental d'origine	Fisheries and Oceans	Small Craft	*	
3. a) Subcontract Number / Numéro du contrat de soi			ctor / Nom et adresse du soi	is-traitant
N/A	•		neering Inc. 29 Brad Gushue	
4. Brief Description of Work / Brève description du tra	ıvail			
Construction inspection Services for the Small Boat Basi	n Development, St. George's, NL			
5. a) Will the supplier require access to Controlled Go	ods?	***************************************	***************************************	Γ71 No □ Yes
Le fournisseur aura-t-ii accès à des marchandis				✓ Non ☐ Yes
5. b) Will the supplier require access to unclassified n	nilitary technical data subject to the	provisions of the Tech	nical Data Control	7 No Yes
Regulations?	,			✓ Non Loui
Le fournisseur aura-t-il accès à des données tec	chniques militaires non classifiées q	ui sont assujetties aux	dispositions du Règlement	
sur le contrôle des données techniques?				
<ol><li>Indicate the type of access required / Indiquer le ty</li></ol>	,			
6. a) Will the supplier and its employees require acce				7 No Yes
Le fournisseur ainsi que les employés auront-ils		les biens PROTÉGÉS	el/ou CLASSIFIÉS?	L≝ Non L Oui
(Specify the level of access using the chart in Qualification to table				
(Préciser le niveau d'accès en utilisant le tablea 6. b) Will the supplier and its employees (e.g. cleaner		anness in resincted an	cess areas? No access to	F71 No FTTYes
PROTECTED and/or CLASSIFIED information of		rooms in instining and	move morest see areass in	Non L Oui
Le fournisseur et ses employés (p. ex. nettoyeur	rs, personnel d'entretien) auront-ils :	accès à des zones d'ac	ccés restreintes? L'accès	
à des renseignements ou à des biens PROTEG	ÉS et/ou CLASSIFIÉS n'est pas aut	orisé.		
6. c) Is this a commercial courier or delivery requirem				No Yes
S'agit-il d'un contrat de messagerie ou de livrais	on commerciale sans entreposage	de nuit?		L <b>Y</b> I Non L Oui
7. a) Indicate the type of information that the supplier	will be required to access / Indiquer	le type d'information a	suquel le fournisseur devra a	ivoir accès
Canada	NATO/OTAN		Foreign / Étranger	
7. b) Release restrictions / Restrictions relatives à la		<u> </u>		
No release restrictions	Ali NATO countries	I N	lo release restrictions	
Aucune restriction relative	Tous les pays de l'OTAN	2	ucune restriction relative	
à la diffusion			la diffusion	LJ
	999			
Not releasable				
A ne pas diffuser				<b>,</b>
Restricted to: / Limité à :	Restricted to: / Limité à :	l R	Restricted to: / Limité à :	
	<b></b>	I		Land
Specify country(les): / Préciser le(s) pays :	Specify country(ies): / Préciser le(	s/pays: S	pecify country(ies): / Précise	n re(s) pays :
		l l		
7. c) Level of information / Niveau d'information	*			
PROTECTED A	NATO UNCLASSIFIED	8 8 5	ROTECTED A	
PROTÉGÉ A	NATO NON CLASSIFIÉ		ROTÉGÉ A	느
PROTECTED B	NATO RESTRICTED	1 11 3	ROTECTED B	
PROTÉGÉ B	NATO DIFFUSION RESTREINTE	warman gaman	ROTÉGÉ B	<del>                                     </del>
PROTECTED C	NATO CONFIDENTIAL	\$ \$ \$	ROTECTED C	
PROTÉGÉ C	NATO CONFIDENTIEL		'ROTÉGÉ C CONFIDENTIAL	
CONFIDENTIAL CONFIDENTIAL	NATO SECRET NATO SECRET	\$ \$\$**********************************	ZUNFIDENTIAL ZONFIDENTIEL	
SECRET T	COSMIC TOP SECRET		JONFIDENTIEL ECRET	<b>=</b>
SECRET	COSMIC TRÈS SECRET	£ 33	ECRET	
TOP SECRET	COSMO INCO DECINE!	\$	OP SECRET	<del>r==</del>
TRÈS SECRET			RÉS SECRET	
TOP SECRET (SIGINT)			OP SECRET (SIGINT)	<del>T</del>
TRÈS SECRET (SIGINT)			RÉS SECRET (SIGINT)	
1000 30000 (310101)	l .		THE CENTER (CRIME)	h

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä



Government Gouvernement du Canada

Contract Number / N	luméro du contrat
F6139- 1:	80079
Security Classification / Cl	lassification de sécurité

	nued)   PARTIE A (suite) olier require access to PROTECTED an	dor CLASSIFIED CONSECT	nformation or assets?		No Yes
	ur aura-t-il accès à des renseignement			ASSIFIÈS?	V Non L_loui
	ate the level of sensitivity:				***************************************
	iative, indiquer le niveau de sensibilité :				
	xlier require access to extremely sensiti ur aura-t-il accès à des renseignement:			e7	Non Oui
Short Title/s	) of material / Titre(s) abrégé(s) du mat	árial ·			
Document N	lumber / Numéro du document :				
	SONNEL (SUPPLIER) / PARTIE B - P				
iu. a) Personn	el security screening level required / Ni	reau de controle de la secunt	s an bersonnei reduis		
	RELIABILITY STATUS COTE DE FIABILITÉ	CONFIDENTIAL CONFIDENTIEL	SECRET SECRET	TOP SECI	
	TOP SECRET- SIGINT	NATO CONFIDENTIAL	NATO SECRET	COSMICT	OP SECRET
	TRES SECRET - SIGINT L	_ NATO CONFIDENTIEL	LI NATO SECRET	COSMIC T	'RÉS SECRET
	ACCÈS AUX EMPLACEMENTS				
	Special comments:				
	Commentaires spéciaux :		***************************************		
	NOTE: If multiple levels of screening a	e identified, a Security Classific	cation Guide must be provided	I.	
	REMARQUE : Si plusieurs niveaux de		uis, un guide de classificatio	n de la sécurité doit être	
	creened personnel be used for portions onnel sans autorisation sécuritaire peut		l 4 om m 3 ° 3		No V Yes
•	uimer sans autonsation securitaire peut vill unscreened personnel be escorted?	-ii se voii comiei des partes d	u uavan:		6
	rill unscreened personner pe esconed r ffirmative, le personnel en question ser	a-t-il escorté?			No Yes
	EGUAROS (SUPPLIER) / PARTIE 6 ON / ASSETS / RENSEIGNEMENT				
mi Okmani	~ * * * * * * * * * * * * * * * * * * *	C 1 W111170			
11. a) Will the	supplier be required to receive and stor	e PROTECTED and/or CLAS	SIFIED information or assets	on its site or	No Yes
premise	s?				L <b>Y_J</b> Non LJOui
Le fourn CLASSI	isseur sera-t-il tenu de recevoir et d'ent ciées	reposer sur place des renseig	nements ou des biens PRO	ΓEGES et/ou	
ULASSI	ricər				
	supplier be required to safeguard COM		~ 4 2 4 7 7 7 7 7 7		☑ № ☐Yes
Le tourn	isseur sera-t-il tenu de protéger des rer	isaignements ou des biens U	JMSEC?		V Non L Oui
PRODUCTIO	N				
	roduction (manufacture, and/or repair an the supplier's site or premises?	d/or modification) of PROTECT	ED and/or CLASSIFIED mate	rial or equipment	
	ure sopplier's site or premises? illations du foumisseur serviront-elles à la	production (fabrication et/ou re	eparation eVou modification) d	e matériel PROTÉGÉ	
	ASSIFIÉ?		,		
INFORMATIO	N TECHNOLOGY (IT) MEDIA / SUF	PORT RELATIF À LA TECHN	OLOGIE DE L'INFORMATIO	N(Π)	
				, ,	
11. d) Will the s	supplier be required to use its IT systems	to electronically process, produ	ce or store PROTECTED and	/or CLASSIFIED	No TYes
3	on or data?		an Samura annu adu a' annu annu an annu a' annu a' a' ann		L* Non L Oui
	isseur sera-t-il tenu d'utiliser ses propres rements ou des données PROTÉGÉS et		aner, produce ou Slocker elec	ronguerren des	
					No
	e be an electronic link between the suppli ra-t-on d'un lien électronique entre le sys			<sup>2</sup> acanca	Non L Yes
	ra-t-on o un ren electronique entre le sys ementale?	ene mannandae an mampe	or or order out the estate of UC	seguirma	**************************************
•					
TBS/SCT 35	0-103(2004/12)	Security Classification / Clas	ssification de sécurité		
					Canadă
		I			~_/\~~ #\.X.\#\.X.

000405



Government of Canada Gouvernement du Canada

#### Contract Number / Numéro du contrat

F6139-180079

Security Classification / Classification de sécurité

the category(ies)	and level	s) of sa	fenus	rdina required	laithe eu	nnlier's
	•		~			
s réponses aux (	questions p					aisies
NATO			***************************************	COMSEC	***************************************	
TO NATO SECRET TO SENTIAL	COSMIC TOP SECRET COSMIC TRES			COMPLOENTIAL COMPLOENTIEL	SECRET	TOP SECRET TRES SECRET
	SECRET					
CLASSIFIED?	SIFIÉE?				71%.	Yes
led "Security C	lassificatio			•	***************************************	
IFIED? CLASSIFIÉE?				1	ZN° Non	☐Yes Oui
e sécurité dans	la case in	titulée				
	pau récapitulatif matically populat s réponses aux  EAU RÉCAPITI  NATO  TO NATO SECRET  TO SECRET	pau récapitulatif ci-dessous matically populated by your s'réponses aux questions p  EAU RÉCAPITULATIF  NATO  TO NATO COSMC TOP TOP TOP TOP YRES SECRET COSMIC YRES S	pau récapitulatif ci-dessous pour in matically populated by your responses réponses aux questions précéde .EAU RÉCAPITULATIF  NATO  TO NATO COSNIC PROTECT TOP PROTECTOSNIC TOP SECRET COSNIC TRES SECRET C	pau récapitulatif ci-dessous pour incique matically populated by your responses to s réponses aux questions précédentes su.  EAU RÉCAPITULATIF  NATO  TO NATO COSMIC PROTECTED PROTECTED PROTECE COSMIC TOP PROTECTE COSMIC TRES SECRET COSMIC TR	Pau récapitulatif ci-dessous pour indiquer, pour chaquentically populated by your responses to previous que s'réponses aux questions précédentes sont automatic s'réponses aux que s'réponses aux questions précédentes sont automatic s'réponses aux que s'réponses aux que s'réponses aux que s'réponses aux que s'réponses aux questions précédentes sont automatic s'réponses aux que s'réponses	NATO  COMSEC  TO NATO COSMIC PROTECTED CONFIDENTIAL SECRET  TO SECRET A B C CONFIDENTIAL SECRET  TO COSMIC TRES SECRET A B C CONFIDENTIAL  CLASSIFIED? GÉE et/ou CLASSIFIÉE?  Idd "Security Classification".  a sécurité dans la case intitulée  Idfied?  CLASSIFIÉE?  Idd "Security Classification" and indicate with a sécurité dans la case intitulée

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä



Government Gouvernement of Canada du Canada

Contract Number / Numéro du contrat F6139-180079

Security Classification / Classification de sécurité

Λ	Λ		3000117	V*************************************	, 0000000000000000000000000000000000000
At Seven	100-				
PARTICLE AUTHORIZATION TPART 13. Organization Project Authority / C					
Name (prini) - Nom (en lettres moulé		Tide - Tire		Signature/	of about
John Doyle		Project Engir	neor		th carry
Telephone No N° de Méphone 709 772-5058	Facsimile No <b>N°</b> de 709 772-4610	, ,	E-mail address - Adresse cour john.doyle@dio-mpo.gc.ca	riel	Date Nov 30, 2018
14. Organization Security Authority /	Responsable de la séc	urité de l'argeni	\$17 <b>.</b>		7
Name (orlni) - Nom (en lettres moulé GMHy STYCE)	<b>es</b> )	10g74	Wy Min	Signature	ay DC
ataphysha bad. "A" da salicobora	Facaimile No. • <b>N</b> ° de	· ·	E-mail address - Adressa colar	<i>7</i>	D18 1130
<ol> <li>Are there additional instructions ( Des instructions supplémentaires</li> </ol>	e.g. Security Guide, Se (p. ex. Guide de sécul	curity <b>Classific</b> rité, Guide de c	<b>ation Guide) attached?</b> Iasailication de la sécurité) son	* X - C41 telles Johns	
16. Procurement Officer / Agent d'ap	provisionrement	······································		······································	
Name (print) - Nom (en lettres moulé	es)	Title - Titre		Signature	
Telephone No. • N de téléphone	Facsimile No - <b>N</b> de	Miscopieu	E-mail address - Adresse co	unol .	Cate
17. Contracting Security Authority / A	utodité contractante en	matière de séc	unité		,
Name (print) - Nom (en lettres moulé	***	Tibe - Tibe		Signature	
Telephone No - N de téléphone	Facsknije No Ni de	télécopleur	E-mail eddress - Adresse co	urtei	Cata
ANN 94 1	1				

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canadä

#### DFO SECURITY CLAUSE ANNEX A

- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have access to PROTECTED or CLASSIFIED information/assets.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have unescorted access to restricted access areas of Fisheries and Oceans Canada facilities, or Canadian Coast Guard vessels.
- The supplier and all individuals assigned to work on the contract or arrangement MUST NOT remove any PROTECTED or CLASSIFIED information/assets from DFO site(s).
- Subcontracts or arrangements with a third party are not to be awarded without the prior written permission of the Contracting Authority (i.e. a new SRCL must be submitted and processed following the same procedure as for the initial contract).



\* 15 m 20 m 20 m

Fisheries and Oceans Pêches et Oceans Canada Canada

# REQUEST FOR SERVICE CONTRACT CHECKLIST - RCM / PROJECT AUTHORITY



						*
Contrac	t Number:	F6139-1800	79	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Type of	Contract:	Ø	Service	О	Construction	
NOTE:			red for Call-Up's Contracts less ti		iding Offer Agreements, Grants & Contribution (tax excluded).	
SPECIA	RESTRICT	IONS:				
Charinte	untrintinan ha		AA 8500 ALEESTAAA	rantal astanas	e of some types of goods and se <b>rvices</b> .	
					on some types of goods and ser <b>wises.</b> You must be aware of:	
HE BAILY		rviues a rist or s pinion Research		yan usup mer A	you must be aware or.	
		rvices (Dept. of				
				# 20 washe with	RCM's signature, Senior Mgt signature required for	
	,	ents over this ti		CO MESSON MILL	noma agrarua, aemor myr agrarua requirea ro	
,		nent of Firearm	*·			
			o. hent (PWGSC):			
		<ul> <li>goods contrac</li> </ul>				
,				/Regional Mate	teriel Management);	
* .			al Materiel Man		acces commande traditions	
(More infe	omation can	be found at the	following F&A 16	I website:		
					ture/restrict/restrict.htm).	
CAUTIO	is:					
					ing list is a sample of a few. Please consult with your regional	
contractir	ig office if you	u are entering in	ito a contract for	these services -	•	
*	Aircraft c					
•	Vessel cl					
,			iving Safety Proc	edures;		
¢		e/Employer rela				
•	Long ten	n leasing of cap	sital assets, office	s/warehouse spa	pace and real property.	

	Y <b>e</b> s	No	N/A	Consessor
01. Is this within the Department's mandate & Program objectives?	•	0	0	
02 Complete Statement of Work with clearly identified stages of work to be carried out:		•	•	
Tile mananamananamanamanaman on anaman manaman	•	0	0	
Start & Completion dates (incl. Multi-Year contract)	•	0	0	
Background Statement	•	0	0	
Clear description (objectives to be attained)	•	0	0	
Description of scope of work + existing resource material	•	0	0	
Phases of work	0	0	•	
Details of any constraints imposed (i.e. policies, standards)	Ö	0	•	
Departmental support required (i.e. use of assets or work on site)	0	0	•	
Specific details re responsibilities of the client & contractor	•	0	0	
Requirements for progress meetings ,	0	0	•	
Deliverables to be provided (e.g. progress report, milestone, etc.)	•	0	0	
Estimate of anticipated level of effort required	•	0	0	
Time schedule for completion of each stage of the work	•	0	0	
Location of work (on or off site)	•	0	0	
Recommended sources (vendor),	•	0	0	
03, Is it a Non-competitive/Sole-source contract?	•	0		
If so, clear justification n <b>o</b> te <u>must be documented</u> In file consistent with TB policy.	•	0	0	
04. Has the obligation been entered into Abacus?	0	0	0	to <b>be</b> comp <b>leted</b>
05. Have Official Languages issues been considered in accordance with Part IV of the Official Languages Act?	0	0	•	
06. ( <u>Lagourity issues</u> are applicable :		Ť		
Has a SRCL been completed?	•	0	0	
Copy of security clearance or e-mail from DFO security verifying approved clearance is required on file.  http://www.tbs-sct.gc.ca/tbsf-fsct/dwnld/350-103.pdf	•	0	0	

Canada

.12

	Yes	No	N/A	Comments
07. Have Risk Management issues being addressed by Project Authority?		<u> </u>	<del>(</del>	***************************************
Does the Company/Individual have:		}	4	
Workmen's compensation	•	0	0	to be provided
Insurance requirements	0	0	0	to be provided
Bonds/Security deposit required	0	0	0	
Accident Disability Insurance	0	0	0	*
Environmental Assessment, if required, on file		ŏ	o	
OSH (i.e. safety briefings, copy of contractor's certifications)	0	0	0	
Qualifications (i.e. copy of résumé, confirmation of educational/professional requirements, etc.).	0	0	0	
08. Competitive Contract - list of potential suppliers, copies of proposals, quotes.	<b>(</b>	0	<b>X</b>	3 anotes Regner
09. Copy of Signed Contract?	0	0	0	to be provided
10. Supporting Documentations and Location:				
Copies of Progress Reports in file #	0	0	0	
Copy of Final Report in file #	0	0	0	
Vendor Performance & Evaluation Report on file or sent to Contracting if awarded by Contracting	0	0	0	
AMENDMENT TO CONTRACT.:     (ie. Increase in level of effort, scope of work increase/decrease, increase/decrease in required resources)				
Clear rationale is documented on file	0	0	0	***
Obligation in Abacus	0	0	0	
Amendment to contractor for signature	0	0	0	
Signed copy on file	O	0	0	· ·

Project Authority's Signature	_ Joh abayle	Date:	Nov 30, 2018
RCM Signature:	Raul Cun	Date:	Nov 20/18

#### \* REMINDER note for Sole-Source Justification

Please note that the following are the exceptions for sole source as per TB policy:

- the need is one of pressing emergency in which delay would be injurious to the public interest;
- the estimated expenditure does not exceed:

  - \$25,000; or
     \$100,000, where the contract is for acquisition of architectural, engineering and other services required in respect of the planning, design, preparation or supervision of the construction, repair, renovation or restoration of a work; the nature of the work is such that it would not be in the public interest to solicit bids (i.e. national security); or only one person or firm is capable of performing the contract (i.e. patent or copyright).

Pages 411 to / à 424 are duplicates of sont des duplicatas des pages 20 to / à 33